**Northern Virginia AGA (NOVAGA) Chapter Board Meeting**

**Minutes**

**March 4, 2020 – 12:00 pm**

**Dial-in: 1-877-216-1555 Code: 538654**

1. **Introductions**

Mr. Mike Frederickson began the meeting at 12:02pm with a roll call for attendance. Please see Appendix A for status of board members’ attendance.

1. **Review and Approval of Past Board Meeting Minutes (provided with agenda)**

Mr. Mike Frederickson motioned and Ms. Katie Labadie seconded for the January 2020 board minutes to be approved. The minutes were approved unanimously by those in attendance.

1. **Board Matters**
   1. March Chapter Meeting

* Mr. Frederickson stated that the March meeting would take place at the Westin on 3/19/2020 at 6PM. Mr. Matt Menchi will reserve the room today. Mr. Frederickson has reached out to John Linski as a guest speaker and is awaiting a response; there are some back-up speakers ready in case one is needed. Ms. April Leonard stated that she has reached out to the Ronald McDonald House, and can reach out to the Leukemia/Lymphoma Society as a back up.

* Mr. Frederickson stated that March is CGFM Month by Governor Northam; the chapter receives points for the state declaration. Mr. Kevin Shers stated that he can add this information to the newsletter and also include an email blast using 123sign-up. Jessica Boucher is aware of the points. Ms. Labadie suggested linking to the AGA chapter and national websites for members to obtain addition information. Mr. Shers will send a draft to Mr. Frederickson and Ms. Labadie before sending.
  1. Becker CPE

Mr. Frederickson stated that previously 80 to 85 members were enrolled in Becker; at last count, 93 members were registered. As a result, the chapter is purchasing another 10 slots as a ‘buy as needed’ purchase as there are no limitations as to the number of registrations chapter can purchase. Mr. Frederickson can provide addition information if anyone has questions.

* 1. Spring Workshop

Mr. Kevin Love discussed holding the Spring Workshop in late April – possible April 27th at KPMG’s DC office between 8AM and 4PM. Speakers from GAO and Treasury are retained; Mr. Love is still working on OMB and speakers for the afternoon sessions. If anyone has suggestions for speakers, please get in touch with Mr. Love.

* 1. Annual Gala

Mr. Frederickson stated that venues are being reviewed now and asked for suggestions. Venue reservations will hopefully be finalized by the end of next week. Mr. Frederickson also asked for preferences as to the weekend (Saturday) or during the week. There was no opposition by those in attendance to holding the gala on a Saturday.

1. **Upcoming** **Chapter Events**
   1. March Chapter Meeting

The next chapter meeting is set for March 19th at 6PM and will be held at the Westin.

* 1. AGA Chapter Leaders Webinar

The Chapter Leaders Webinar will be held March 12th at 2PM EST. The topic will cover CPE and PDU best practices. Mr. Frederickson has asked the James Gould and Kevin Shers attend this meeting and provide updates at the next board meeting.

* 1. Ski Trip

Mr. Frederickson stated that the ski trip was scheduled for March 21st. Ms. Stacy Faris stated that the trip would be on hold due to the warm weather and not enough snow on the ground. Funds will be left over for April as a result. The committee also reached out the DC chapter to do a combined event. Monthly welcome emails also went out to new members.

1. **Open Forum** 
   1. Other Topics and Concerns for Discussion

* Next Board meeting will be held in April; the date will be announced later, depending on timeframes for school spring breaks.
* There were no other topics brought to the board for discussion.

There being no new business discussed, Mr. Frederickson adjourned the meeting at 12:16pm.

**Appendix A: Board Members in Attendance**

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| **Name** | **Board Position** | **In Attendance** |
| Mike Fredrickson | President | YES |
| Katie Labadie | President Elect | YES |
| Reza Mahbod | Immediate Past President | YES |
| Christine Turner | Regional Vice President | NO |
| Sonia Kessler | Secretary/Historian | YES |
| Brian Grega | Treasurer | YES |
| Katie Labadie | Assistant Treasurer | N/A |
| Brian Grega | Accountability/Outreach Chair | N/A |
| Paul Marshall | Accountability/Outreach | NO |
| Kevin Love | Awards Chair | YES |
| Kevin Shers | CGFM (Certification) Chair | YES |
| VACANT | CGFM (Certification) | VACANT |
| VACANT | CGFM (Certification) | VACANT |
| Jessica Boucher | Chapter Recognition Chair | YES |
| Robin McCoy | Chapter Recognition | NO |
| Fatima Zoury | Community Services Co-Chair | NO |
| April Leonard | Community Services Co-Chair | YES |
| Neda Haghighat | Corporate Sponsorship Chair | YES |
| Doug Newton | Corporate Sponsorship | NO |
| James Gould | Education Committee Chair | NO |
| Kevin Love | Education | N/A |
| Matt Menchi | Programs Chair | YES |
| Paul Marshall | Programs | N/A |
| Jacob MacDonald | Membership Chair | YES\* |
| Christopher Choi | Membership | NO |
| Xiaolei Wang | Membership | NO |
| Andrew Johnson | Membership | NO |
| April Leonard | Membership | N/A |
| Irfan Satriadhi | Membership | NO |
| Jacob MacDonald | Early Careers Chair | N/A |
| Kris Samiley | Early Careers | YES |
| Xiaolei Wang | Early Careers | N/A |
| Diane Nguyen | Newsletter Editor | NO |
| Doug Newton | Supporting Newsletter Editor | N/A |
| Zak Kennedy | Correspondence Chair | NO |
| Katie Labadie | Special Events Chair | N/A |
| Katrina Samiley | Special Events | YES |
| Zak Kennedy | Webmaster | N/A |
| Neda Haghighat | Supporting Webmaster | N/A |
| *\*Represented by Stacy Faris* | | |