**Chapter Executive Committee ~ Meeting Minutes ~ April 16th, 2025, ~ 12:15pm Soldiers & Sailors or Virtual**

1. Call to Order
   1. Amanda Werre, Katie Lowe, Tiffany Ripperda, Amanda Shoop, Amanda Jandt, Brian Englund, Cassandra Ryckman, Shenal Premarathna, Jessica Duval, Sarah Wellner
2. Review, addition to, adoption of agenda
   1. Amanda Werre moves to approve, Katie seconds. Motion carried.
3. Approval of Prior Meeting Minutes (Amanda S.)
   1. Brian motions to approve, Katie seconds. Motion carried.
4. Treasurer’s Report (Cassandra) – balance $46,742
   1. Revenues: $33,075
      1. PDC Registrations - $33,075
   2. Expenses: $130.37
      1. PDC Name Badges - $130.37
   3. Other Note:
      1. Setting up High-yield Saving
         1. Table until next meeting
      2. Reimburse for speaker dinner $359.62
         1. Amanda Werre motions to approve reimbursement, Sarah seconds. Motion carried.
      3. Notice for storage rent increased from $50 to $55 a month.
         1. Cassandra is going to reach out to the storage unit as we paid in advance.
5. Old Business
   1. 2024-2025 Webinars
      1. Calendar invites start at 1 pm for the webinar and social hour begins at 12:30 pm.
         1. Becker Hansen Building – Room B17
            1. April 23 – Data Analytics/Fraud
            2. May 7 – Risk Management
         2. Matthew’s Training Center
            1. May 28 – Leadership
         3. (2) $25 gift card for those who attend social hour and webinar.
            1. April – Caribou
            2. May – Dakotamart
         4. Who would like to be in charge of the webinar?
            1. April – Amanda Jandt
            2. May – Tiffany Ripperda
   2. 2024 – 2025 National Events:
      1. LEAD!2025 – Date: April 24-26, 2025, in Baltimore, MD
      2. PDT 2025 – Date: July 27-30, 2025, in Nashville, TN
         1. 2 CEC members are available for the hotel scholarship. Deadline is June 20th
            1. Opening up to the chapter members
         2. Agenda is available on AGA’s website
         3. Anyone interested in attending?
   3. 2024 – 2025 SD Chapter Events:
      1. Lunch & Learns
         1. ~~Q3:~~ Q4: April to June
   4. 2025-2026 Board Members
      1. Let AJ know if you would like to stay on the board, what position you are interested in, or if you have other plans.
      2. Start thinking of potential candidates of who could join our board.
         1. Anyone interested in being President – Elect?
      3. Due to AGA National June 22nd for bonus points!
6. Directors Reports
   1. ACE Reporting (Darcy)
      1. Final pulse check is due Thursday, May 1st
   2. Accountability (Sarah)
   3. Bylaws and Procedures (Katie)
   4. Certification (Lacey)
   5. Communications (Nicole)
      1. Get to know CEC Board Members Survey Word Document
   6. Community Service (Allysen)
      1. Governor’s Grocery Program
         1. Amount Raised at PDC: $771.00
         2. Amount Matched by National: $500.00
         3. Amount Matched by SD AGA: $271.00
         4. Total Amount will be sent to GGP: $1,542
   7. Early Careers (Shenal)
   8. Education (Brian)
      1. 2 scholarship winners – Mekell Rockwell and Haylee Hauck
         1. Made a certificate to hand deliver once we receive supporting documents for reimbursement. Plan to take a picture with winners so we can put it on our Facebook page
   9. Membership (Fabricio)
      1. We exceed over 15% of membership growth! We receive an extra 100 points towards ACE reporting 😊 Currently have 172 members
   10. Programs & Technical (Jessica)
7. New Business:
8. 2025 PDC (April 1 & 2, 2025):
   1. Survey Results Discussions
      1. Results are included in the email but will go over in the board meeting.
   2. CPE Certificates
      1. AJ is currently working on those. Goal to send out certificates the week of April 28th
9. 2026 PDC
   1. Tentative dates – Wednesday/Thursday, April 15 & 16, 2026
   2. Venue – Drifters (est. 11,960.17)
      1. Estimated cost based on this year’s PDC contract. Could change items out if needed.
      2. Amanda Werre motions to approve, Sarah seconds. Motion carried.
10. Other Items of Note:
    1. Upcoming Events:
       1. Data Analytics/Fraud – April 23 ~~22~~ @ 1pm – DOT Becker Hansen, B17
          1. Social Hour begins at 12:30 pm
       2. Risk Management – May 7 @ 1pm – DOT Becker Hansen, B17
          1. Social Hour begins at 12:30 pm
       3. Treasurer’s Quarterly Chat – May 15 @ 2 pm
    2. Do we need to potentially move May’s meeting? Same day as DLA conference that ends at 12 pm.
       1. No – keep for May 14th.
11. Adjourn to next meeting, May 14th, 2025.

Brian motions to adjourn, Katie seconds. Motion approved.

Respectfully submitted,

Amanda Shoop