

## *AGA Chapter CEC Meeting Minutes*

**Date and Time:** April 19, 2018, 11:30am

Thursday, April 19, 2018

11:27 AM

**Meeting Subject:** AGA CEC Meeting

**Meeting Date:** 4/19/2018 11:30 AM

**Location:** Room 400

**Link to Outlook Item:** [click here](#)

**Invitation Message**

**Participants**

[Dickinson, Angela L](#) (Meeting Organizer)  
[Browne, Shirley](#) (Accepted in Outlook)  
[Platt, Phillip](#) (Accepted in Outlook)  
[Hall, Kimberly](#) (Accepted in Outlook)  
[Andre, Laurie A](#) (Accepted in Outlook)  
[Boynton, Mitchell](#) (Accepted in Outlook)  
[Cotnoir, Douglas E](#) (Accepted in Outlook)  
[Worcester, Darrolyn](#) (Accepted in Outlook)  
[Jordans, Elise](#) (Accepted in Outlook)

## Notes

1. Meeting started 11:37am
2. **Treasurer Report** - Laurie, Monthly meeting cost for Senator and Billings  
Webinar seats remaining  
% Budget based on entire year cost not through current month  
Two monthly meeting remaining to make up \$2500  
Still some remaining invoices outstanding to collect  
Budget figures provided through March  
Budget to Actual, year to date figures for monthly meetings
3. **Communications** - No updates, Shirley is interested in taking over this role for 2018-2019 program year, check the bylaws to see if she can do both (past president and communications)
4. **Education** – Elise Jordans, Webinar updates (We already have the topics for next year)
  - a. Lunch and Learns remaining - David Leach and Frank Wiltuck
5. May meeting - **Awards** banquet - donations from some agencies, what would we like to do?
  - a. Mitch – connect with the Prison for donations
  - b. Doug to connect with Tim from Lottery
  - c. Phillip to connect with Dickie at Natanis Golf
  - d. Shirley to connect with Jeff Toothaker – fudge
  - e. Dunkin Gift Cards
  - f. Plaques for special awards, certificates - Doug and Shirley to meet

- g. 5 Mugs for the gifts - Kennebec Chocolates & Gift cards - Darrolyn (can save some for next year if needed)
  - h. Give away bags
  - i. Kim – request more pens from AGA National
  - j. Angela to get items at SLIM
  - k. Phillip & Shirley present together
  - l. Trivia questions
  - m. Add some pictures to our video to play during the banquet
6. Chapter Recognition Program
- a. Leadership can gain more points – submit chapter officers by April 30
  - b. Bylaws - May 31
  - c. Treasurer's Report
  - d. Education and Professional Development - over in points
  - e. Certification - low points, no new interest in CGFM right now - recognized members at March meeting
  - f. Communication - over in points
  - g. Membership – doing well
  - h. Accountability – Possible work on Citizen Centric Report to gain more points
  - i. Community Service - close to total points, Bowl for Kids Sake coming up in May
  - j. Awards - will earn points at May meeting
  - k. Receive points for best practice suggestions - Lunch & Learns would be good to use
7. Kim to send email list of new Chapter Officer Directory to members
8. PDT - July 20 in Orlando, free hotel rooms need to request scholarships by June 8 deadline, can earn 24 CPEs, need to pay for flight, registration is \$850
9. Angela is attending SLIM in May

**Meeting adjourned: 12:15pm**

Respectfully Submitted by,

**Kim Hall**

AGA Maine Chapter Secretary