

CEC Meeting Minutes September 24, 2020

I. Call to order

The meeting was called to order at 12:08 pm by Nathan Ziegler

II. Name of Attendees and Absentees

Attendees:

Monica Robinson, Eric Biring, Teresa Allen, Jennifer Schatzer, Kristy Bork, Melody Ownby, Daphne Pevahouse, Tammy Beeman, Ashley Bartholomaus, Nathan Ziegler, Julie Ravenscraft

Absentees:

Greg Drake, Sarah Burrows, Renee Vines

III. Fall Seminar

a. Schedule

- i. No set agenda yet, but one should be available soon
- ii. The Center for Dispute Resolution has trainings. They charge between \$400 and \$600, and could fill 2-3 hours if needed
- iii. Once all speakers are lined up, they will need to prepare 4 questions per talk. In order to receive CPE, 3 of the 4 questions must be answered

b. Registrations

- i. There are currently 43 registrations
- ii. 9 have responded to the email regarding moving the 4 hours in person to virtual. 5 want virtual, 4 want in person
- iii. One attendee has requested only the 4 hours in person
 1. We shouldn't present the 4 hours only as an option, but allow someone to register for only that section if they request it
 2. Price at \$40 for members, and \$50 for non-members

c. Conferences i/o and GoTo Webinar

- i. We will need to test these before the seminar to avoid day-of troubleshooting
- ii. GoTo allows up to 250 attendees, if we're under this amount we may offer to college students for free

d. Host

- i. Having a host can help attendees understand what's going on, and helps keep the seminar organized and flowing
- ii. Nathan has offered to host for the event
 1. Would like to recognize CEC members between speaker slots, with just a couple bullet points about what they do
 2. CEC member gifts and recognition can increase awareness of who is on the board, and may create interest with future volunteers

e. Attendee gifts

- i. Travel coffee mugs

- IV. Financial Review Committee
 - a. The committee has completed their review, everything went smoothly.
 - b. We may need someone to review the bank transactions monthly
 - i. This should be a separate role done by someone other than the treasurer
 - ii. Teresa has volunteered to do so

- V. Citizen Centric Reporting
 - a. Helps simplify communication between communities and citizens
 - b. Consider reaching out to local communities to establish a CCR

- VI. Adjournment
 - a. Meeting adjourned at 12:50 pm by Nathan Zeigler