

AGA Seattle Chapter Board Meeting

701 5th Ave, Suite 3700 – Seattle WA
Call-In Number: 866-819-5976, Passcode: 77199789#

11:45 - 1:00 pm

Tuesday, April 16, 2019

Roll Call of Officers

Member	Title	Present at Meeting
Karen Murphy	President and Professional Development Chair	X
Sam Lord	President Elect, Treasurer, Webmaster, and Early Career Chair	X
Karyn Angulo	Secretary, Historian, Newsletter Co-Editor, and National Council of Chapters Rep	X
Tony Eayrs	Membership Chair and Newsletter Co-Editor	X
Gabrielle Sivage	CGFM Chair and Co-Community Service Chair	X
Katherine King	Accountability Chair and Co-Community Service Chair	
Sandra Starnes	Board Member	
Ken Smith	Board Member	X
John Kurpierz	Board Member	X

Chapter President Karen Murphy started the meeting at 11:45 a.m.

President Report

Election Update. Karen M. announced that the annual election is completed. Approximately 16 percent of the membership, mostly board members, voted. After the election, she and Sandra Starnes agreed to switch positions so that, for program year 2019-2020, Karen M. will be Chapter Secretary and Sandra will be Education Chair. A motion was made to approve this change. The motion was seconded and passed unanimously.

President-Elect Report

Chapter Recognition Program. Sam Lord reported that the Chapter has submitted its points for the third quarter (January-March 2010). The first three quarters are completed, and the chapter has achieved around 15,000 points, which is about 2,000 fewer points than we had predicted that we would have by this point. He urged the board members to think about the goal of 19,501 points and said he would reach out to us individually to discuss points in our area. Sam noted that the Chapter can achieve 100 points for each best practice that we submit to AGA National, and he requested that board members send suggestions to him. These chapter best practices are posted on the Chapter Resources area of AGA National's website. Karyn Angulo said that she would work with Sam to determine the best way to report chapter points in the newsletter.

Chapter Awards Nominations.

AGA National Awards. Sam said that he has nominated the website for an AGA National award, and Karyn has nominated the newsletter. We can still nominate a chapter Volunteer of the Year award by May 31.

Chapter Awards. – Sam said that the board needs to identify nominees for the 3 chapter awards—Emerald, Distinguished Service, and Emerging Leader. The board generally solicits nominations from members and does its own research as well. Gabrielle Sivage, Karen M., and Sam will form the nominating committee, and they will reach out to Mary Ann, as Immediate Past President, to see if she wishes to participate. The board members agreed to the following schedule:

- Send out email soliciting nominations – immediately
- Deadline for submitting nominations – May 2
- Provide recommendations to board – May 10
- Board votes on nominees – May 21 (board meeting)
- Announce awardees – NLT May 31
- Recognize awardees at a chapter function – Fall 2019. The board decided that the Chapter will kick off the program year with the awards ceremony and membership meeting.

Government Accounting and Auditing Conference (GAAC). Sam stated that the board members will have dinner with AGA Chief Executive Officer Ann Ebberts on Tuesday, April 30, at a location near the airport. At the time of the meeting, the board proposed having a student activity on Monday, April 29. Sam agreed to coordinate with Ann's assistant and Ken was going to reach out to his students. After the board meeting, they learned that we would not be able to arrange the student activity proposed for Monday evening.

PDT 2019. Sam announced that Karyn A. had applied for and was awarded a First Time Attendee scholarship from AGA National that will cover her registration and hotel costs for the Professional Development Training that will be held in New Orleans in July. A motion was made to have the board pay for Karyn's full airfare, although she had offered to pay half of the costs. The motion was seconded and passed unanimously.

Membership Survey. Sam will draft questions for a membership survey and run them by the board. He said that he would like to get the survey out by the end of May so that we will have the results before the annual board retreat and the start of the new program year.

Treasurer Report

March Financials. Sam went through the March financials, which he had provided board members prior to the meeting. Expenses included the lunch for the January speaker and pizza for the meeting with students at Seattle Pacific University. Income came from interest on the savings account. Current balances are \$1,565.79 in checking and \$6,783.22 in savings, for a total of \$8,349.01. A motion was made to accept the March financials as presented. The motion was seconded and passed unanimously.

Secretary Report

Karyn will complete the officer roster for the new board. She'll send around the draft so members can update as needed. Deadline to AGA National is April 30. She will continue to

work on completing the past minutes for the Chapter's records.

Education Discussion

Government Accounting and Auditing Conference (GAAC) Update. Karen M. told the group that board members Sam, Karyn, and Ken Smith will be attending the training. Sam recommended that we send an email reminding members of the training. Tony Eayrs asked if individuals could attend the conference in person one day and participate via webinar on the other. Sam suggested he contact that Washington Society of Certified Public Accountants with this question and offered to assist Tony if needed.

CGFM Report

Gabrielle offered to do a feature on the Certified Government Financial Manager certification for the May newsletter and to reach out to AGA National regarding on which manuals they are updating. She will also send survey questions to Sam regarding study groups, times, locations, training needs, etc. Sam proposed that the board send out several small studies to members rather than one large one. A motion was made for Gabrielle and Sam to finalize the survey questions focused on the CGFM and then run them by the board for review. The motion was seconded and passed unanimously.

Newsletter Editor Report

Karyn A. requested articles and photos from board members. John Kurpierz emailed her an article on how to make government more accountable, and Gabrielle offered to write about a journal article. Karyn said that the deadline for the May issue is May 10.

Membership Report

Tony reported that the Chapter has 64 active members, but 17 had not paid as of the meeting date (April 16). Karyn suggested Tony send out the list of people who have not renewed so that the board could assist in reaching out. Tony will follow up with King County, and Karyn will check with staff from the U.S. Government Accountability Office. Tony will send the list to the board to see who other board members could contact.

Community Service Report

Gabrielle will summarize the survey results, which support a Day of Service in the fall, possibly tied to the Day of Caring events. She will identify an organization to support and prepare a newsletter blurb on the survey results. She also noted that the Chapter collected \$113 for the Rainier Valley Food Bank, and she will drop off the last load of donated food soon. The Chapter collected approximately 70 pounds of food during this year's drive.

Early Career Report

Sam reported that there will be an event in May at Seattle University. At the time of the meeting, he had not yet requested funds from the Chapter for refreshments for this event.

Webmaster Report

Sam said that he had nothing to report at this time.

Good of the Chapter – All

- **Scholarship.** John has submitted his scholarship requirements to AGA National, and he thanked the board members for their support.
- **Speaking Opportunity.** Karen was invited to speak about AGA to the government accounting and financing association in Marysville on July 25.
- **Board Dinner/Retreat.** We need to schedule these events soon and include new board members Diane MaKaeli and Eddie Johnson.
- **Chapter By-Laws.** The committee (Sam, Karen M., Karyn A., and Katherine King) has been in email contact and will see if AGA National has a new template that incorporates the new National Council of Chapter (NCC) position. Karyn noted that the first NCC meeting is at LEAD! 2019.

Karen M. adjourned the meeting at 1:01 p.m.