

Association of Government Accountants – Olympia Chapter

Board Meeting Minutes

March 16, 2021

Virtual Meeting

Present:

Stefanie Niemela
Maryam Jacobs
Mike Paquette
Denise Nguyen

Kari Summerour
Heidi Algieri
Laura Saunders
Bret Brodersen

President's Report (Stefanie Niemela):

- Minutes for the February 2021 board meeting were approved.
- Stefanie reported receiving an email from the National office about a new mentoring program that she will send out to the Board
- Treasurer's Report (Denise Nguyen):
- Denise presented the board with the latest treasurer's report. The bank balance as of the end of February was \$10,345.53.
- The bank statement shows a \$10.00 fee and Denise reported has been unable to contact the bank to find out what the charge was for. Board members stated it could be for the late deposit of the Eventbrite check, which had been late and subsequently bounced. Denise will contact the bank to find out and try to cancel the charge.
- The board approved reimbursement of Stefanie for \$404.00 for the cost of AGA Webinars.
- Finally, Denise reminded the board that the board does not have proof that the chapter's taxes have been filed for the prior fiscal year and does not have the log-in and password to file the current year's taxes. Maryam agreed to try and contact Kendra for this information and report back to the board.

On-Line Education (Heidi Algieri):

- Heidi reminded the board that webinars are scheduled for both March and April of this year and the notice for the April training needs to be sent out as soon as possible.
- The March webinar is scheduled for next week and is about Cybersecurity. Stefanie reported currently 28 individuals have signed up for the class and one person is on the waiting list. Stefanie and Bret will send out instructions for the event to participants in the next few days.
- One April webinar is from NASACT and will be about COVID-19 funding on April 28. The class has 34 individuals that are interested, with 20 confirmed participants.
- Heidi has already created the flyer for the AGA CARES Act on April 21, but hasn't sent it out. She will send the flyer to Stefanie for approval this week and will then send it off to Anwar, Bret and IIA for distribution.
- Mike will verify the correct version of the flyer is on the chapter's website.

Live Programs (All): No Update

Membership Report (Bret Brodersen): No update

- Bret reported that membership fees are due by the end of the month, but the chapter is ahead with renewals compared to where it was last year at this point. Currently there are only 18 members who have not renewed their membership, which includes four board members, Mike, Maryam, Laura and Kari. Bret stated that some of these individuals may have paid by check which takes longer to process and show up on reports.
- The board has 2 new members and 3 members that are part of the AGA Young Professionals Program. It has been a while since the chapter has had any Young Professional members. The new members are from AOC, the Military Department, and local municipalities.

Scholarship Chair: No Update

Chapter Recognition (Laura Saunders):

- The report for February 2021 has been submitted.
- Laura reported that Nationals has changed their recognition program and has added several new requirements to include by-laws, member activities, etc. She will send a summary of the program and the requirements to the board later this week.

Web Master (Mike Paquette):

- Mike confirmed he would add the new training to the website.
- Stefanie noted that approved minutes should also be added to the website and asked Maryam to send Mike pdf versions of the approved board meeting for the last few months to Mike for posting on the website.

Secretary Report (Maryam Jacobs): No update.

Community Service (All): No update

Other Business:

- Stefanie noted that Kari Summerour hasn't been given a role on the board and reported that she and Kari will talk sometime in the future on what Kari's role will be.

Meeting was adjourned at 12:58 p.m.

Next meeting location and date:

April 20, 2021 – 12:00 p.m.

Virtual