**Board Meeting Agenda/Minutes**

**JRW Building, 4th Floor, Conference Room C**

**Jan 19, 2017, 10:30 – 11:45 p.m.**

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| # |  | Item | Minutes/Motions/Decisions | Vote |
| 1 | Matt | Call to order | | |
| 2 | Chelsea | Roll Call | Attending: Michael Pearson, Steve Bellomy, Chris Floyd, Judy Sargent, Brian Smith, Matt Orem, Dana Hanson, Aimee Hayes, Ethan Draves, Kelli Bolicek, Judy Shock, John Lolo  Absent: Amy Dunaway, Chris Stratton, Roni Harlan, Chelsea Avery | NA |
| 3 | Minutes and Treasurer’s Reports | | | |
|  | Steve | Minutes from last meeting | Any corrections for: 201612 Board Meeting Agenda/Minutes | Accepted |
|  | Judy | Treasurer’s report | * Any corrections for: 201612 Treasurer Report. * No corrections. * Annual audit for Chapter’s Reports - requirement for 501(C)(3)   + Fiscal year   + Ask Lee at Eide Bailly if entry-level person is available to do audit. | Accepted |
| 4 | Steve | Announcements | * Any information/updates needed to be added to the chapter’s website, please let Amy know. * New email addresses need to be added into Constant Contact. | NA |
| 5 | Prior Business | | | |
| Committee Member Reports | | | | |
| 6 | Aimee | PDT | * Speakers - Most of the slots are filled. * RegOnline for registration of PDT. * $100 for Gov. Employees. * $160 for non Gov. * Ask Eide Bailly to be sponsor. * Any other vendors? | NA |
| 7 | Dana | Historian |  | NA |
| 8 | Roni | CGFM | * Absent * March is CGFM month. Working on proclamation for State and Ada County. | NA |
| 9 | John | Community Service | * Greenbelt - waiting for weather to improve. | NA |
| 10 | Kelli | Education | * Chris suggested Webinar if we do not change meeting location. He will facilitate a webinar meeting in the future. * Guest speaker laptop needed -   + Purchase new computer - Up to $500 for new computer to be used for luncheons and webinars.     - Judy Shock moves to accept, none oppose     - Michael will shop for one. * Ada County Jail Tour (not for meeting/CPE) | NA |
| 11 | Ethan | Membership | * Suggestion made to use mailserve or postcards to invite new members | NA |
| 12 | Michael | Awards | * Email campaign will be launched in February | NA |
| 13 | Brian | Early Careers | * No contact at Idaho State currently | NA |
| 14 | Chris | Programs | * Group Training <https://www.agacgfm.org/Training-and-Events/Explore-Group-Training/What-is-Group-Training.aspx> * Suggestion made to increase CPE offerings in the Fall with group training. May need to add an additional board member to manage this.   + Steve will take charge of this for 2017. | NA |
| 15 | Amy | Communications | * Absent * Website is live. | NA |
| 16 | Judy | RVP/Accountability | * SVP for Section 3 * SLM Meeting - May 5-6, 2017 (Kansas City)   + President-Elect and one other board member to attend/register online (National pays hotel & travel) * National PDT is in Boston from July 9-12. | NA |
| 17 | Matt | Pres-Elect | * Matt will look into getting permits for guest speakers * Reviewing shirt options   + Steve makes a motion that Matt Orem can spend up to $200 for shirts. Michael Pearson seconds. | NA |
| 18 | Steve | President |  | NA |
| 19 | Matt | Other Business |  | NA |
| 20 | Matt | Adjourn | Judy Sargent moves to adjourn, Michael Pearson seconds. Meeting adjourn at 11:40 AM. |  |
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