

Association of Government Accountants – Olympia Chapter

Board Meeting Minutes

August 16, 2022

Virtual Meeting

Present:

Stefanie Niemela
Maryam Jacobs
Denise Nguyen

Heidi Algieri
Mike Paquette
Bret Brodersen

Absent: None

President's Report (Stefanie Niemela)

- The minutes for the board's July meeting were approved.
- Stefanie asked about the Chapter's business license and IRS filing. Maryam reported that she had completed the necessary forms and sent in everything for the renewal last weekend. Denise stated she has been too busy to work on the IRS filing. Maryam volunteered to help and take a stab at it and Denise promised to send the relevant information to her.
- The board members discussed how to handle old files. Both Heidi and Stefanie, have files and boxes on hand that go back to the 80s. The board decided they should keep the notebook that has the original documents relating to the chapter's incorporation, but other than that, only 6 years of records should be maintained.

Treasurer's Report (Denise Nguyen)

- Denise presented the chapter's treasurer report. The chapter did not have any activity, but still owes Mike for his membership dues. In addition, the chapter is due to receive FMAC's portion of the payment for FY2023 webinars.

On-Line Education (Heidi Algieri)

- No updates

Live Programs (All)

- The Ethics flyer was completed by Heidi and sent to the board on July 27. Bret will distribute the information to members. The board decided to keep the price the same. Denise will set-up the event in EventBrite so interested parties can sign-up.

Membership Report (Bret Brodersen)

- Bret reported that the chapter has no new members and still has 58 members. He will distribute information on AGA membership to Centralia accounting students when the term begins.

Scholarship and Early Education Chair (All)

No Updates

Chapter Recognition (All)

No updates

Web Master (Mike Paquette)

No updates

Secretary Report (Maryam Jacobs)

No updates

Community Service (All)

No Updates

Other Business:

- Stefanie discussed recruiting new board members. Some ideas were to send information to various higher education, municipalities and students from various colleges. To begin the effort, Bret will draft a letter for the current membership and ask for volunteers. He will send the letter to Stefanie for review and will distribute it to membership once it has been approved.

Meeting was adjourned at 12: 50 p.m.

Next meeting location and date:

September 20, 2022 – 12:00 p.m.

Virtual