**Chapter Executive Committee ~ Meeting Agenda ~ April 6, 2022, ~ 12:00pm on Teams**

1. Call to Order
	1. Members Present: Darcy McGuigan, Nicole DeSloover, Jacob Harris, Orlyn Torfason, Sarah Wellner, Dallas Fitzgerald, Amanda Werre, Tiffany Ripperda, Keith Senger
2. Review, addition to, adoption of agenda - Approved
3. Approval of Prior Meeting Minutes (Amanda S.)
	1. Cody Papke (name correction) – as possible member of CEC for next year
	2. Sarah will check to see if Orlin has posted meeting minutes
	3. Motion by Dallas, second by Tiffany. Motion carried.
4. Treasurer’s Report (Dallas)

a. We will pay for Rod Fortin’s registration from DLA instead of covering his hotel room.

b. Speaker fees - $3,534.95 ($9 discrepancy for transposition, Dallas will fix and resend)

c. Motion by Sarah. Report accepted.

1. Old Business
	1. AGA Webinars
		1. Webinar – Today – Ethics
		2. Webinar – 20th – CARES Act
	2. PDC dates April 12-13, 2022
		1. Oahe Light and Sound – setting up 7pm Monday 4/11
		2. Confirm attached Agenda for PDC
		3. Other PDC items
			1. Zoom or Teams for Eric Berman
				1. We can pay for Zoom for one month instead of paying for entire year
				2. At this time, we will let Zoom license expire
				3. We will use TEAMS for Eric
			2. How to handle speaker documents –
				1. we will print Agenda and give at registration
				2. email speaker handouts to attendees
			3. FYI – food prices all went up by $1-2
			4. Name tags – Darcy will print
			5. Send out sign-up schedule tomorrow – thanks for signing up
				1. Darcy will introduce Tommy Stephens
				2. Sarah will introduce Christopher Bauer and Rod Fortin
				3. Jake will introduce Melinda DeCorte and/or assist wherever needed
				4. Torin will introduce Eric Berman
				5. Orlin will also assist wherever needed
			6. CPE at PDC – Darcy will print required form, Sarah will take care of sign-in sheets
			7. Survey for PDC – Sarah will send out past survey to review/update for this year
			8. Raffle tickets – 1 for $3, 2 for $5, 10 for $10 for Feeding South Dakota
				1. All tickets go into one pot
				2. Two prizes will be given at the end of each day, before the last session
2. Directors Reports
	1. Accountability (Steven)
	2. Certification (Lacey)
	3. Communications (Nicole) - posts on FB regarding PDC and AGA Webinars
	4. Community Service (Allysen)
	5. Education (Amanda/Tiffany)
	6. Membership (Jake) - 36 new members including 31 from DLA, AGA National is experiencing issues with membership renewals
	7. Programs & Technical (Orlyn)
	8. Early Careers (Vacant)
3. New Business
	1. Nominating committee – No response regarding positions, Dallas’ position as treasurer will need to be replaced
	2. Zoom renewal – Not at this time
	3. LEAD event – April 21-23 in Baltimore – let Darcy know if you are interested in going
	4. AGA PDT in Anaheim, July 17-20 – AGA National pays for hotel, SD AGA will pay for travel, let Darcy know if you are interested in going
	5. CGFM support – what did we decide (pay for ½ of testing once passed, help with study materials) 9/8/2021 meeting discussed CGFM assistance, send Darcy information to discuss at a later meeting
	6. Minutes on website – have we been doing this? Orlin will get them presented on the website.
4. Other Items of Note: Keith volunteered to speak as a back-up at PDC (April Fool’s joke or not?)
5. Adjourn to next meeting scheduled for May 11th.
	1. Jake motion to adjourn, everyone seconds. Meeting adjourned.

Respectfully submitted,

Nicole DeSloover

SD Chapter Communications Officer