

Association of Government Accountants – Olympia Chapter

Board Meeting Minutes

May 17, 2022

Virtual Meeting

Present:

Stefanie Niemela
Maryam Jacobs
Denise Nguyen

Kari Summerour
Mike Paquette
Heidi Algieri

Absent:

Bret Brodersen
Laura Saunders

President's Report (Stefanie Niemela):

- Stefanie asked if Laura had contacted anyone about her decision on if she would be staying on the board. Maryam reported she texted Laura but has not heard back, but will try one more time.
- Minutes for April 2022 were approved by the board.
- Stefanie asked about the status of the IRS Form 990. Denise reported she had tried to log on, but the website was requiring personal information from her. Other members stated that this was usual and they had also been required to provide personal information for a business account on the IRS website. Denise stated she would try again to update the account.
- Next, the Board discussed the Secretary of State business license. Maryam stated the filing was due in August and she would take care of it.
- The Board next discussed adding language to webinar flyers and issues with individuals' signing up for webinars but not participating. Board members agreed to add the proposed language to flyers. Heidi also suggested the board change the time by which participants are allowed to cancel. She suggested letting participants know the deadline to cancel was midnight the night before the webinar. This would allow the board more time to give the code to someone on the wait list. The board members agreed to both these changes. The language agreed to for future flyers is as follows:

Due to an increased number of no shows, you must register your voucher code by 10 am on the day of the webinar. If you do not register prior to 10 am the seat will be assigned to the next attendee on the waiting list.

- Finally, Stefanie reported that the AGA annual conference was in California this year and that Headquarters would pay for the hotel expenses for anyone willing to attend. No one expressed an interest in attending.

Treasurer's Report (Denise Nguyen):

- Denise reported on the chapter's financial activity. She noted that the chapter had no expenditures last month, but did receive a reimbursement check from FMAC for additional seats

on the last webinar, a \$400.00 annual payment from AGA, and interest. She also reported that Laura had not cashed her reimbursement check. Board members recommended Laura's check be disregarded since it could no longer be cashed due to the date.

- Denise reminded everyone that she still owes reimbursement checks to Stefanie's, Mike, Kari and Maryam. She has mailed Stefanie's check and asked everyone else to contact her to pick-up their payments.

On-Line Education (Heidi Algieri):

- For the CARES webinar 56 individuals signed up for the course and 3 participants did not show up.
- For the Fraud Webinar, 30 individuals signed up and 1 person was a no-show.
- There are no more webinars until September.

Live Programs (All):

No Update.

Membership Report (Bret Brodersen):

- Bret reported that the membership renewal deadline is over and overall 12 members did not renew. Three of these individuals had retired and are no longer active in the field. Bret reported he has contacted all the remaining 9 members several times about renewals and hasn't heard back.

Scholarship and Early Education Chair (Kari Summerour)

No Updates.

Chapter Recognition (Laura Saunders):

No update.

Web Master (Mike Paquette):

- Mike had no updates, but reported that the picture of the chapter scholarship recipient was on the website.

Secretary Report (Maryam Jacobs):

No update

Community Service (All):

No Updates

Other Business:

- Stefanie's reported she hasn't had a chance to contact Kia about the speaker offering CGFM training. She will try to contact Kia soon.

Meeting was adjourned at 12: 43 p.m.

Next meeting location and date:

June 21, 2022 – 12:00 p.m.
Virtual