# ATTENDEES

Jana Sjoquist, President Jackie Hall-Carrillo, Past President

John Kanya, President-Elect Roderica Curbeam, Secretary

Michael Hoffman, Treasurer Jene Phillipy, Treasurer-Elect

Balwinder Beasley, Education Tonya Hughes-Scruggs, President-Elect (PY20-21)

# AGENDA

* Chapter Bylaws – draft attached
* Upcoming PY 20-21 – new conference line/meeting times
* Program recognition due May 31st
* AGA hosted document storage

# DISCUSSION

* **Chapter Bylaws:** Jana attached a draft of the updated Chapter Bylaws for PY 2020‑2021. Changes made were based on the AGA National September 2019 version. Additions include Article VI Section 3 describing that AGA positions are on a voluntary basis and Article XII Section 2 (b) for Student Member Dues waiver. Student due waiver was voted and approved by the Board on March 13 during the bi-weekly Leadership meeting. She would like for the Board to vote on the updated Bylaws at the next meeting on Friday, May 22.
* **Upcoming PY 20-21** – Jana asked John about getting a new conference line and scheduling a recurring meeting. She also noted that NASA has went to Teams and thought that outside guest could use, but this would not allow a separate telecon line. John will check and thought the current meeting time would be still be good.
* **Program Recognition:** Jana reminded the Board that the final program recognition evaluation for PY 19-20 was due May 31st and to provide point information.
* **AGA hosted document storage:** Jana had checked with AGA National and they do have an online document storage available for Chapters. Additional information is needed to set up the storage. Jana will forward in a separate email. Michael noted that the webmail carrier we use also has document storage, if we wanted to use it. It has a 250gb storage limitation which would be adequate. We could use this in addition to the AGA National hosted site. Jana thought the AGA National might be better because if we change webmail carriers, we would need to ensure that files are transferred. Board members were asked to look for files prior year files from PDTs, bylaws, and other CPE training for upload to the document storage site. The information needed by AGA National includes a list of people who should have access, and which of these levels they should have: All – view, add, delete files; Add – view & add files; and View only – view files only.
* **AGA 5/13 Webinar**: Reminder was sent by Michael on the 5/13 webinar we had purchased. 4 had signed up as of our meeting time.
* **Other AGA Webinars**: Jana asked about purchasing the June webinar. She thought maybe the lack of responses had more to do with the short notice than the topic. The Board was reluctant because of the limited participants. Michael also noted that AGA National had posted another 2 hour CPE opportunity for May 19 and had senet the email with the information. Purchase of the June AGA webinar was tabled. Jana will send a member email with the May 19 and other training opportunities.
* **AGA/ASMC PDT**: Board discussed the upcoming PDT rescheduled for August. Feeling from the Board was that we should probably cancel recognizing that many people are still wary of meeting. When we discussed pushing out further, Jackie and Tonya said they didn’t think ASMC would be able to do this because of budget. John said he had heard from Andrew, National Treasurer, and he would not be able to make the new date. We need to check with ASMC on the PDT.
* **AGA/ASMC Fall Picnic**: John will check with ASMC on their thoughts for holding the annual fall picnic.