

Board Meeting Minutes
AGA Seattle Chapter
GAO – Olympic Room, Columbia Center, Floor 27
Tuesday, November 17, 2015
 Prepared by Tim Dobler

NOTICE
 Next board meeting:
Wednesday, December 2, 2015, at 12:00 p.m.

Board Member Attendance:

Member	Title	Present at Meeting
Diane MaKaeli	President	✓
Ken Smith	President-Elect	
Sam Lord	Treasurer / Community Service Chair	✓
Sandra Starnes	Board Secretary	
Tim Dobler	Newsletter Editor	✓
Mary Ann Hardy	Education Chair / Professional Development Chair	✓
Gabrielle Sivage	CGFM Chair and Webmaster	
Elizabeth Naftchi	Research Chair	✓
John Kurpierz	Early Careers Chair	✓
Karyn Angulo	Membership Chair/ Historian	✓
Pat Bohan	Other	✓
Ryan Guthrie	Other	

Welcome: Upon determining a quorum was present, the meeting was called to order by Diane MaKaeli at 12:01 p.m.

OLD BUSINESS

I. Approval of Prior Minutes – All

Prior to the meeting, Tim Dobler distributed updated minutes for the October 7, 2015 board meeting.

The October 7 minutes contained changes recommended by Board members. One additional typographical error was noted. Board members voted to approve the minutes as amended (motion to approve by Pat Bohan, seconded by John Kurpierz, and passed unanimously).

II. Luncheon Speakers

Mary Ann Hardy reported we have a speaker for our December 14th meeting. Details as to topic, location and price are being finalized. Mary Ann will send out a notice to the membership once

details are solidified.

For our March speaker, Mary Ann Hardy stated Marci Woody, of the Idaho AGA Chapter, agreed to speak about her work developing a Citizen-Centric Reporting system. Ms. Woody, however does not have a budget for traveling. Mary Ann recommended the Seattle Chapter reimburse Ms. Woody for her travel expenses from Boise.

Ken Smith stated he has listened to Ms. Woody speak, and recommended we sponsor her trip to Seattle. Ken said he can provide ground transportation to and from the airport for Ms. Woody.

Ken Smith also mentioned Ms. Woody's CCR presentation might fit better as part of the next Government Accounting & Auditing Conference. Mary Ann said she would check with the GAAC committee.

Pat Bohan moved that the Seattle Chapter pay up to \$500 for the transportation costs of Ms. Woody in the event she speaks at our March meeting. Elizabeth Nafchi seconded the motion. Diane MaKaeli called for a vote. All present voted "Aye".

III. Web Site Upgrade

Gabrielle Sivage was unable to participate in today's meeting. The other Web Site Group members, John Kurpierz and Sam Lord discussed progress to date. John and Sam expect to discuss alternatives with Gabby and bring a final recommendation to the board at the next meeting.

IV. Treasurer's Report and Chapter Budget – Sam Lord

Sam provided a summary of the Chapter's financial condition. Members of the board had no additional questions. Sam's report was accepted as presented.

V. U of W Speaking Engagement

Diane MaKaeli said she was unable to make a presentation. The U of W will re-schedule her.

VI. Emerald Award Committee Report

Ken Smith said he will gather the subcommittee consisting of himself, Diane MaKaeli, and Tim Dobler, together to make a decision on a 2016 recipient in the near future.

NEW BUSINESS

a. Chapter By-Laws

The by-laws were discussed. Changes were suggested by board members.

Tim Dobler said he would make changes suggested and send the draft to Sam Lord for

further review before presentation of the final draft at the next board meeting.

b. Vacancy in the President-Elect Position

Ken Smith's resignation from the position was noted. Candidates for the President-Elect position for the remainder the of Chapter year are being solicited.

c. Hostpappa Domain name

Pat Bohan discussed the current website arrangements as part of the website discussions earlier in the meeting.

d. Olympic Chapter Partnership

Karyn Angulo stated the discussion on this topic be postponed to the next Board Meeting.

COMMITTEE REPORTS

1. Early Careers Update – John Kurpierz

No report

2. Newsletter Update – Tim Dobler

Collecting data for the upcoming Sounder. Liz agreed to do a bio.

3. CGFM Update – Gabrielle Sivage

No report

4. Community Service Update – Sam Lord

Sam let everyone know that he would be doing the toy drive in December and then a food drive in January

5. Membership Update – Karyn Angelo

No report.

Good of the Chapter - All

Pat Bohan recommended the chapter vision be displayed on the Newsletter and web site.

Tim Dobler said he would include the vision sentence on the Newsletter.

Diane MaKaeli recommended the need for a new President-Elect be put in the SOUNDER, along with the requirement for applicants to be identified no later than December 2.

Action Items - All

- **Ken Smith and Mary Ann Hardy** to develop methods of improving AGA visibility and recruitment opportunities at the next GAAC.
- **Karyn Angulo** will coordinate access to GAO facilities for board and general meetings.
- **Ken Smith** will convene the committee to vet the recommended Emerald Award nominee and look for other nominees as necessary.
- **Gabrielle Sivage, Sam Lord and John Kurpierz** will select a company to host/update our website.
- **Tim Dobler** will issue the November SOUNDER to include volunteer request to fill the President-Elect position.
- **Karyn Angulo** will review the membership lists and contact new members via email.
- **Tim Dobler** issue notes for the November board meeting.

Adjourn: There being no further discussion; Diane adjourned the meeting at 1:34 p.m.