

# Association of Government Accountants – Olympia Chapter

## Board Meeting Minutes

April 20, 2021

Virtual Meeting

### Present:

Stefanie Niemela  
Maryam Jacobs  
Denise Nguyen

Heidi Algieri  
Laura Saunders  
Bret Brodersen

### Absent:

Mike Paquette

Kari Summerour

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### President's Report (Stefanie Niemela):

- Minutes for the March 2021 board meeting were approved.
- Stefanie reminded board members that AGA's fiscal year will end shortly and asked if anyone was interested in taking over the position of President. All those in attendance declined.
- AGA has released the list of webinars for the 2021-22 fiscal year. Stefanie will forward the list to the board and asked everyone to review the list to prepare for next month's meeting.
- The AGA regional chapter meeting is scheduled for Thursday, April 23. Stefanie plans to attend and will update the board of the results.
- Treasurer's Report (Denise Nguyen):
- Denise presented the board with the latest treasurer's report. The bank balance as of the end of March was \$10,076.50. The board reimbursed Stefanie for the COVID-19 funding webinar and her membership dues. Incoming funds included interest and payment from FMAC for ½ of the COVID-19 webinar.
- Denise confirmed that the check from EventBrite has been reissued and is in the mail. Brett will deposit the check this week when he receives it.
- Denise was finally able to contact an IRS representative about the chapter's tax filings. The chapter did not file in the prior year and this year's filing is due. She stated that the IRS needs an updated email address and board members agreed to have her use the chapter email address. The board members asked if the IRS had accepted the post office box as an address and noted that in the past, a physical address had been required. Denise stated that the post office box addressed had been accepted without any further discussion.

### On-Line Education (Heidi Algieri):

- *AGA CARES Act Webinar, April 21* - 67 individuals have emailed the chapter asking to register, but currently only 33 individuals have actually registered. Instructions for participation have been sent out and there are still spots available. Stefanie informed the board that she has a personal appointment and would not be able to help with the webinar schedule tomorrow. She asked Denise to monitor the chapter's mail box during the conference in case any issues came up or any members needed help.

- *NASACT COVID-19 Funding, April 28* - Stefanie reported that currently 19 individuals have expressed interest in the training, but only 11 had actually signed-in and registered. Bret agreed to follow-up with the 11 members and remind them that if they did not plan on attending, they should cancel to allow others to participate. He stated he would also include language about the waitlist in his email.
- *AGA Cybersecurity Update, March 24* – Stefanie updated the board on the results of the last training. She noted that 30 individuals signed- up for the class and there hadn't been a waitlist. Of the 30 who signed-up for the class, three did not show up and have been put on the "space available list."
- *AGA, Fraud & Data Analytics, May 12* - Finally, Heidi reminded everyone that the last training for the year is Fraud and Data Analytics, scheduled in May. She will put a flyer together for distribution this week.
- Stefanie once again reminded the board to look over the list of next year's webinar for the May meeting. She verified that prices have remained the same at \$337.00 for 4 to 7 webinars and \$281.00 for 8 to 12 sessions. She asked that everyone come prepared to vote at the next meeting.

Live Programs (All): No Update

Membership Report (Bret Brodersen): No update

- Bret reported that the chapter had an 85% retention rate as of April 1 and was one of the first AGA chapters to meet this goal. Currently 9 of last year's members have not renewed and these have been mostly tribal and local government members. Finally, Brett reminded the board to make sure they have renewed. Currently records show the renewals for 2 board members hasn't been processed.

Scholarship Chair: No Update

Chapter Recognition (Laura Saunders):

- Laura reported that the annual report for recognitions is due in May and asked the board to look at the criteria to report anything that can be put in the report. She reminded everyone that the criteria has changed from last year and told everyone to look for her update email with the new criteria.

Web Master (Mike Paquette): No update

Secretary Report (Maryam Jacobs): No update.

Community Service (All): No update

Other Business:

- Stefanie confirmed that Maryam sent Mike the final minutes for the last three months to post on the chapter website.

Meeting was adjourned at 12:45 p.m.

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Next meeting location and date:

May 17, 2021 – 12:00 p.m.

Virtual