

New Mexico Chapter of the Association of Government Accountants

Chapter Executive Committee Meeting Minutes

Date: **April 24, 2019** Location: **Dion's Pizza**

1. Roll Call

Janet	<u>X</u>	Wanda	___	Jolene	___	Kim	<u>X</u>	Blanca	___	Bryan	<u>X</u>	Luis	___
Margaret	___	Michael	___	Elena	<u>X</u>	Misty	<u>X</u>	Jessica	___	James	<u>X</u>	Vince	___
	___		___		___		___		___		___		___

Roll call was taken at: 11:35 a.m.

2. **Approval or Additions of/to Agenda.** Motion by Luis. Second by Bryan.
3. **Approval of Minutes from:** 2/19/2019 Approved; 3/21/2019 TABLED, Next meeting

Discussion Items:

4. 2019 PDT Outcomes/discussion
5. Treasurer's Report (Elena)
 - a. March 2019. No report, tabled until next meeting
 - b. Form 990. Has been submitted online for year ending 3/31/2018
6. Education (Blanca/Kim/James)
 - a. Calendar of Events – Upcoming
 - i. May 15 – Fraud/Data Analytics – Rio Grande Conference Room, Toney Anaya Bldg.
 - ii. June 12 – Leadership Webinar – Red Room, DFA
7. Membership (Bryan)
 - a. Membership Report – 238 active members, 4 new members, 1 student. Bryan sent out welcome letters to new members.
8. CGFM (Misty) Reported on study materials lent out to members
9. Community Service (Margaret)
 - a. Annual Picnic dates – possibility of 9/6/2019
10. Accountability and Awards (Jessica)
 - a. Scholarships
 - b. Finance Professional – Financial Manager of the Year nominations will be soon
11. Website (Luis)
 - a. Get info for google docs access – Elena – access provided to Misty and Janet
 - b. Requested use a vendor to help in updating the website and posting the PDT PDFs to the website. Will gather pricing information and submit to the CEC
12. Newsletters: Articles due to Janet by April 29, to be released by May 5, 2019
 - a. President's Message (Janet) –
 - b. Listing of Webinars will be included
 - c. Treasurer's Report – February will be included
 - d. Membership info will be included
13. Insurance – Annual professional liability – Paid/coverage through February 2020.
14. Other:

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- a. Chapter By-Laws Review - No changes until National provides template. This will occur after this fiscal year. – did vote to take out requirements for annual audit at previous CEC meeting. Discussion regarding maybe entering into an agreed-upon procedures arrangement for reviewing financial information at fiscal year-end. Tabled until next meeting.
- b. National PDT costs and attendance for FY19.
 - i. Misty and Wanda
 - ii. Vince will not be requesting funds
- c. CEC Elected Positions
 - i. Board Treasurer – motion was made to elect Elena Tercero to her second year as Board Treasurer, motion passed
 - ii. President-Elect – motion was made to elect Misty Schuck as President-Elect, motion passed

Next CEC meeting: [5/29/19](#)

Meeting adjourned: [12:45 pm](#)