**Northern Virginia AGA (NOVAGA) Chapter Board Meeting**

**Agenda**

**January 24, 2022, 12:30pm**

**Dial-in: 1-877-216-1555 Code: 538654**

1. **Introductions**

Mr. Justin Lang called the meeting to order at 12:33pm and began the meeting with roll call. Please see Appendix A for status of board members’ attendance.

1. **Review and Approval of Past Board Meeting Minutes (provided with agenda)**

Mr. Lang asked for a motion to accept the minutes of the September 27, 2021 board meeting. Mr. Kevin Shers motioned with a second from Mr. Raymond Urias-Rivera. There being no objection, the minutes were approved unanimously.

1. **Board Matters**
	1. Spring Workshop Planning

Mr. Kevin Love provided an update to the Board. A date is being set for late April or early May 2022 to hold a virtual event. In response to a question about speakers, Mr. Love stated that speakers have been obtained for a half day event, similar to last year. Mr. Reza Mahbod suggested that the chapter get back to holding a full day event. Mr. Love stated that it was difficult keeping participant attention last year; Mr. Mahbod suggested that lack of participation / attention may be indicative of what’s happening to the chapter. Mr. Mahbod also suggested holding a hybrid event with virtual and in-person speakers. Mr. Love mentioned that he will look into space limitations/considerations for COVID.

* 1. Newsletter Content

Ms. Sonia Kessler requested newsletter content to be provided as soon as possible to complete the issue.

* 1. Becker Renewal

Mr. Lang stated that the Chapter’s contract for CPE with Becker was renewed for the third year at the same price.

* 1. NASBA CPE Renewal

Mr. Kevin Shers stated that the Chapter’s CPE certification with NASBA was renewed for this program year.

* 1. Gala Planning

Mr. Lang stated that the Chapter should plan another big event as safely as possible, perhaps at a local country club in Arlington. Due to safety protocols, he did add that a backup plan was needed. Mr. Mahbod stated that the Army-Navy club or another golf club area would have an outdoor space for the gala event. He stated that he was at another event where everyone was vaccinated and it turned out OK.

Mr. Hungate is a member of Washington Golf; he stated that if he knows the date, he can work with the club to see about availability. Mr. Shers stated that a Friday or Saturday event was held in the past. Mr. Lang stated that Ms. Katie Labadie and Ms. Katrina Samiley (the Special Events Chair) could assist in putting the Gala event together and include obtaining a photographer for the event.

* 1. Ski Event

Mr. Jacob MacDonald stated that last year the chapter held a ski trip and had a decent turnout. If the Board is OK with holding another ski event, then the Committee can plan it. It is pricier now than in prior years – approximately $2K. Mr. Mahbod asked whether the vent would be held at Liberty or Whitetail; Mr. MacDonald stated that either would be OK, but it would depend on accommodations and COVID limitations in place.

Mr. Lang stated that the amount of money is OK for the event and planning could commence. There was no further discussion or objections.

* 1. Incoming President

Mr. Lang introduced Joe Hungate to the Board as the proposed nominee for incoming president. Mr. Hungate is recently retired from federal service and obtained his CGFM certification in 2016. He has been actively involved with National AGA and assisted in planning the National Leadership Training and Professional Development Training events. He is looking to get more involved at the chapter level and has many contacts for upcoming chapter meetings.

Mr. Hungate thanked Mr. Lang and added that CDC has the best data on COVID and related data. He suggested that going forward planning every event as a hybrid event to increase participation. He also suggested live streaming events, perhaps adding a red-carpet live stream for larger celebrations (e.g., gala).

1. **Upcoming Chapter Events**
	1. February Chapter Meeting/Networking event

Mr. Lang stated that updates for the February chapter meeting would be forthcoming and posted.

1. **Open Forum**
	1. No other topics or concerns were discussed.

There being no new business discussed, Mr. Justin Lang adjourned the meeting at 1:03pm.

**Appendix A: Board Members in Attendance**

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| Name | Board Position | In Attendance |
| Justin Lang | President | YES |
| Joe Hungate | President Elect | YES |
| Marc Hebert | Immediate Past President | NO |
| Christine Turner | Regional Vice President | NO |
| Sonia Kessler | Secretary/Historian | YES |
| Mike Fredrickson  | Treasurer | NO |
| Reza Mahbod | Assistant Treasurer | YES |
| Brian Grega | Accountability/Outreach Chair | NO |
| VACANT | Accountability/Outreach | VACANT |
| Raymond Urias-Rivera | Awards Chair | YES |
| Kevin Shers | CGFM (Certification) Chair | YES |
| VACANT | CGFM (Certification) | VACANT |
| VACANT | CGFM (Certification) | VACANT |
| VACANT | Chapter Recognition Chair | VACANT |
| Robin McCoy | Chapter Recognition | NO |
| Fatima Zoury | Community Services Co-Chair | NO |
| VACANT | Community Services | VACANT |
| Neda Haghighat | Corporate Sponsorship Chair | NO |
| VACANT | Corporate Sponsorship | VACANT |
| James Gould | Education Committee Chair | NO |
| Kevin Love | Education | YES |
| Matt Menchi | Programs Chair | NO |
| VACANT | Programs | VACANT |
| Jacob MacDonald | Membership Chair | YES |
| Christopher Choi | Membership | NO |
| Xiaolei Wang | Membership | YES |
| Irfan Satriadhi | Membership | NO |
| Jacob MacDonald | Early Careers Chair | N/A |
| Kris Samiley Gonzales | Early Careers |  YES |
| Xiaolei Wang | Early Careers | N/A |
| Naomi Martinez | Newsletter Editor | YES |
| Sonia Kessler | Supporting Newsletter Editor | N/A |
| Zak Kennedy | Correspondence Chair | YES |
| Katie Labadie | Special Events Chair | YES |
| Katrina Samiley | Special Events | YES |
| Zak Kennedy | Webmaster | N/A |
| Neda Haghighat | Supporting Webmaster | N/A |