**Northern Virginia AGA (NOVAGA) Chapter Board Meeting**

**Minutes**

**September 30, 2019 – 12:00 pm**

**Dial-in: 1-877-216-1555 Code: 538654**

1. **Introductions**

Mr. Mike Frederickson began the meeting at 12:04pm with a roll call for attendance. Please see Appendix A for status of board members’ attendance.

1. **Review and Approval of Past Board Meeting Minutes (provided with agenda)**

Mr. Mike Frederickson motioned for the April 2019 and August 2019 board minutes to be approved; Ms. Katie Labadie seconded the motion. The minutes were approved unanimously.

1. **Board Matters**
	1. Updates and Open Positions

Mr. Frederickson stated that the chapter is still looking for volunteers for the following positions:

* Charity Co-Chair
* Treasurer
* Programs

Mr. Brian Grega stated that if there were no volunteers for the Treasurer position, he would be happy to help. Mr. Frederickson asked all board members reach out to their firms and agencies for volunteers. Direct any questions or potential volunteers to Mr. Frederickson or Ms. Labadie.

* 1. Joint Meeting with Montgomery/Prince George’s County Chapter

Mr. Frederickson discussed the upcoming request from the Montgomery/Prince George’s County Chapter’s request to do a joint monthly meeting in November. A speaker is still needed and the Montgomery/Prince George’s County Chapter has already obtained a charity for the night.

* 1. Schedule for Upcoming Meetings

The next chapter meeting is set for November 21st and is a joint event with the Montgomery/Prince George’s County Chapter. The meeting time and place is still being coordinated.

* 1. Supplemental CPE

Mr. Frederickson provided an update on the open CPE deal with Becker.

* Becker originally quoted $125 which seemed high; but in writing, but would not come lower than $175. While NOVAGA would subsidize about 70% of the cost, that may not be beneficial enough to encourage membership participation.
* Mr. Grega asked if a cost comparison was performed between the Becker price and the per person cost for the monthly membership meetings. Mr. Frederickson stated that Becker would include live meetings at no additional cost, which would bring the price to $175 per person. Mr. Reza Mahbod stated that a per person cost was developed last fiscal year, but that it is dependent on how many people show at the meeting versus the entire membership. Mr. Jacob MacDonald offered that the current chapter membership is 1,066.
* Ms. Jessica Boucher offered that GAO provides several CPEs to its employees because it has its ono NASBA account. Other Inspector General (IG) offices may be in the same or in different situations.

The chapter is also looking into obtaining CPEs from AICPA or Wiley. Ms. April Leonard suggested looking into the USDA Graduate School and provided the website to Mr. Frederickson. Mr. Mahbod stated that the CIGIE site may offer CPEs as well. Listed courses are free but space fills quickly.

Mr. Frederickson stated that the chapter will send a survey to its members to gauge an estimate of those that would sign up and then perform a comparison to the meeting attendance.

1. **Open Forum**
	1. Other Topics and Concerns for Discussion
* Mr. MacDonald stated that the Membership meeting is working on a survey to the members. It is currently in draft, but are open to adding a question or two about the CPEs.
* The chapter’s NASBA sponsorship has been renewed.
* Ms. Katrina Samiley is looking for an attendance sheet for the recent AGA Internal Control and Fraud Prevention Training. Mr. Mahbod provided Susan’s name as a POC.

There being no new business discussed, Mr. Mike Frederickson adjourned the meeting at 12:34pm.

**Appendix A: Board Members in Attendance**

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| Name | Board Position | In Attendance |
| Mike Fredrickson | President | YES |
| Katie Labadie | President Elect | YES |
| Reza Mahbod | Immediate Past President | YES |
| Christine Turner | Regional Vice President | NO |
| Sonia Kessler | Secretary/Historian | YES |
| VACANT | Treasurer | VACANT |
| Katie Labadie | Assistant Treasurer | N/A |
| Brian Grega | Accountability/Outreach Chair | YES |
| Paul Marshall | Accountability/Outreach | NO |
| Kevin Love | Awards Chair | YES |
| Kevin Shers | CGFM (Certification) Chair | YES |
| VACANT | CGFM (Certification) | VACANT |
| VACANT | CGFM (Certification) | VACANT |
| Jessica Boucher | Chapter Recognition Chair | YES |
| Robin McCoy | Chapter Recognition | NO |
| Fatima Zoury | Community Services Chair | NO |
| Neda Haghighat | Corporate Sponsorship Chair | YES |
| Doug Newton | Corporate Sponsorship | YES |
| James Gould | Education Committee Chair | NO |
| Kevin Love | Education | N/A |
| Matt Menchi | Programs Chair | YES |
| Paul Marshall | Programs | N/A |
| Jacob MacDonald | Membership Chair | YES |
| Christopher Choi | Membership | NO |
| Xiaolei Wang | Membership | NO |
| Andrew Johnson | Membership | YES |
| April Leonard | Membership | YES |
| Irfan Satriadhi | Membership | NO |
| Jacob MacDonald | Early Careers Chair | N/A |
| Kris Samiley | Early Careers | NO |
| Xiaolei Wang | Early Careers | N/A |
| Diane Nguyen | Newsletter Editor | NO |
| Doug Newton | Supporting Newsletter Editor | N/A |
| Zak Kennedy | Correspondence Chair | NO |
| Katie Labadie | Special Events Chair | N/A |
| Katrina Samiley | Special Events | NO |
| Zak Kennedy | Webmaster | N/A |
| Neda Haghighat | Supporting Webmaster | N/A |