

Chapter Executive Committee ~ Meeting Notes ~ January 18, 2023 ~ 12:00pm on Teams

1. Call to Order
 - a. Amanda Jandt, Amanda Were, Tiffany Ripperda, Fabricio Rodrigues, Keith Senger, Sarah Wellner, Amanda Shoop, Rachel Williams, Nicole DeSloover, Jennifer Neely, Darcy McGuigan, Lacey Walz, Allysen Kerr
2. Review, addition to, adoption of agenda
 - a. Amanda W moves to approve, Fabricio accepts. Agenda approved.
3. Approval of Prior Meeting Minutes (Amanda S.)
 - a. Keith motions to approve, Fabricio seconds. Motion carried.
4. Treasurer's Report (Jennifer) – balance \$36,207.95
 - a. PARS Donation: \$1,816.00
 - b. Storage Unit: \$600.00
 - c. Tiffany accepts as presented.
5. Old Business
 - a. Vacant Positions:
 - i. President Elect
 1. Anyone interested? Normally President Elect also signs the PDC contracts.
 2. Possibly Amanda Jandt?
 - ii. Programs and Technical
 - b. Lunch & Learns:
 - i. Fabricio reaching out to Dan Rice for tax update in January 2023
 1. Dan declined
 2. CGFM lunch and learn in March
 - ii. Anyone have any other ideas?
 - c. PO Box Renewal
 - i. Jennifer completed last week.
 - d. Inventory of Storage Unit
 - i. Bring old PDC items to this years PDC for people to take.
 1. Keep 2022 items for CGFM or lunch and learns
 - ii. Throw away items with the old logo on it
 - iii. Order new banners and a new tablecloth
 - iv. Hand sanitizer and face masks out for those to take
 - v. Order more pens with the new logo
 - vi. Raffle tickets – buy 1 more roll
 - vii. Name tag holders – Amanda W will organize
 1. Drawing at the end of name tags, this pushes people to give name tags back
 - viii. Power strips, webcam, and cash box
 - ix. Old Governor's letters for CGFM month
 1. Sarah has a scrap book that we can add these letters to.
 - x. Throw surveys from 2019 PDC



South Dakota
Chapter

- xii. Office supplies – leave in storage for the time being
 - xiii. Binder from chapter creation – leave in storage
 - xiv. Awards – where should we display?
 - xv. Items to order from AGA itself
 - 1. Notebooks
 - 2. Ribbons for name tags
- 6. Directors Reports
 - a. Accountability (Sarah)
 - i. Nothing to report.
 - b. Bylaws and Procedures (AJ)
 - i. AJ & Tiffany working on updates
 - c. Certification (Lacey)
 - i. Proclamation from Governor's Office
 - d. Communications (Nicole)
 - i. Nothing to report.
 - e. Community Service (Allysen)
 - i. Nothing to report.
 - f. Education (Amanda W.)
 - i. Scholarship Application
 - g. Membership (Cody)
 - h. Programs & Technical (Vacant)
 - i. Early Careers (Fabricio)
 - i. Career fairs
- 7. New Business:
 - a. Upcoming AGA National Events:
 - i. National Leadership Training (NLT) February 22-23, 2023, in Washington D.C.
 - ii. LEAD April 20-22, 2023, in Baltimore, MD
 - iii. Professional Development Training (PDT) July 23-26, 2023, in Orlando, FL
 - 1. AGA National will pay for hotel
 - b. Pulse Check, Chapter Affiliation Requirements, and ACE Goals
 - i. Due February 1st
 - ii. Review Chapter Bylaws
 - iii. File IRS 1099N – done.
 - iv. File with Secretary of State (May)
 - v. Audit??
 - 1. Matt at DLA might be willing to look at?
- 8. SD Chapter PDC – 4/12/2023 and 4/13/2023
 - a. Speakers:
 - i. Jody Janati:
 - ii. Martha Bryan:
 - iii. Eric Berman (Free since he is on the AGA national board):
 - 1. Governmental Accounting 101 – Wednesday, April 12, 2023, from 8-9:50
 - 2. Governmental Accounting 101 – Thursday, April 13, 2023, from 8-9:50
 - iv. Tommy Stevens (\$1,750 plus travel)

1. Cybersecurity (ripped from the headlines) – Wednesday, April 12, 2023, from 10:10 – 11:50
2. Basic excel – Wednesday, April 12, 2023, from 1-2:50
- v. Ethics
- vi. Fraud
- b. Ramkota:
 - i. Confirmed our days
 - ii. Discuss Catering Menu
 1. Tuesday
 - a. Carmel rolls and whole fresh fruit
 - b. Taco bar
 - c. Garden Fresh
 2. Wednesday
 - a. Light Side
 - b. Deli
 - c. Ice Cream Social
- c. Swag
 - i. Do we need to order anything new from AGA?
 1. Darcy is ordering
 - ii. What do we want to give out this year?
 1. If don't like power bank – umbrella or ice scraper
- d. Raffle:
 - i. AirPods
 - ii. RayCons
 - iii. Kindle
 - iv. Rocketbooks with each package
- e. Do we want to do an AGA member social one of the nights?
 - i. Would people stay?
 - ii. Drink tickets?
- f. Dinner with the speakers?
 - i. First night – Wednesday
 - ii. RedRossa
9. Other Items of Note
 - a. AGA GASB Update Webinar at 1pm CST on 02/01/2023
10. Adjourn to next meeting, February 8, 2023
 - a. Amanda W motions to adjourn, Amanda J seconds. Motion carried.

Respectfully submitted,
Amanda Shoop