**Board Meeting Agenda/Minutes**

**JRW Building, 4th Floor, Conference Room C**

**Feb 16, 2017, 10:30 – 11:45 p.m.**

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| # |  | Item | Minutes/Motions/Decisions | Vote |
| 1 | Steve | Call to order |
| 2 | Chelsea | Roll Call | Attending: Steve Bellomy, Chris Floyd, Judy Sargent, Matt Orem, Dana Hanson, Aimee Hayes, Ethan Draves, Kelli Bolicek, John Lolo, Roni Harlan, Chris Stratton, Michael PearsonAbsent: Amy Dunaway, Chelsea Avery, Judy Shock, Brian Smith |
| 3 | Minutes and Treasurer’s Reports |
|  | Steve | Minutes Prior Mo. | Any corrections for: 201701 Board Meeting Agenda/Minutes | Accepted |
|  | Judy | Treasurer’s report | Any corrections for: 201701 Treasurer Report. Amend Spring 2017 PDT row to indicate that it’s paid for 2016. | Accepted |
| 4 | Steve | Announcements | * We have a filing cabinet for documents. Should we have a lock?
* Does anyone have a surplus cabinet to hold shirts and boxes?
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| 5 | Prior Business |
| Committee Member Reports |
| 6 | Aimee | PDT | * PDT Bags have been ordered. They are blue with gold lettering. Should arrive by April 1st.
* How do we do hotel reservations for out of town speakers?
* Do we want to do a guest dinner and if so what night(s)?
	+ Wednesday night
* Ordering misc items (table cloths, swag)
* Washington Group Plaza deposit of $2,500
* Parking lot has been reserved but there are only 150 spots
* Who does performance evaluations?
* Can Community Service take the lead on the raffle?
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| 7 | Dana | Historian | * Recap has been updated for February 2017 events.
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| 8 | Roni | CGFM | * CGFM Proclamation
	+ Roni will present during March luncheon
	+ Aimee motions for free lunch during March (CGFM month) for CGFMs, Ethan seconds, all approved
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| 9 | John | Community Service | * Raffle - Please help with donations
* Greenbelt cleanup probably in 5 weeks (end of March)
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| 10 | Kelli | Education | * Speaker for the month of May
	+ Aimee will contact Cathy Holland-Smith to speak during the May luncheon.
	+ All board members are encouraged to bring a presentation to luncheons, in case it’s needed.
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| 11 | Ethan | Membership |  |  |
|  12 | Michael | Awards |  |  |
| 13 | Brian | Early Careers |  | Absent |
| 14 | Chris | Programs | * New Laptop provided by Liquor. Thanks Judy!
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| 15 | Amy | Communications |  | Absent |
| 16 | Judy | RVP/Accountability | * At National Leadership Conf.
 | Absent |
| 17 | Matt | Pres-Elect | *
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| 18 | Steve | President | * Audio Webinar for Monthly Meetings:
	+ Needs - Microphone, Someone to manage each month, create 4 or 5 questions, and monitor.
	+ Go To Meeting - was tested before with Chris’s account. A new AGA account would be free for two weeks to test again. $360 per year would allow 50 people to log on.
		- Pend for now.
* I recommend a Grant oriented Fall One Day PDT
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| 19 | Matt | Other Business |  |  |
| 20 | Steve | Adjourn  | Aimee moves to adjourn, Chris Stratton seconds. Meeting adjourned at 11:35 AM. |  |
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