

New Mexico AGA Chapter
November 2020 CEC meeting minutes

Location: Zoom
Time: Start meeting at 12:23

Attendees:

Elena Tercero	X	Terese Montoya		Jolene Gonzales	
Wanda Gonzales	X	Elizabeth Burks		Luis Eres	X
Blanca Sena	X	Margaret Sena	X	Bryan Maestas	X
Misty Schuck	X	Chantae Bustamante		Miranda Mascarenas	Excused

Approval of Agenda: Bryan Maestas motion to approve, Blanca Sena second all in favor

Approval of prior meeting minutes:

October meeting: Misty Schuck motion to approve, Bryan Maestas second, all in favor.

Old business:

PDT 2020 - wrap up with Albuquerque Chapter, Elena will reach out to committee to close this item out

Treasurer for 2020-2021 program year:

Check signor changes: Elena will schedule a meeting with the bank to change signors and gain access to online account

CCR - Elena sent to members and National Office on 10/31

Monthly webinars

December training with OSA and BKD December 15, some possible topics data security, internal controls in a remote environment Elena to continue to work with them.

Possible January training with LFC, Elena to reach out to Jolene to see if she can coordinate with LFC

Purchase of 4 national webinars (will receive 30 codes for members to attend)

November 4 - Ethics

December 9 - Internal Controls

January 13 - Uniform Guidance

May 12 - Fraud and Data Analytics

New business:

ACE updates

Membership - national template agreed on in email, Elena to set up survey to send out to members

Education -

CGFM -

Communication - website updates - removal of email addresses, discussed as an option at the NCC meeting held 11/9.

Community Service- From NCC meeting on 11/9 additional ideas presented for this area, which included Member donations to chapter PayPal, Online purchase of items and ship directly to non-profit (email receipt to chapter for participation), giving page set up with local non-profit & chapter matches donations up to \$X. Discussed and Margaret to reach out to the Food Depot to see about a website link for AGA for December.

Strategic Vision - Chapter by-law review by 12/31 committee to include Bryan Maestas, Luis Eres, Misty Schuck

Pulse Check dates - 11/30, 2/28 and 5/31 Elena requested that Wanda Gonzales prepare the pulse checks as the NCC rep along with the accountability chair, Elizabeth Burks

Chapter Affiliation Requirements

Review by-laws (discussed earlier)

CEC reviewed required state filings - asked Misty to research this

Chapter engages in annual audit or independent financial review - reached out to the Albuquerque Chapter, they wanted to know what review we wanted, decided it was a review of the monthly bank reconciliations. Elena to communicate this to the Albuquerque Chapter.

Meeting adjourned: 1:14 pm