

ASSOCIATION OF GOVERNMENT ACCOUNTANTS
DES MOINES CHAPTER
PROCEDURES MANUAL

CGFM Scholarship (adopted April 6, 2017):

This CGFM Scholarship Program is established in order to assist chapter members in obtaining the Certified Government Financial manager (CGFM) certification. Financial incentives shall be provided as follows:

- A Chapter Member shall be reimbursed up to \$100 per exam upon successfully passing the respective exam.
- A Chapter Member who applies to the CGFM program while actively serving on the Chapter Executive Committee (CEC) shall be reimbursed the CGFM application fee.
- A Chapter member, upon successfully passing a respective exam while actively serving on the CEC, shall be reimbursed the full cost of such exam.

The applicant must be an active Des Moines Chapter member in good standing at the time the respective exam is taken. Reimbursement shall be provided based on the status of the Chapter Member at the time each respective examination is passed.

No reimbursements will be made for expenses financed or reimbursed by another organization.

The Scholarship Program Reimbursement Request form shall be submitted to the Professional Certification Chair no later than one year following the date of passing each respective exam. A copy of the testing center "pass" verification letter and original receipts for application and exam fees shall be provided. The Professional Certification Director shall submit the Reimbursement Request form to the CEC for final approval prior to payment.

All scholarship awardees will be recognized at the Chapter's Annual Meeting.