

**New Mexico Chapter of the Association of Government Accountants Chapter  
Executive Committee Meeting Minutes – DRAFT**

**Date: September 14, 2022; Time: 12:00 pm**

**Location: CONFERENCE CALL/ TEAMS I.D. 285 135 689 579, ACCESS CODE: 7MqDn5  
PHONE CONFERENCE TEAMS ID: (505) 312-4308; PHONE CONFERENCE ID: 590 929 147#**

**1. Roll Call**

Blanca Sena	<input checked="" type="checkbox"/>	Elizabeth Burks	<input checked="" type="checkbox"/>	Kusum Adhikari	<input checked="" type="checkbox"/>	Misty Schuck	<input type="checkbox"/>
Bryan Maestas	<input checked="" type="checkbox"/>	Jolene Gonzales	<input type="checkbox"/>	Margaret Sena	<input checked="" type="checkbox"/>	Thinlay Dolkar	<input checked="" type="checkbox"/>
Elena Tercero	<input checked="" type="checkbox"/>	Julius Smith II	<input checked="" type="checkbox"/>	Miranda Mascarenas	<input checked="" type="checkbox"/>	Wanda Gonzales	<input type="checkbox"/>

Roll call was taken at: 12:04 pm

**2. Approval or Additions of/to Agenda: Motion, seconded and passed**

**3. Approval of Minutes from: 08/10/2022**

**4. Discussion Items: Separation of Duties  
Discussion Items:**

- a. Membership: New Members (Bryan; Thinlay)
- b. Communication: Bi-monthly newsletter (Misty; Elena)
  - i. Newsletter information needs to be submitted to Elena and Misty by September 23, 2022, need a Presidential Letter from Ms. Blanca Sena for Membership information, education. CGFM, National Governing Board, Community Service
- c. CGFM: You Pass We Pay (Kusum)
  - i. New CGFM, need to process You Pass We Pay forms for reimbursement.
- d. Community Service: Event Ideas (Wanda; Jolene)
- e. Young Professionals: Reach out to NM Chapter educator members (Miranda)
  - i. Good feedback from young professionals for PDT seminar.
- f. Education: Schedule of classes & topics; Topic Suggestions (Elizabeth; Elena)
  - i. Perform a group purchase of 4-7 webinars from AGA Nationls (webinar dates 10/19, 11/12, 1/11. 4/26, 5/24)
- g. Treasurer: Budget, July & August Reports, 990 Completion (Margaret) Elena saved the bank statement in the drop box so Misty can reconcile them. Misty sent the numbers for the 990 to Elena last year. Blanca will ask Misty to send the numbers to Elena and Blanca.

**5. Other:**

- a. Annual Picnic: TBD
- b. Need NCC Rep for Accountability
- c. Obligate funds to flowers for bereavement – Bryan will check the cost of the flower arrangements and send an email out to the CEC to vote on.

NEXT CEC Meeting: October 12, 2022

**Meeting Adjourned: 1:03 pm**

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