**Northern Virginia AGA (NOVAGA) Chapter Board Meeting**

**Minutes**

**June 16, 2020 – 12:00 pm**

**Dial-in: 1-877-216-1555 Code: 538654**

1. **Introductions**

Mr. Mike Frederickson began the meeting at 12:01pm with a roll call for attendance. Please see Appendix A for status of board members’ attendance

1. **Review and Approval of Past Board Meeting Minutes (provided with agenda)**

Mr. Frederickson motioned and Ms. Katie Labadie seconded for the March 2020 board minutes to be approved. The minutes were approved unanimously by those in attendance.

1. **Board Matters**
	1. Chapter Points Update

Mr. Frederickson stated that the chapter has achieved Platinum Status, thanks to Ms. Jessica Boucher tracking the points. Congratulations to everyone for helping the Chapter with this achievement. Ms. Boucher stated that the chapter year ends May 31st, so there are still more opportunities to obtain more points. She also mentioned that planning achievements from the first quarter can be claimed for this year, and she’ll follow-up with new board.

* 1. 2020 Gala Awards

Mr. Frederickson stated that there is no gala this year due to COVID; however, the chapter will still be awarding three awards in our community.

* + 1. Jeffrey Steinhoff Award for Excellence in Federal Financial Management

Jimmy Dabala OUSDC Federal Employee

* + 1. Federal Financial Partnership Award

Katie Labadie/Katrina Samily for hardwork for Becker info

* + 1. The Pentagon Memorial Service Award

Shantique Sanders DoD

Mr. Frederickson stated that there is still time to vote; the final counts will be tallied next week.

* 1. Becker Update

Mr. Frederickson stated that 127 chapter members signed up for Becker program. The current contract expires in December, which will be under the new board. Mr. Frederickson stated that there should be no issue to renew at same price if the new Board chooses to continue the program next year. He also stated that positive feedback had been received for having Becker available. Members can sign up anytime and Becker will honor the subscription through the renewal period (December).

* 1. 2020-2021 Board Roster

Mr. Frederickson stated that Matt Menchi is slated as chapter president for the 2020-2021 chapter year. He has been active on the Board and in the community for a while. Mr. Frederickson stated that he will be sending out emails for changes in positions or recommendations for structure in the coming weeks, so the new board can be finalized in the next few weeks.

* 1. Chapter’s Financial Position –

Mr. Frederickson gave a snapshot of the chapter’s financial position:

* Net assets increased
* Bimonthly meetings reduced expenses
* Chapter also saved money due to COVID
* Sponsors are paying their invoices as they are due
* Financial position increased as a result
1. **Upcoming National Events**
	1. Mr. Frederickson stated that the AGA PDT 2020 is coming up in July (July 20-22) and is being changed to a virtual event.
2. **Open Forum**
	1. Other Topics and Concerns for Discussion

Ms. Sonia Kessler inquired as to how many CPEs have been awarded through Becker. Mr. Frederickson agreed that would be a good metric to have; he will reach out to Becker.

Ms. Kessler inquired about the audit of the statements. Mr. Frederickson stated that the audit was forgone due to o COVID and auditor’s travel schedule. The Board members performed a review this year in place of the audit.

Mr. Jacob MacDonald stated that there is a virtual training sponsored by the Atlanta AGA chapter. Three CPEs are available; the cost is $20. Mr. MacDonald is not sure if the CPE is NASBA certified. He will forward the details to Ms. Labaadie.

There being no new business discussed, Mr. Frederickson adjourned the meeting at 12:15pm.

**Appendix A: Board Members in Attendance**

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| **Name** | **Board Position** | **In Attendance** |
| Mike Fredrickson | President | YES |
| Katie Labadie | President Elect | YES |
| Reza Mahbod | Immediate Past President | YES |
| Christine Turner | Regional Vice President | NO |
| Sonia Kessler | Secretary/Historian | YES |
| Brian Grega | Treasurer | YES |
| Katie Labadie | Assistant Treasurer | N/A |
| Brian Grega | Accountability/Outreach Chair | N/A |
| Paul Marshall | Accountability/Outreach | NO |
| Kevin Love | Awards Chair | YES |
| Kevin Shers | CGFM (Certification) Chair | YES |
| VACANT | CGFM (Certification) | VACANT |
| VACANT | CGFM (Certification) | VACANT |
| Jessica Boucher | Chapter Recognition Chair | YES |
| Robin McCoy | Chapter Recognition | NO |
| Fatima Zoury | Community Services Co-Chair | NO |
| April Leonard | Community Services Co-Chair | YES |
| Neda Haghighat | Corporate Sponsorship Chair | YES |
| Doug Newton | Corporate Sponsorship | NO |
| James Gould | Education Committee Chair | NO |
| Kevin Love | Education | N/A |
| Matt Menchi | Programs Chair | YES |
| Paul Marshall | Programs | N/A |
| Jacob MacDonald | Membership Chair | YES\* |
| Christopher Choi | Membership | NO |
| Xiaolei Wang | Membership | NO |
| Andrew Johnson | Membership | NO |
| April Leonard | Membership | N/A |
| Irfan Satriadhi | Membership | NO |
| Jacob MacDonald | Early Careers Chair | N/A |
| Kris Samiley | Early Careers | YES |
| Xiaolei Wang | Early Careers | N/A |
| Diane Nguyen | Newsletter Editor | NO |
| Doug Newton | Supporting Newsletter Editor | N/A |
| Zak Kennedy | Correspondence Chair | NO |
| Katie Labadie | Special Events Chair | N/A |
| Katrina Samiley | Special Events | YES |
| Zak Kennedy | Webmaster | N/A |
| Neda Haghighat | Supporting Webmaster | N/A |
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