

New Mexico Chapter of the Association of Government Accountants Chapter

Executive Committee Meeting Minutes – DRAFT

Date: October 12, 2022; Time: 12:00 pm

Location: CONFERENCE CALL/ TEAMS I.D. 285 135 689 579, ACCESS CODE: 7MqDn5

PHONE CONFERENCE TEAMS ID: (505) 312-4308; PHONE CONFERENCE ID: 590 929 147#

1. Roll Call

Blanca Sena	<input checked="" type="checkbox"/>	Elizabeth Burks	<input checked="" type="checkbox"/>	Kusum Adhikari	<input type="checkbox"/>	Misty Schuck	<input type="checkbox"/>
Bryan Maestas	<input checked="" type="checkbox"/>	Jolene Gonzales	<input checked="" type="checkbox"/>	Margaret Sena	<input checked="" type="checkbox"/>	Thinlay Dolkar	<input checked="" type="checkbox"/>
Elena Tercero	<input checked="" type="checkbox"/>	Julius Smith II	<input checked="" type="checkbox"/>	Miranda Mascarenas	<input type="checkbox"/>	Wanda Gonzales	<input checked="" type="checkbox"/>

Roll call was taken at: 12:03 pm

2. Approval or Additions of/to Agenda: Jolene made a motion and Bryan seconded motion passed.

3. Approval of Minutes from 09-14-2022: Blanca made a motion and Elizabeth seconded motion passed.

4. Discussion Items:

- a. Membership: New Members (Bryan & Thinlay) Nothing new but Thinlay was able to access the membership. No new membership notifications. Bryan does not have anything to add.
- b. Communication: Bi-monthly newsletter (Misty & Elena) Need the items for the newsletter. Misty would create it and Elena will send it out to the members so she may have received something. Send to Misty by the end of the week.
- c. CGFM: You Pass We Pay (Kusum)
- d. Community Service: Event Ideas (Wanda & Jolene) Donations to the Food Depot with the Fall Harvest Social. Volunteer at the Food Depot between Thanksgiving and Christmas. Jolene will check with Food Depot for us to volunteer.
- e. Young Professionals: Reach out to NM Chapter educator members (Miranda)
- f. Education: Schedule of classes & Topic Suggestions (Elizabeth & Elena) Perform a group purchase of 4-7 webinars \$337 each (10% saving) Elena put asterisks next to the ones she recommended. Wanda made a motion to purchase the webinars recommended and Elena seconded the motion passed. We get a discount if we pay online but we have sent a check in the past. Elena will copy Blanca on the email she sends. Have luncheons on the days we do not have a webinar. Elena will include this in the newsletter.
 - Ethics November 2nd*
 - Risk Management December 14th
 - Uniform Guidance and Grant Accounting January 11th *
 - Cybersecurity/ERM March 22nd *
 - CARES Act/ARPA April 26th *
 - Fraud/Data Analytics May 10th *
- g. Treasures Report Follow up with Misty on the reconciliations Elena will give Margaret access to the file where the documents are. Margaret will get Elena her reimbursement and Elena will give Margaret the PO Box key.

5. Other:

- a. Fall Harvest Social – Santa Fe Brewing, Hotel Santa Fe, Wanda will check into these locations on prices. Food bank for donations. Possibly November 4th or 11th.

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- b. Purchase Zoom licenses with the Albuquerque Chapter. We bought three total from AGA Richmen. NM Chapter paid for two and Albuquerque Chapter paid for one of them. Do we want to do this again this year? Used them last year for the PDT and a few other things. \$110.60 per license. I think we would get use out of the license for the PDT to offer a virtual option. Bryan made a motion to purchase the licenses and Julius seconded motion passed.

NEXT CEC Meeting: November 9, 2022

Meeting Adjourned: 12:44 pm
