# ATTENDEES

Jana Sjoquist, President Jackie Hall-Carrillo, Past President

John Kanya, President-Elect Michael Hoffman, Treasurer

Jene Philippy, Treasurer-Elect Balwinder Beasley, Education

Tonya Hughes-Scruggs, President-Elect (PY20-21)

# AGENDA

* No Agenda distributed

# DISCUSSION

* **Welcome**: Jana started with a thank you to everyone for volunteering for the Board. While everyone’s time is certainly appreciated, she noted the need to get new people involved.
* **July 3rd Meeting:** Based on the Leadership survey, the July 3rd meeting will be moved to Wednesday, July 1st. Jana will send a Teams meeting invite with a telecon number. This is partly to test whether others outside of NASA are able to connect to the meetings as this may be a possible mechanism for a Chapter social meeting or CPE event.
* **Lead!2020:** Dates were verified as July 9.
* **AGA Website**: Jana noted that she needed to make some updates to the training information on the Chapter website. Michael had marked the annual PDT and picnic as cancelled.
* **Chapter Citizen Report (CCR)**: Jana reminded everyone about the upcoming CCR. She said she would provide the template for the Board to start making revisions.
* **National Community Fund:** Discussed our initial response of providing both a raffle item and donation. Due to the COVID, no options were found online and there was limited interest in personally purchasing and sending items. After discussion, vote was taken to only provide a donation. Attending members voted and approved a $200 donation to the AGA National Community Fund. Jana said she would send a message to Lou with the information asking how to make the donation.
* **FASAB Virtual Training – April/May Newsletter:** Jana sent a message to the POC asking about the training and if it was available to other than federal employees. Because of the lateness, a response had not been received. The Board discussed the possibility for only federal and still thought it would be beneficial for some of our members. The Board will discuss further when more information is known.
* **Audit of Chapter Finances** – Jackie asked about past audits. Michael noted that while we had these previously it had been a few years. The requirements are that it could not be a Cleveland Chapter member. Various possibilities were brought up, to include, asking ASMC, checking with a college/university to perform as a project, and asking an employee form NASA/DFAS who is currently not a member. Jackie will check with National to see what other Chapters are doing.