**Northern Virginia AGA (NOVAGA) Chapter Board Meeting**

**Agenda**

**February 26, 2019 – 12:00 pm**

**Dial-in: 1-877-216-1555 Code: 538654**

1. **Introductions**

Ms. Katrina Samiley began the meeting with a roll call for attendance. Please see Appendix A for attended board members.

1. **Review and Approval of January Board Meeting Minutes (provided with agenda)**

Ms. Katie Labadie moved to approve the past minutes. Board members agreed. Ms. Labadie instructed the minutes to be posted on the website.

1. **Board Matters**
	1. **Campaign for Monthly Speakers & Participation**

Ms. Labadie began the discussion with a campaign for monthly speakers and participation. She urged the board members to reach out to any contacts for possible speakers and email her updates. She also stated having board meetings prior to the chapter meeting date to plan and encourage participation.

* 1. **CGFM Proclamation**

Mr. Kevin Shers informed March is CGFM month and states declare it so and proclaim it with the governor. He stated he is still waiting to hear back from the governor’s office.

* 1. **Chapter Points Update**

Ms. Jessica Boucher stated she has been working with Ms. Samiley to update the chapter points. There is a lot of work to be done. Ms. Boucher will reach out to respective chairs to get more information for our points.

* 1. **Audit Update**

Ms. Samiley informed we are still looking for an auditor.

* 1. **Renewal Season – Membership**

Ms. Labadie urged the board to be the first ones to renew membership. She will work with Mr. Jake MacDonald to get a renewal messaging out.

* 1. **Spring Workshop**

Ms. Labadie stated we are not co-sponsoring our spring workshop this year and we are looking for locations. Mr. Kevin Love has been working with Mr. James Gould on the Spring workshop. They have reserved a space in KPMG for April 22 or 23. They have speakers from FASAB, GAO, and OMB. They are concerned for the afternoon speakers and topics. Ms. Labadie will set up a call with Mr. Love, Mr. Gould, and Mr. Mahbod to strategize for the spring workshop.

* 1. **Annual Gala**

Ms. Labadie reached out to the Army Navy Country Club for availability for our Annual Gala. Several dates were mentioned but are still looking for one with no conflict. She will reach out to ANCC for any June availability.

1. **Upcoming Chapter Events**
	1. AGA Multi-Chapter NLT Happy Hour – February 28, 2019 4:30 pm
	2. **Liberty Mountain Ski Trip – March 2, 2019 9:00 am**

Mr. Matt Menchi discussed the ski trip and noted today is the last day for registration.

* 1. **March Monthly Meeting – March 21, 2019 6:00 pm**

Ms. Samiley reiterated the need for a speaker in the March meeting. She also stated our need for community service in our meeting, to also increase chapter points. Ms. Zoury will have an update by Friday for the March meeting.

1. **Upcoming National Events**
	1. National Leadership Training – February 27, 2019 8:00 am
2. **Open Forum**
	1. **Other topics and concerns for discussion**

Mr. Kevin Shers discussed the impact of CGFM proclamation and ideas on how to promote CGFM next month. Ms. Boucher raised the idea to have a portion of the March meeting on CGFM and to have CGFM members be recognized. Ms. Samiley raised the idea to email all CGFM members and invite them to the March meeting to be recognized and to also improve participation. Mr. Shers will work on all CGFM items.

*No other topics and concerns were raised. Ms. Labadie adjourned the meeting at 12:20 pm.*

Appendix A

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| Name | Board Position |
| Reza Mahbod | President |
| Mike Fredrickson | President Elect |
| Brian Grega | Immediate Past President |
| Christine Turner | Regional Vice President |
| Jessica Boucher | Secretary  |
|  | Historian |
| Mike Fredrickson | Treasurer |
| Katie Labadie | Assistant Treasurer |
| Brian Grega | Accountability/Outreach Chair |
| Paul Marshall | Accountability/Outreach |
| Kevin Love | Awards Chair |
| Kevin Shers | CGFM Chair |
|  | CGFM  |
|  | CGFM |
| Ryan Magnuson | Chapter Recognition Chair |
| Robin McCoy | Chapter Recognition |
| Jessica Boucher | Chapter Recognition |
| Fatima Zoury | Community Services Chair |
| Doug Newton | Corporate Sponsorship Chair |
| Neda Haghighat | Corporate Sponsorship |
| James Gould | Education Chair |
| Kevin Love | Education Committee |
| Matt Menchi | Programs Chair |
| Paul Marshall | Programs |
| Jacob MacDonald | Membership Chair |
| Christopher Choi | Membership |
| Xiaolei Wang | Membership |
| Andrew Johnson | Membership |
| Irfan Satriadhi | Membership |
| Jacob MacDonald | Early Careers Chair |
| Kris Samiley | Early Careers |
| Xiaolei Wang | Early Careers |
| Diane Nguyen | Newsletter Editor |
| Doug Newton | Supporting Newsletter Editor |
| Zak Kennedy | Correspondence Chair |
| Katie Labadie | Special Events Chair |
| Katrina Samiley | Special Events |
| Zak Kennedy | Webmaster |
| Neda Haghighat | Supporting Webmaster |