

**New Mexico Chapter of the Association of Government Accountants Chapter**

**Executive Committee – Minutes**

**Date: Tuesday, October 17; Time: 12:00 pm**

**Location: Virtual**

**1. Roll Call**

Blanca Sena	<input type="checkbox"/>	Jolene Gonzales	<input checked="" type="checkbox"/>	Margaret Sena	<input type="checkbox"/>	Wanda Gonzales	<input checked="" type="checkbox"/>
Bryan Maestas	<input checked="" type="checkbox"/>	Kusum Adhikari	<input checked="" type="checkbox"/>	Misty Schuck	<input checked="" type="checkbox"/>		
Elizabeth Burks	<input checked="" type="checkbox"/>	Lynette Kennard	<input checked="" type="checkbox"/>	Reese Chavarria-Quam	<input checked="" type="checkbox"/>		

Roll call was taken at: 12:04 p.m. (Misty joined after approval of agenda and Wanda had trouble with the link and joined after approval of agenda and minutes)

**2. Approval or Additions of/to Agenda** – Motion to approve the agenda as presented made by Bryan and seconded by Lynette, motion passed (6-0-0-4).

**3. Minutes tabled for November 28, 2023: CEC Meeting September 12, 2023**

**4. Approval of Minutes: CEC Strategic Planning Meeting September 30, 2023** – Motion to approve the CEC Strategic Planning Meeting minutes as presented made by Kusum and seconded by Misty, motion passed (7-0-0-3).

**5. Approval of the Budget** – Tabled for November 28, 2023 meeting

**6. Other Items:**

- a. Citizen Centric Report (Lynette) – **Lynette stated she has reviewed the information and noted there are items that she will need assistance with. Discussion was held to provide her access to the Google Drive so she can look for the information. She will try to complete it as soon as possible.**
- b. Strategic Plan (Reese) – **Reese stated that the minutes were approved today. For the webinars to be purchased from National we will need a site coordinator, Reese volunteered to be site coordinator and Bryan will help coordinate as well.**
- c. AGA Social Event and School Supply Drive (Wanda & Jolene) – **Elizabeth stated that Natalie with Community in Schools was very pleased with the donation. She stated that when she dropped off the donation they were working on sending hygiene bags for students that have to shower at the schools and are happy to accept any help that they can get. Discussion was held on possible future assistance. Reese stated she sent out information to members on the winners of memberships and noted there is a lot more interest in what we are doing.**
- d. Membership: New Members (Bryan) – **Bryan reported that none of the numbers have changed, we have 171 active and 41 suspended memberships. A month ago he sent an email to suspended folks listing the benefits of membership and he will send out another email today. We had 21 attendees at the social with 8 non-members that attended. Bryan will reach out to the non-members regarding membership. For the current active member that won the membership, we noted the name on the check and when National receives the check it will pay for next year's dues. The non-member that won a membership filled out an application for membership and it will be provided to Margret. Margret will send out the checks for the two membership winners. Bryan**

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**explained to the National representative what we did and asked her to let us know of other ideas to promote membership.**

- e. **Communication: Bi-monthly newsletter (Misty) – Misty stated she will compile information for a Fall/Winter newsletter, please provide information to her a week from Friday (10/27). She will also need information for the President's message (Reese), CGFM (Kusum) and Financials (Margret) by Wednesday 10/25. She will add in the social event, school supplies fundraiser, webinars and the Strategic Planning session. She will send out a draft after information is received to review.**
- f. **CGFM: You Pass We Pay (Kusum) – Kusum asked Wanda if there were still folks interested at Corrections Department for the we pass we pay program and/or books and if they are to have them reach out via email. She stated she will review agreements to borrow books, usually if they are expired she will extend them after checking with the recipient. We currently have two people in the you pass we pay program.**
- g. **Community Service: Event Ideas (Wanda & Jolene) – Wanda discussed possibly donating to the Food Depot, either volunteering in person or a monetary donation. Jolene discussed considering a monetary donation for Community in Schools. The last monetary donation check has not been received by the agency (\$200 to Storehouse West Food Bank) so we need to follow up on it. Reese asked Wanda to see about volunteering at the Food Depot after November 15, Jolene said she can send the information to whoever would like to coordinate.**
- h. **Treasurer's Report (Margaret) – Reese stated she needs to get two bank statements to Margaret for the Treasurer's Report.**

**7. Other:**

- a. **PDT Planning Committee – Reese stated she reached out to the Albuquerque Chapter to see if they are planning any new meetings but has not heard anything. We mailed the check to the Albuquerque Chapter for the 2022 PDT. Bryan said that the Albuquerque Chapter had a CEC meeting at Top Golf and Emily asked members about interest in the committee. We will wait another few weeks and then reach out to Emily.**

NEXT CEC Meeting: November 28, 2023

**Meeting Adjourned: 1:05 p.m.**

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