**CEC Meeting Minutes**

**November 11, 2022**

1. Call to Order

The meeting was called to order at 12:00 pm

1. Attendees

Tammy Beeman, Ashley Bartholomaus, Monica Robinson, Teresa Allen, Sarah Burrows, Tona Bowen, Daphne Pevahouse, Melody Ownby

1. Fall Seminar
	1. The conference went well
	2. We should expect travel expenses from the GASB attendee
	3. Still waiting on bill from the E Factory
		1. E Factory was well received by both speakers and attendees
	4. Going forward, we may request a debit card from the bank, to make payments smoother and limit the need for checks
	5. Surveys will be sent through google docs
	6. Hosting in October overlaps with audits, next year we should aim for a holding the seminar in September
2. Upcoming Meetings
	1. No November meeting, unable to secure our normal location
	2. December meeting
		1. Will be held at 425 on December 15th
		2. Speaker on mental health wellness
	3. For future events and seminars, we’d like to request branding items from AGA national, such as notebooks or water bottles, to give out at these events
		1. We’d also like to get T-Shirts for volunteers at these events
	4. We’d like to market our meetings more, especially to students
		1. Using social media to engage more with the community
		2. MSU pushes students towards using LinkedIn
3. Adjournment

Meeting adjourned at 12:19 pm