

New Mexico Chapter of the Association of Government Accountants Chapter

Executive Committee – Minutes

Date: Tuesday, April 16; Time: 12:00 pm

Location: Virtual

1. Roll Call

Blanca Sena	<input checked="" type="checkbox"/>	Jolene Gonzales	<input type="checkbox"/>	Margaret Sena	<input checked="" type="checkbox"/>	Wanda Gonzales	<input checked="" type="checkbox"/>
Bryan Maestas	<input checked="" type="checkbox"/>	Kusum Adhikari	<input checked="" type="checkbox"/>	Misty Schuck	<input checked="" type="checkbox"/>		
Elizabeth Burks	<input checked="" type="checkbox"/>	Lynette Kennard	<input checked="" type="checkbox"/>	Reese Chavarria-Quam	<input checked="" type="checkbox"/>		

Roll call was taken at: 12:02 p.m.

2. Approval or Additions of/to Agenda – Motion to approve the agenda as amended (added item 6.f. Chapter Audit) by Lynette, second by Wanda and Bryan, motion passed (9-0-0-1)

3. Approval of Minutes:

a. **CEC Meeting February 20, 2024** – Motion to approve the minutes as presented by Bryan, seconded by Kusum and Wanda, motion passed (9-0-0-1)

4. National PDT '24 Chapter Attendance & Hotel Scholarship – Reese asked members to consider if you are interested in attending, Nationals provides two registration and hotel scholarships. Let Reese know by the end of this month if you are interested in attending.

5. Other Items:

- a. **LEAD!24 Update (Reese & Wanda)** – Wanda and Reese went to Baltimore to attend. It was a really good training and they learned a lot. They talked about partnering with other Chapters. They learned about CPAG which could be a potential sponsor for events. We are in good shape for members. There is an ACE position on the CEC that keeps track of all the reporting items. They also had conflict resolution training. Other chapters are utilizing LinkedIn pages, we may look into it for the NM Chapter.
- b. **Citizen Centric Report (Reese)** – Reese stated that since a lot of the information is for program year 2023, we will concentrate on the one for 2024 and try to get it done by end of July or early August.
- c. **Strategic Plan (Reese)** – We will look at the strategic plan for next year. Reese would like to incorporate different trainings, including CGFM, and partnering with other chapters. We will tentatively plan to meet on in July.
- d. **Membership: New Members (Bryan)** – Bryan had trouble pulling active members before the meeting. He stated we had two or three new members, and about 40 individuals suspended since renewals were in March. Bryan will reach out to suspended members later today.
- e. **Communication: Bi-monthly newsletter (Misty)** – Reese stated that we will try to compile a newsletter for the end of April. We can include highlights of the PDT, maybe CGFM information, and donations made.
- f. **Chapter Audit** – We had a review performed by Morton Accounting Services in 2020. Janet said that she would do it again. Wanda will get a quote for fiscal year 2024. Misty said she could

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get QuickBooks online set up, she just needs someone to be available to help get the account information set up. Discussed starting with one user and entering ending balances as of March 2024. We can link transactions from the bank for April 2024 and forward.

- g. CGFM: You Pass We Pay (Kusum) – Kusum stated that someone from Corrections was interested in materials and you pass we pay program but they have not reached out again. There is one individual that has passed, discussed spotlighting that individual in the newsletter. The new CGFM may be interested in the CGFM Chair position.
- h. Community Service: Event Ideas (Wanda & Jolene) – We selected Life Circle for donations at PDT, we are checking to see how much was collected. Jolene is looking into us potentially volunteering with them too. For next PDT, we can print QR code on site, set up a collection jar, and have the QR code up while they are speaking. Motion for March and April donations to go to Life Circle made by Wanda and seconded by Jolene, motion passes (9-0-0-1)
- i. Treasurer's Report (Margaret) – Margaret stated that she reconciled March.
- j. Luncheons for Webinars – Next webinar lunch is scheduled for April 24 at the new PERA building, lunch will be provided by Morton Accounting Services.
- k. NCC Report (Wanda) – Wanda stated the only new update is that they covered orientation at LEAD!.
- l. CEC Position Confirmations & CEC announcement for new program year (Reese) – Reese requested that we think about what position we would like to hold for the new year. Please let her know by April 26.

6. Other:

- a. 2024 PDT Debrief – Reese reported that it went well. All expenses were about \$34,000. Requested discounts for popcorn, specialty meals, and AV that were not up to par (reduced by 2-3k). Representatives have met with them and discussed the issues.

NEXT CEC Meeting: May 21, 2024

Meeting Adjourned: 1:01 p.m.
