**Board Meeting Agenda/Minutes**

**JRW Building, 4th Floor, Conference Room C**

**Jan 19, 2017, 10:30 – 11:45 p.m.**

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| # |  | Item | Minutes/Motions/Decisions | Vote |
| 1 | Matt | Call to order |
| 2 | Chelsea | Roll Call | Attending: Michael Pearson, Steve Bellomy, Chris Floyd, Judy Sargent, Brian Smith, Matt Orem, Dana Hanson, Aimee Hayes, Ethan Draves, Kelli Bolicek, Judy Shock, John LoloAbsent: Amy Dunaway, Chris Stratton, Roni Harlan, Chelsea Avery | NA |
| 3 | Minutes and Treasurer’s Reports |
|  | Steve | Minutes from last meeting | Any corrections for: 201612 Board Meeting Agenda/Minutes | Accepted |
|  | Judy | Treasurer’s report | * Any corrections for: 201612 Treasurer Report.
* No corrections.
* Annual audit for Chapter’s Reports - requirement for 501(C)(3)
	+ Fiscal year
	+ Ask Lee at Eide Bailly if entry-level person is available to do audit.
 | Accepted |
| 4 | Steve | Announcements | * Any information/updates needed to be added to the chapter’s website, please let Amy know.
* New email addresses need to be added into Constant Contact.
 | NA |
| 5 | Prior Business |
| Committee Member Reports |
| 6 | Aimee | PDT | * Speakers - Most of the slots are filled.
* RegOnline for registration of PDT.
* $100 for Gov. Employees.
* $160 for non Gov.
* Ask Eide Bailly to be sponsor.
* Any other vendors?
 | NA |
| 7 | Dana | Historian |  | NA |
| 8 | Roni | CGFM | * Absent
* March is CGFM month. Working on proclamation for State and Ada County.
 | NA |
| 9 | John | Community Service | * Greenbelt - waiting for weather to improve.
 | NA |
| 10 | Kelli | Education | * Chris suggested Webinar if we do not change meeting location. He will facilitate a webinar meeting in the future.
* Guest speaker laptop needed -
	+ Purchase new computer - Up to $500 for new computer to be used for luncheons and webinars.
		- Judy Shock moves to accept, none oppose
		- Michael will shop for one.
* Ada County Jail Tour (not for meeting/CPE)
 | NA |
| 11 | Ethan | Membership | * Suggestion made to use mailserve or postcards to invite new members
 | NA |
|  12 | Michael | Awards | * Email campaign will be launched in February
 | NA |
| 13 | Brian | Early Careers | * No contact at Idaho State currently
 | NA |
| 14 | Chris | Programs | * Group Training <https://www.agacgfm.org/Training-and-Events/Explore-Group-Training/What-is-Group-Training.aspx>
* Suggestion made to increase CPE offerings in the Fall with group training. May need to add an additional board member to manage this.
	+ Steve will take charge of this for 2017.
 | NA |
| 15 | Amy | Communications | * Absent
* Website is live.
 | NA |
| 16 | Judy | RVP/Accountability | * SVP for Section 3
* SLM Meeting - May 5-6, 2017 (Kansas City)
	+ President-Elect and one other board member to attend/register online (National pays hotel & travel)
* National PDT is in Boston from July 9-12.
 | NA |
| 17 | Matt | Pres-Elect | * Matt will look into getting permits for guest speakers
* Reviewing shirt options
	+ Steve makes a motion that Matt Orem can spend up to $200 for shirts. Michael Pearson seconds.
 | NA |
| 18 | Steve | President |  | NA |
| 19 | Matt | Other Business |  | NA |
| 20 | Matt | Adjourn  | Judy Sargent moves to adjourn, Michael Pearson seconds. Meeting adjourn at 11:40 AM. |  |
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