

Chapter Executive Committee ~ Meeting Minutes ~ September 13, 2023, ~ 12:00pm Soldiers & Sailors or Virtual on Teams

1. Call to Order
 - a. Amanda Shoop, Darcy McGuigan, Nicole DeSloover, Tiffany Ripperda, Fabricio Rodrigues, Amanda Jandt, Sarah Wellner, Jennifer Neely, Allysen Kerr
2. Review, addition to, adoption of agenda
 - a. Fabricio motions to approve, Darcy seconds. Motion carried.
3. Approval of Prior Meeting Minutes (Amanda S.)
 - a. Amanda Jandt motions to approve, Fabricio seconds. Motion carried.
4. Treasurer's Report (Jennifer) – balance \$31,032.72
 - a. Expenses: \$15.00 SOS Amendment
 - b. Tiffany accepts.
5. Old Business
 - a. 2023-2024 Webinars
 - i. Matthew's Training Center Booked:
 1. September 27 – Communications
 - a. Does anyone want to bake goodies for this?
 - i. Amanda Jandt will make chocolate chip bars
 - b. What other snacks/items do we want to provide?
 2. December 13 – Risk Management
 3. February 7 – GASB Update
 4. May 22 – Leadership
 - ii. AJ will be sending out the webinars to AGA members and ACFR contacts for 2023-2024 year
 - b. 2023 – 2024 National Events:
 - i. Internal Control & Fraud Prevention Training – September 19-20, 2023, in Washington D.C.
 - ii. Technology & Transformation Summit – November 16, 2023, in Washington D.C.
 - iii. National Leadership Training – February 28-29, 2024, in Washington D.C.
 - iv. LEAD! 2024 – Thursday, April 11 – Saturday, April 13 in Baltimore, MD
 - v. 2024 PDT – July 14-17, 2024, in Denver at the Sheraton Denver Downtown Hotel
 - c. 2023 – 2024 SD Chapter Events:
 - i. Lunch & Learns
 1. Q1: July to September
 - a. Don't have L&L – Just utilize social hour before/after webinar
 2. Q2: October to December
 - a. Fiscal year end vs calendar year end?? Deadlines, reports?
 3. Q3: January to March
 - a. In March have a CGFM L&L
 4. Q4: April to June
 - a. In May have Jason Lutz of BFM give an ERP update



South Dakota
Chapter

6. Directors Reports

- a. ACE Reporting (AJ)
 - i. Pulse check due November 1st
- b. Accountability (Sarah)
 - i. CCR due October 31st
 - 1. Attended town hall 09/12/2023
 - 2. Can use any colors, do not have to use the AGA colors
 - 3. Almost done, but will be making a few changes and color changes
 - ii. Newsletter out by the end of this week
- c. Bylaws and Procedures (Fabricio)
- d. Certification (Lacey)
 - i. Head of Area 3 wants to start up an area CGFM study group, will keep updated on what this becomes.
- e. Communications (Nicole)
 - i. Get to know CEC Social Media Posts
 - ii. Posted "Getting to Know Our President" on FB
 - iii. Will post CPE and Social events
 - 1. Amanda Jandt will do October
 - 2. Sarah will do December
- f. Community Service (Allysen)
 - i. Holiday Feast Box – match donation
 - 1. Approved.
- g. Early Careers (Cassandra)
 - i. Currently at 2 career fairs
- h. Education (Vacant)
- i. Membership (Cody)
 - i. Fall membership challenge
 - 1. Grow membership by 10% (12 members) by February 9th, to score a touchdown.
 - 2. Send out an email that says the first 15 members to recruit a member gets a \$10 gift card?
- j. Programs & Technical (Amanda W.)

7. New Business:

- a. Chapter Audit:
 - i. Matthew Fickbohm
 - 1. We need to get him the full year of bank statements, carbon copies of check

8. 2024 PDC (April 10 & 11)

- a. Speakers:
 - i. Kelly Paxton (Fraud/Ethics)
 - 1. Waiting to know Jo's schedule
 - ii. Jo Erven (Fraud/Ethics)
 - 1. Waiting to know teaching schedule
 - iii. Lisa Parker (GASB Update)
 - 1. Booked April 10th @ 8am

2. Will only have to pay for travel. Cannot charge to speak.
- iv. Lisa Schofield (Single Audit) – end a day with
 1. DLA/BFM ACFR and Single Audit Panel
 - a. Lisa Schofield
 - b. Keith Senger
 - c. Rod Fortin
 - d. Mike Kogelmann
- v. Leadership:
 1. John Meyer (Leadership) – end a day with
- vi. Dr. Brooke Stuart – review and let Tiffany know your opinion
 1. Fee: \$1,500
 2. Topic: Beyond Burnout
 3. Would prefer April 11th
- vii. Chuck Gallagher – watch videos and see if everyone is comfortable
 1. Fee: \$7,500 (Flat fee – includes travel etc.)
 2. Topic: Ethics and AI
 - a. Both?
 - b. For ethics, are there specific topics we would like him to speak on?
 3. Either day works as of now
- b. Swag:
 - i. Rocketbook
 - ii. Yeti Can Coozie
 1. Mixture of regular or slim and those can pick what one they want.
 - a. 50% of each kind
 2. Approved
- c. Raffle Items:
 - i. Kindle with Amazon Gift Card
 - ii. Security Camera
 - iii. Ring Doorbell
 - iv. Chrome book
 - v. Apple Watch
 - vi. Inflatable Paddleboard
 1. Would want to include a life jacket/preserve
9. Other Items of Note
 - a. Upcoming Webinar:
 - i. Communications – September 27 @ Matthew's Training Center
 - b. Grant Writing Training September 14 & 15
10. Adjourn to next meeting, October 11, 2023
 - a. Darcy motions to adjourn, Fabricio seconds. Motion carried.