

Thursday, November 4, 2021

11:30pm - 12:30pm

Attendance: Anieta O'Hair, Janice Jensen, Kaylynn Short, Kent Farver, Minka Lisinovic,
Pam Sullivan, Terri Walker

1. Minutes of October 6th CEC meeting and October 7th webinar: Kent Farver moved to approve. Anieta O'Hair seconded. Motion passes unanimously. Kaylynn sent Ermin an email with questions about the CEC meeting minutes. Move to next month. Webinar minutes were approved.
2. Treasurer's Report as of October 31st 2021: Pam Sullivan moved to approve. Kent Farver seconded. Motion passes unanimously.
3. Upcoming webinar: Performance Management on December 15th.
 - a. Eventbrite invitation will be sent on November 15th.
4. Annual review –Rosemary: Minka will follow up
5. Policies and Procedure Manual: Janice E and Terri: later in the year
6. Community service:
 - a. November/December charity: Toys for Tots
 - \$95.00 from Eventbrite for Iowa Remembers Anita will request match
 - Only received \$300 match for Walk for Alzheimer instead of \$600
 - National only matches 50% if over \$500.00 rather than 100% to \$500.00 then 50% over \$500.00 Anieta will verify with National what the policy is.
 - Anieta will sent Kaylynn the Eventbrite invite for Toys for Tots soon.
7. Young Professionals: Kent: no update
8. NCC: Randy sent update in email as he couldn't attend.
9. Chapter Recognition Pulse check due November 30th: Terri

10. Spring Seminar:

- a. Ethics Webinar on April 6th, purchase another 30 'seats'?
 - Terri will contact the State Auditor's office to see how many will be attending and if they would prefer to attend in person. May not need to purchase as we could use 1 for group leaving 29 seats for those who want to attend remotely.
- b. Sent request to National requesting availability of leaders and potential topics.
 - Too early, will send another request first week of January.
 - Will we be taking the national speaker to dinner the night before?
 - Probably, discuss as it gets closer.
- c. FFA Enrichment center: hybrid capability?
 - Center is fully capable of providing hybrid events.
 - Can provide a list of boutique AV service to handle the tech – agreed this would be a good idea and worth the expense.
 - Center does not provide cameras, would the boutique?
 - We will accept the Enrichment Center's invitation to tour the facilities in December.
- d. Professional speaker: Randy was to reach out to a couple speakers to get an idea of potential cost and time frame.
 - Allow for speakers to present remotely if they prefer?
 - Check with AV service to see if there is a preference.
- e. Catering: We will use Hy-vee
- f. Bottles purchased in 2019-2020: We will use the bottles previously purchased
 - Pens: We will provide pens
 - Masks:
 - Require? Discuss again when it gets closer
 - May look into providing AGA masks?
 - Sponsors
 - No, doesn't seem a good fit for us as we are primarily governmental employees.

Meeting adjourned

Next Meeting: December 2, 2021 @ 11:30.