

Chapter Executive Committee ~ Meeting Agenda ~ July 11, 2022 ~ 5:00pm Soldiers & Sailors

1. Call to Order:
Present: Tiffany, Lacey, Darcy, Allysen, AJ, Jake, Amanda W, Keith, Jennifer, Fabricio, Sarah, Nicole
Absent: Amanda S
2. Review, addition to, adoption of agenda (Darcy-motion, Sarah-second)
3. Approval of Prior Meeting Minutes (Darcy-motion, Tiffany-second)
4. Treasurer's Report (Jennifer) – balance \$???
 - a. Jennifer will get from Dallas and send out
5. Old Business
 - a. Vacant Positions:
 - i. President Elect –
 - ii. Programs & Technical
 - Cody Papke – City of Sioux Falls
 - Hallie Getz – Tourism/Tribal Relations
 - Rachel Williams – Revenue
 - Brianna Neuhauser – Legislative Audit
 - b. CGFM Study Guides
 - i. Have arrived. Discuss check out process.
 1. Lacey will keep copies. See her if you'd like to check them out.
 - c. Storage access
 - i. How many keys do we have? 2 keycards, 2 keys for lock
 - ii. Who should have access/be responsible for the keys? Tiffany, Darcy
6. Directors Reports
 - a. Accountability (Sarah) – needs to work with Steve K to get caught up on what needs to be done
 - b. Bylaws and Procedures (AJ)
 - c. Certification (Lacey)
 - d. Communications (Nicole)
 - e. Community Service (Allysen)
 - i. PARS Holiday Feasts for Thanksgiving/Christmas – SD AGA match (Sarah-motion, Lacey-second)
 - f. Education (Amanda W.)
 - g. Membership (Jake)
 - h. Programs & Technical (Vacant)
 - i. Early Careers (Fabricio)
7. New Business
 - a. Selection of 2022-2023 Webinars: ethics, internal control, GASB update, CARES Act, communications, UGG, ethics, leadership (Darcy-moved, Jake-second)
 - b. 2022 – 2023 Chapter Affiliation Requirements



South Dakota
Chapter

- i. 990 is complete
 - ii. Tiffany will work with Darcy and Jake to keep track of items
 - c. 2022 – 2023 Key Performance Indicators: review and provide comments to Tiffany by 8/1/22
 - d. 2022 – 2023 SD Chapter Plan: review and provide comments to Tiffany by 8/1/22
 - e. 2022 – 2023 Monthly Meetings
 - i. Keep virtual and/or in person
 - ii. What day/time works best: 2nd Wednesday each month at noon
 - f. Potential New Board Members:
 - i. Cody Papke – City of Sioux Falls
 - ii. Hallie Getz – Tourism/Tribal Relations
 - iii. Rachel Williams – Revenue
 - iv. Brianna Neuhauser – Legislative Audit
- 8. Other Items of Note
 - a. PDC 2023 April 12-13
 - i. Try to come up with speakers and/or topics for PDC – send out survey to members in September to find out top interest topics
 - 1. Current events/economics
 - 2. Ethics
 - 3. GASB
 - 4. Leadership
 - 5. Excel
 - 6. Cyber Security
 - 7. Data sharing
 - 8. Oversight and Compliance
 - 9. Internal controls
 - 10. Managing Remote/Hybrid/Flex work
 - 11. Procurement (local)
 - 12. Fraud
 - b. Need to set 2024 date
 - c. 2022 Awards received: we won Gold Award for goals, CCR, and Membership Award
 - d. Send membership email to webinar email list include PDC discount with membership (December – Save the Date)
 - e. Encourage members to go to National PDT (2023 will be in Florida)
 - f. Book Oahe light & sound for 2023 PDC (Nicole-motion, Jake-second); Amanda Shoop reach out to her contact book
 - g. Sarah will reach Jody Janati for 2023 PDC
 - h. Nicole will reach out to Fraud contacts for 2023 PDC
 - i. Consider starting lunch and learn again
- 9. Adjourn to next meeting not yet scheduled. Will be voted on in this meeting.(Amanda W-motion, Keith-second)