

Chapter Executive Committee ~ Meeting Agenda ~ April 5, 2023, ~ 12:00pm on Teams

1. Call to Order
 - a. Amanda Were, Amanda Jandt, Tiffany Ripperda, Keith Senger, Amanda Shoop, Sarah Wellner, Jennifer Neely, Lacey Walz, Rachel Williams
2. Review, addition to, adoption of agenda
 - a. Amanda W moves to approve, Fabricio seconds. Motion carried.
3. Approval of Prior Meeting Minutes (Amanda S.)
 - a. Amanda W moves to approve, Fabricio seconds. Motion carried.
4. Treasurer's Report (Jennifer) – balance \$50,754.44
 - a. PDC Registrations (revenue): \$18,320.00
 - b. Power Banks (expense): \$3,353.92
 - c. AGA March Lunch & Learn Lunch (expense): \$80.41
 - d. CGFM Reimbursement for ½ exam prices (expense): \$202.50
 - e. Tiffany accepts as presented.
5. Old Business
 - a. 2023-2024 Program Year CEC:
 - i. Positions still Open:
 1. Director of Education
 2. Director of ACE and Awards
 - b. 2024 PDC
 - i. Where to host this at?
 1. Ramkota – haven't got a quote back and was frustrating to work with this year
 2. Drifters – April 9 & 10 (Tuesday and Wednesday) or April 10 & 11 (Wednesday and Thursday)
 - a. Will announce next years date at PDC once determined, April 10 & 11, 2024 located at Drifters
 - b. Amanda S moves to approve, Sarah seconds. Motion carried.
 3. Casey Tibbs? Would need to cater everything in.
 - ii. Start thinking of ideas for speakers
 1. Amanda W and Tiffany had a couple people for this year that couldn't come. Will try for next year PDC.
 - c. Lunch & Learns:
 - i. March 15th – CGFM Lunch & Learn at Mathew's Training Center
 1. Had 11 attendees (Mainly just ACFR office)
 2. Have the promotion currently for take one get one.
 - ii. April 27 Area 3 AGA virtual webinar
 1. Will just leave this as virtual and people can sign up and attend on their own.
 2. Link sent out 3/22/2023 to sign up
 - iii. Be thinking of ideas for 2023 – 2024 program year as we should try to host these quarterly

- d. AGA National Events:
 - i. LEAD April 20-22, 2023, in Baltimore, MD
 - 1. Jennifer is going to represent our chapter
 - ii. Professional Development Training (PDT) July 23-26, 2023, in Orlando, FL
 - 1. Tiffany plans to go.
 - 2. Anyone else?
 - e. Pulse Check, Chapter Affiliation Requirements, and ACE Goals:
 - i. Final Pulse Check is May 1st - Tiffany will submit
6. Directors Reports
- a. Accountability (Sarah)
 - i. Nothing
 - b. Bylaws and Procedures (AJ)
 - i. AJ & Tiffany working on updates – Will hit hard after PDC
 - c. Certification (Lacey)
 - i. CGFM is offering a promotion of take one get one going till April 30. Need to take one exam by the end of this month. The voucher is good till end of July.
 - ii. Should we announce this promotion on our website or at PDC?
 - 1. Yes. This has been online through multiple websites, lunch and learn and can say something at PDC next week.
 - d. Communications (Nicole)
 - i. Nothing
 - e. Community Service (Allysen)
 - i. Chosen to donate raffle ticket money to Sleep in Heavenly Peace.
 - f. Education (Amanda W.)
 - i. Nothing
 - g. Membership (Cody)
 - i. Nothing
 - h. Programs & Technical (Vacant)
 - i. Nothing
 - i. Early Careers (Fabricio)
 - i. Nothing
7. New Business:
- a. Setup a booth at Finance Officer School – in Pierre this year
 - i. Lacy will be attending. Basically, all municipal league and finance officer across the state attend this conference. Hoping to boost membership and CGFM. This is a 2 day event located at the Ramkota in June.
8. SD Chapter PDC – 4/12/2023 and 4/13/2023
- a. Speakers:
 - i. Jody Janati (Unagreed upon cost):
 - 1. Session:
 - ii. Martha Bryan: (\$1,800 plus travel):
 - 1. Session:
 - iii. Eric Berman (Free since he is on the AGA national board):
 - 1. Governmental Accounting 101 – Wednesday, April 12, 2023, from 8-9:50

2. Governmental Accounting 101 – Thursday, April 13, 2023, from 8-9:50
- iv. Tommy Stevens (\$1,750 plus travel)
 1. Sessions:
 - a. Cybersecurity (ripped from the headlines) – Wednesday, April 12, 2023, from 10:10 – 11:50
 - b. Basic excel – Wednesday, April 12, 2023, from 1-2:50
 2. Contract signed, hotel reservations confirmed, materials for attendees received
- v. Kelly Paxton (\$4,000 plus travel)
 1. Sessions:
 - a. Honestly Dishonest: A Fraud Examiner's Perspective
 - b. Catch Me if you Can: Today's Pink Collar Criminal
- vi. Speaker gifts
 1. Believe last year we just gave whatever we did for the attendees. Will put together the same bag for attendees (power bank, mug, etc.)
- b. Ramkota:
 - i. Confirmed our days
 - ii. Catering sent – Need to send in final count on April 5th
 1. We have about 105, but we may be closer to 115. Will send finally number once we get closer
- c. Swag
- d. Raffle:
 - i. Prizes bought:
 1. Prize 1: JBL Headphones & Rocketbook
 2. Prize 2: Amazon Fire Tablet & Rocketbook
 3. Prize 3: Kindle with gift card
 4. Prize 4: Ring doorbell camera with Echo Show
 - ii. Prices for raffles:
 1. 1 for \$2
 2. 3 for \$5
 3. 10 for \$10
- e. AGA member social (Wednesday, April 12th from 5-6pm)
 - i. Alcohol will have to be purchased by the individual
 - ii. AGA chapter providing hors d'oeuvres:
 1. BBQ cocktail franks
 2. Cheddar cheese poppers
 3. Ham with cream cheese roll-ups
- f. Dinner with the speakers
 - i. Red Rossa Wednesday night after member social
 - ii. Starting at 6 till whenever.
 1. Please contact Tiffany if you are able to attend the dinner for a head count.
 2. Kelly will be there for dinner, and assuming Tommy will be there.
 3. Sarah will check with Jodi.
- g. Other PDC items:



South Dakota
Chapter

- i. Getting signs up and registration copies ready to go. Will send out sign up sheet to everyone.
 - ii. Plan to send out invites tomorrow. Including the plans, invite to the social event.
 - iii. DOT: we received their money but not their registration. Trying to reach out to determine who is signed up.
 - iv. Reached out to Mike. What time will he be ready to get things set up Tuesday. Will coordinate with Tiffany to make sure things correct.
 - v. DHS is having the same presentation on the same day with roughly about 100 people. Parking will be limited.
- 9. Other Items of Note
 - a. AGA CARES Act/ARPA Webinar at 1pm CST on 04/26/2023
 - b. CPE sponsor sheet: what do we need to do?
 - i. Might be a Darcy question. We keep a little card with what the speaker had presented, and then the president signs a copy. Our chapter keeps record of it and doesn't need to be sent to national. Just keep it on file in case of an audit.
 - ii. Figured out a way to email the survey out using the aga email.
- 10. Adjourn to next meeting, May 10, 2023
 - a. Fabricio motion, Jennifer second. Motion carried.

Respectfully Submitted,
Amanda Jandt