

AGA Northern VA Chapter Board Meeting | 2017-2018

December 6, 2017

Time: 12:00 to 1:00 pm

Location: Conference Call: 1-877-952-6552; passcode: 225704

(Note: Secretary will utilize agenda to take meeting notes and provide to the Board at the next meeting for review and approval.)

Attendees: Brian Grega, Kevin Shers, Ryan Magnuson, Scott Stadtmueller, James Gould, Andrew Johnson, Jacob MacDonald, Xiaolei Wang, Thomas Han, Sammy Park, Brittani Vargas, Kevin Love.

Agenda:

1. Board Matters
 - a. Approval November Meeting Minutes
The motion passed to approve the minutes from the previous November 8 Board meeting. Mr. Grega stated that these minutes will be posted to the NOVAGA website.
2. Treasurer (Mike)
 - a. Status of Funds
Mr. Grega noted that Mr. Frederickson was not in attendance. Mr. Grega re-stated what was reported at the previous meeting, namely that the chapter's funds were stable and that a CPA firm was hired to conduct the audit and prepare an IRS 990 form for submission.
3. Monthly Education Meetings (Brian/James)
 - a. December Meeting
 - i. December 21st, Westin in Arlington
Mr. Han confirmed the location and scheduling for this event.
 - ii. Speaker: TBD (Possible EY speaker)
Mr. McDonald reported that he contacted the Ernst and Young speaker but has not heard back. He added that he would confirm by the end of the week. Mr. McDonald stated that the speaker's topic would likely be the use of personal styles to facilitate communication.
 - iii. Community Services Speaker: TBD
Mr. Grega stated that he will follow up with Ms. Canady-Burt regarding future speakers.
 - b. Other speakers?
Mr. Grega issued a request for additional speakers to the Board members in attendance. Mr. MacDonald suggested that perhaps a speaker from the Social Security Administration could be scheduled.
4. Chapter recognition points (Ryan Magnuson)
 - a. Quarterly Reporting

Mr. Magnuson stated that he is working toward making Quarterly Reporting updates and may need to contact individual chairs to confirm details. Mr. Grega noted that program chairs should review the points for each of their areas of responsibilities to facilitate the chapter obtaining the maximum points. Mr. Magnuson asked to be contacted if anyone was considering becoming a Certificate of Excellence in Reporting (CEAR) reviewer.

5. Past and Upcoming Events

a. November 17 Early Careers and Membership Events

Mr. Grega stated that the event was well attended and that, as a result, the Chapter obtained one new member and two other potential members. Ms. Wang stated that she submitted the information regarding these two potential new members. Mr. McDonald stated that he will be developing a survey to assess the success of the event, the quality of venue, and other issues.

b. NOVAGA Winter Workshop

Mr. Gould stated that he issued another sign up notification for the Winter Workshop via 123-signup. He added that registration is currently at 17, with a desired goal of 40 attendees.

Mr. Gould confirmed that the event will be held at the offices of Kearney and Company and that preparations have been made. The workshop will cover the required two hours of Virginia CPA ethics.

c. January 4, 2018 - CGFM Review Session Module 2 (Part 1 of 2)

Mr. Shers stated that this Review Session will again be held at the offices of MorganFranklin Consulting. Mr. Shers inquired whether a sign up notification should be sent via 123-signup. Mr. Grega suggested that Mr. Shers should perhaps consult Mr. Gould regarding this. Mr. Shers concurred and stated that he would try to issue and invitation later this week.

d. Other events? (Open)

Mr. Grega inquired whether any Board member had any other events to discuss.

Mr. Shers noted that the Denver AGA chapter was planning on sponsoring a Habitat for Humanity trip and inquired whether NOVAGA could find members who would want to attend. Ms. Shers stated that he would provide additional information at the next Board meeting.

6. Other business

Mr. Grega inquired whether there was other business to discuss. There were no responses.

7. Open Forum:

a. Any other news from other Board Members?

Mr. Grega inquired whether any Board member had any other news to report. Mr. Stadtmueller stated that he had still not received his CPE certification for attendance at the October and November chapter meetings. Mr. Gould replied that these had already been made available at the chapter meetings themselves. Mr. Gould promised to inquire about issuing electronic versions of these certifications to Mr. Stadtmueller.

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Upcoming Board and Monthly Educational Meetings

Month/Year	Board Meeting Date	Monthly Educational Meetings
December 2017	12/6/17 @ noon	12/21/17 @ 5:30pm
January 2018	1/10/18 @ noon	1/25/18 @ 5:30pm
February 2018	2/7/18 @ noon	2/22/18 @ 5:30pm
March 2018	3/7/18 @ noon	3/22/18 @ 5:30pm
April 2018	4/4/18 @ noon	4/19/18 @ 5:30pm
May 2018	5/9/18 @ noon	5/17/18 @ 5:30pm