

New Mexico Chapter of the Association of Government Accountants Chapter

Executive Committee – Minutes

Date: Tuesday, November 28; Time: 12:00 pm

Location: Virtual

1. Roll Call

Blanca Sena	<input checked="" type="checkbox"/>	Jolene Gonzales	<input checked="" type="checkbox"/>	Margaret Sena	<input checked="" type="checkbox"/>	Wanda Gonzales	<input checked="" type="checkbox"/>
Bryan Maestas	<input checked="" type="checkbox"/>	Kusum Adhikari	<input type="checkbox"/>	Misty Schuck	<input type="checkbox"/>		
Elizabeth Burks	<input checked="" type="checkbox"/>	Lynette Kennard	<input checked="" type="checkbox"/>	Reese Chavarria-Quam	<input checked="" type="checkbox"/>		

Roll call was taken at: 12:05 p.m.

- 2. Approval or Additions of/to Agenda** – Motion to approve the agenda as presented made by Jolene and seconded by Bryan, motion passed (8-0-0-2)

3. Approval of Minutes:

a. **CEC Meeting September 12, 2023** – Minutes tabled for December 19, 2023 meeting

b. **CEC Meeting October 17, 2023** – Motion to approve the minutes as presented made by Bryan, seconded by Elizabeth and Wanda, motion passed (8-0-0-2)

- 4. Approval of the Budget** - Motion to approve budget with changes discussed made by Lynette, seconded by Blanca, motion passed (8-0-0-2). Reese will email the updated approved budget to the CEC members for reference.

5. Other Items:

- Citizen Centric Report (Lynette) – Reese will review and make any necessary updates. Reese noted she might need some help and will reach out as necessary. She will update the draft and send it to the CEC for review when it is complete.
- Strategic Plan (Reese) – Reese would like to have a strategic planning session in January. She will look at dates for the next meeting.
- Membership: New Members (Bryan) – Bryan reported we got a couple new members since we met, and he sent them welcome emails. Margaret has sent out checks for the new memberships that were won, Bryan will monitor to ensure they get posted to the accounts. We had one brand new member join. Bryan also sent out communication to suspended members around November 3 and has reached out to non-members that attended the social.
- Communication: Bi-monthly newsletter (Misty) – Reese said we will try to do a communication in January and include the Food Depot service and donation to the Storehouse West.
- CGFM: You Pass We Pay (Kusum) – Reese was copied on an email from an individual that reached out from Alamogordo. He had questions on membership and CGFM, but we have not heard back from him.
- Community Service: Event Ideas (Wanda & Jolene) – Jolene coordinated for the next volunteering event December 12, 1:30-4 p.m., thank you! Kusum, Reese, Blanca and Jolene are currently signed up, Jolene will need to confirm the number of volunteers on December 5. Other members need to let Jolene know by the close of business on December 4 if they would like to join. Wanda stated that she will attend as well. Discussion was held on possible

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donations: Empty Stocking for November, Food Depot for December and LifeLink for January at \$100 each.

- g. Treasurer's Report (Margaret) – Reese reported the bank balance as of October 31, 2023 was approximately \$28,000.

6. Other:

- a. PDT Planning Committee – Reese received an email from Emily Wilson, President of the Albuquerque Chapter AGA. Emily identified five individuals to participate from the Albuquerque Chapter. The CEC will have an initial meeting on December 6 to discuss next steps.

NEXT CEC Meeting: December 19, 2023

Meeting Adjourned: 1:18 p.m.
