

Chapter Executive Committee ~ Meeting Agenda ~ February 8, 2023 ~ 12:00pm on Teams

1. Call to Order
 - a. Amanda Werre, Tiffany Ripperda, Amanda Jandt, Keith Senger, Fabricio Rodrigues, Jennifer Neely, Sarah Wellner, Nicole DeSloover, Lacey Walz
2. Review, addition to, adoption of agenda
 - a. Amanda W. moves to approve, Keith accepts. Agenda approved
3. Approval of Prior Meeting Minutes (Amanda S.)
 - a. Keith moves to approve, Sarah accepts. Motion carried
4. Treasurer's Report (Jennifer) – balance \$35,856.27
 - a. PO Box Rent \$156
 - b. PDC Raffle Prizes \$195.68
 - c. Tiffany accepts as presented.
5. Old Business
 - a. Vacant Positions:
 - i. President Elect
 1. Anyone interested?
 - ii. Programs and Technical
 - b. Lunch & Learns:
 - i. Mental Health?
 - ii. CGFM during March?
 - iii. March 9 or April 27 Area 3 AGA virtual? Use these as an opportunity and provide lunch?
 1. We could do the actual lunch and learn for a later date.
 2. Topics: March risk and pandemic response. April: TBD
 3. March- would like to do CGFM instead of this. Mainly thinking towards April once they have decided
 - iv. March for CGFM and potentially half mental health.
 1. Do we need to reserve or virtual?
 2. See if Matthews is available and hopefully try to get lunch. Tiffany will send lunch ideas. Trays from Walmart with meat and cheese, pizzas, Kerner Groceries, etc
 3. March 15
 - c. AGA National Events:
 - i. National Leadership Training (NLT) February 22-23, 2023, in Washington D.C.
 1. Anyone interested please let Tiffany know. It is virtual this year
 - ii. LEAD April 20-22, 2023, in Baltimore, MD
 1. Anyone interested? AGA provides to slots per chapter.
 2. President and NCC Rep should go for upcoming program year
 - iii. Professional Development Training (PDT) July 23-26, 2023, in Orlando, FL
 1. Tiffany planning to attend.
 2. If you are interested, please reach out to Tiffany

- d. Pulse Check, Chapter Affiliation Requirements, and ACE Goals:
 - i. Pulse Check submitted February 1st.
 - ii. Final Pulse Check is May 1st
 - 1. How do we have the information to them for May when May hasn't happened?
 - a. Will reach out to nationals to determine how this works. Wasn't sure if we included last year May 2022 – April 2023
 - iii. Run through Chapter Affiliation Requirements and ACE Goals (attached to email)
 - 1. Have we done any surveys lately? We have the potential to earn 100 points in sending out a survey. Will look into this for to help earn points
 - 2. Introduced being together more as a chapter but a next year idea as we are wrapping/closing on this year.
 - 3. CGFM to get points- we will be holding on March 15
 - 4. Community service- we need to hold one community service with one chapter event
 - a. Thinking about PDC, like feeding SD from Last year
 - b. Sleep in heavenly peace needs more pillows. Could this be at a match if we went to the national level? Tiffany will look more into that and follow up
 - 5. National fundraiser- in the past we have sent 500 dollars. Do we want to do this again?
 - a. Amanda motions, Fabricio seconds.
 - 6. Working with students in trying to increase our member rate with new members.
6. Directors Reports
- a. Accountability (Sarah)
 - i. Nothing to report
 - b. Bylaws and Procedures (AJ)
 - i. AJ & Tiffany working on updates – Will hit heard after PDC
 - ii. Will have done by May 1
 - c. Certification (Lacey)
 - i. CGFM Month (March) Proclamation from Gov's office?
 - 1. Have submitted to the state but no response yet
 - d. Communications (Nicole)
 - i. Posted on Facebook webinar and the next day had a significant increase of 700%
 - ii. Tiffany is working on a poster idea. Once she has this completed, will share to post on Facebook and Linked in
 - e. Community Service (Allysen)
 - i. Tiffany will work with Ally on Sleep in Heavenly peace for PDC
 - f. Education (Amanda W.)
 - i. Scholarship Application – Updated on Website and presented to USD students
 - ii. Do we always send AGA communication through the email or state email? Determined to use state email. Try sending to Gmail account so we have documentation and record for the future.
 - g. Membership (Cody)
 - h. Programs & Technical (Vacant)
 - i. Early Careers (Fabricio)
 - i. Keith spoke at USD on 1/31. Discussed free AGA membership for students and Young Professional Memberships for Seniors
7. New Business:

- a. Program year 2023 – 2024 board
 - i. Discuss everyone's position on the board and any other member interested in being apart of the CEC
 - 1. Suppose to have a committee that includes all the roster of all new board members that want to join. This is all included in our by laws procedures. Tiffany will start this process to continue moving forward.
- 8. SD Chapter PDC – 4/12/2023 and 4/13/2023
 - a. Speakers:
 - i. Jody Janati (Unagreed upon cost):
 - 1. Speaking Thursday, April 13 at 3:10 – 4:45
 - 2. 500 dollars an hour. 1000 for 2 hours plus her travel cost at the governmental reimbursement rate, and the hotel cost. Believe she is staying the night before. Sarah will follow up to confirm hotel date
 - 3. Balancing your boundaries is the topic
 - ii. Martha Bryan: (\$1,800 plus travel):
 - 1. Speaking Wednesday, April 12 at 3:10 – 4:45
 - 2. May need an extra hotel night depending on when her flight leaves
 - iii. Eric Berman (Free since he is on the AGA national board):
 - 1. Governmental Accounting 101 – Wednesday, April 12, 2023, from 8-9:50
 - 2. Governmental Accounting 101 – Thursday, April 13, 2023, from 8-9:50
 - iv. Tommy Stevens (\$1,750 plus travel)
 - 1. Cybersecurity (ripped from the headlines) – Wednesday, April 12, 2023, from 10:10 – 11:50
 - 2. Basic excel – Wednesday, April 12, 2023, from 1-2:50
 - v. Kelly Paxton (\$4,000 plus travel)
 - 1. Honestly Dishonest: A Fraud Examiner's Perspective
 - 2. Catch Me if you Can: Today's Pink Collar Criminal
 - b. Try to get their w-9 based off the contracts for Jennifer.
 - c. Ramkota:
 - i. Confirmed our days
 - ii. Catering sent – Need to send in final count on April 5th
 - d. Swag
 - i. Will contact AGA on free marketing items
 - ii. AGA power box. Will get this ordered
 - 1. Amanda W. moves to approve, Keith accepts. Motion carried
 - 2. 125 in the past.
 - e. Raffle:
 - i. Prizes bought already:
 - 1. Prize 1: JBL Headphones & Rocketbook
 - 2. Prize 2: Amazon Fire Tablet & Rocketbook
 - ii. Other Prizes will buy soon:
 - 1. Prize 3: Kindle with gift card
 - 2. Prize 4: Ring doorbell camera with Echo Show

- iii. If the Rocketbook is a hit for this year as prizes, we should considered doing it again for next year
- f. Do we want to do an AGA member social one of the nights?
 - i. Wednesday from 5-6?
 - 1. Do we want to provide any food or snacks? - Yes If anyone wants to drink, they can pay for their own drinks.
- g. Dinner with the speakers
 - i. Red Rossa Wednesday night
 - ii. Sarah reaches out to the speakers to see if they are interested in joining social and dinner.
- h. Set Pricing
 - i. Member: Last year price \$125 for one day member both days \$215
 - ii. Estimated cost per person \$226.37 with 115 attendees
 - iii. Nonmember: Last year price was \$195 for one day both days \$330
 - 1. Decided to change one day to \$215 and keep both day \$330
 - iv. Keith motion, Fabricio second. Motion carried.
 - v. Tiffany will send out a draft email for AGA PDC sign up sheet, hopefully by Monday
- 9. Other Items of Note
 - a. AGA CARES Act/ARPA Webinar at 1pm CST on 04/26/2023
- 10. Adjourn to next meeting, March 8, 2023
 - a. Keith motions to adjourn, Fabricio seconds. Motion carried.

Respectfully Submitted,
Amanda Jandt