June 28th, 2021 at 12:00 PM

Attendees: Cynthia Cooper, Toni Swedlund, Jared Brauer

Greetings

1. **Welcome new board members for 2021-2022 Chapter**

Vote to approve new President Elect was held via email to include all 2021 board members.

Confirm Chapter President Elect is Jeremiah Hathorn for 2021-2022 Board

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| AGA St Louis Chapter Leadership | | | |
| 2021‐2022 Program Year | | | |
| Chapter President | Cynthia L. Cooper, MBA | USDA, CEC | [CynthiaLCooperMBA@gmail.com](mailto:CynthiaLCooperMBA@gmail.com) |
| Chapter President-Elect | Jeremiah Hathorn, CPA | FAAS at EY | [Jeremiah.Hathorn@gmail.com](mailto:Jeremiah.Hathorn@gmail.com) |
| Immediate Past Chapter President | William F. Kraemer III | USDA, RD | [William.Kraemer@usda.gov](mailto:William.Kraemer@usda.gov) |
| Secretary | Antoinette T. Taylor | USDA, RD | [Antoinette.Taylor@usda.gov](mailto:Antoinette.Taylor@usda.gov) |
| Treasurer | Jared Brauer | USDA, RD | [brauerjared@yahoo.com](mailto:brauerjared@yahoo.com) |
| National Council of Chapters Representative | Antoinette T. Taylor | USDA, RD | [William.Kraemer@usda.gov](mailto:William.Kraemer@usda.gov) |
| CGFM/Professional Certification Co-Directors | Toni A. Swedlund | USDA, RD | [Toni.Swedlund@usda.gov](mailto:Toni.Swedlund@usda.gov) |
| CGFM/Professional Certification Co-Directors | Demetric Williams | USDA, RD | [Demetric.Williams@usda.gov](mailto:Demetric.Williams@usda.gov) |
| Community Service Director | Cynthia L. Cooper (acting) | USDA, CEC | [Cynthia.Cooper@usda.gov](mailto:Cynthia.Cooper@usda.gov) |
| Bylaws & Procedures | Cynthia L. Cooper | USDA, CEC | [Cynthia.Cooper@usda.gov](mailto:Cynthia.Cooper@usda.gov) |
| Membership Director | Joseph J. Pomicter, CGFM | USDA, NFAOC | [Joseph.Pomicter@usda.gov](mailto:Joseph.Pomicter@usda.gov) |
| Social Media, Newsletter Editor, and Webmaster Director | Toni A. Swedlund | USDA, RD | [Toni.Swedlund@usda.gov](mailto:Toni.Swedlund@usda.gov) |
| Programs and Education Director | Jeremiah Hathorn, CPA (acting) | FAAS at EY | [Jeremiah.Hathorn@gmail.com](mailto:Jeremiah.Hathorn@gmail.com) |

1. **AGA Nation Survey**
2. President Cynthia Cooper conducted the annual online survey for the National PDT and came away with a few action items
   1. File Taxes
   2. Change Banking information
   3. Then will be able to complete the National Survey
   4. Expected completion date for Bank information by August 30
   5. File current and past due taxes by Oct 2021
3. **Review of Goals for 2021-2022**
   1. CPE Monthly all hands meetings for members to earn CPEs and to get an updated on how AGA St Louis is doing:
      1. October, hoping to have a guest speaker within USDA SES speak to AGA covering CRM (Dr. James Jordan)
      2. November; The 2nd Tuesday in November 12pm Teams Meeting , Topic Cybersecurity to be given by Brown Smith Wallace Group, the Friday prior slides will be sent
      3. December, open to ideas
      4. January; 2nd Tuesday in January 12pm Teams Meeting, Topic Fraud and Risk review to be given by Brown Smith Wallace Group, the Friday prior slides will be sent
      5. February; Guest speaker from outside Government
      6. March, open to ideas
      7. April; 2nd Tuesday in April, 12pm, Teams Meeting, Top Internet of Things (IoTs) in public and private industry (this is just a thought I'm working on tracking down people that can speak to this as our group has a had a lot of talk about BOTs, software, but not so much as the hardware side of the house).
      8. May; Guest speaker from inside Government, hopefully from outside USDA (time frame normally is Annual St Louis AGA Chapter PDT, tentative dependent if allowed group meetings by then to help with 15 to 24 CPEs)
      9. June, open to ideas
4. **Additional Goals new for this year are**:
5. **To support monthly learning and chapter awareness:**
   * One Slide to review with members board activities by positions, asking for by the Friday before any Programs and Education training.
   * The Monday, prior to Programs & Education learnings event hoping to have board meetings (12pm noon) to help align and vote on ideas and review.
6. **Calendar of events to be put on the Website to include:**
   * Programs Education Events to include CGFM, CPE courses, and PDT
   * Community Events
     + Goal is to have two activities per quarter
7. **Monthly Newsletter**:
   * Work with USDA, NFAOC newsletter person to include an article or hot information or focus member
   * AGA St Louis Chapter Monthly newsletter: (<https://www.agacgfm.org/CMSPages/GetFile.aspx?guid=21501d67-462f-4ca3-8ffc-661f934ed571>)
   1. Focus Member (government and non-government, Board to nominate and confirm person)
   2. June: Cynthia Cooper new president message and welcome new members and returning members
   3. July: Dr James Jordan, Director, Program Assistance Division at USDA Rural Development
   4. Aug: Jeremiah Hathorn, new president elect
   5. Sep or Oct due to close of FY: Linda Hamel, reflection on her 30+ years in government from data entry to Director?
   6. Nov: Brown Smith Wallace Group
   7. Dec-Jun: Open for ideas
   * Who do you want to hear from? Would like Public and Private not just USDA
   1. Guest speaker to Programs & Education events?
   2. Recognized those members who receive awards within public or private sector?
   3. Upcoming / Past Community events (at this time President will own)
   4. Upcoming / Past Programs Education Events (Please ask Program & Education Director)
   5. Focus for CGFM (please ask Co-Caption for information)
   6. If you have someone you would like to have AGA St Louis Chapter do a “Spotlight” interview for please let us know by email [cynthialcoopermba@gmail.com](mailto:cynthialcoopermba@gmail.com). This interview takes about 20 to 40 min in which we then write an article, send to person for review, then post.
      1. Current nominations are Dr. Jordan, Jeremiah Hathorn, Linda Hamel, Peggy Javery, Ron Steinkamp,
8. **PDT (Personal Development Training)**
   * Need to work with PAB to see if we can get funding for 2022 PDT.
   * Did reach out to past ASMC Land of Lincoln Chapter to see about hosting together a PDT event in person and virtual. The new President is Ms. Laquita Butler and waiting to hear back.
   * Will continue to reach out in hopes of having a PDT in Apr. 30, 2022
   * Best date for National Speaker
9. **Submit Chapter Recognition (Sept. 30, 2021)**
   * Chapter recognition points for program due, Sept. 30, 2021
   * Cynthia will email a copy by Sept 24, 2021 for review and suggestions, request response even if no suggestions.
10. **CGFM**
    * This year we have TWO Co-Chairs, Toni Swedlund and Demetric Williams who will each lead a team
      1. Toni Swedlund team 2021
      2. Demetric Williams team 2022
    * There is no need for additional funding for CGFM due to COVID events last year we have sufficient supplies
      + 1. Prior year 2020 contact is: Tony Bainbridge’ Chief of Staff, Ingrid Ripley approved funding for CGFM book if needed
        2. The CGFM tests will not be funded
      1. New requirements coming

**New meeting will be August 23rd, 2021 at 12:00pm Noon**

Any Questions or Concerns; contact Cynthia Cooper.

Meeting adjourned 12:45pm

Notes were taken by AGA St Louis Chapter President Cynthia Cooper

Copies of the Board Meeting will be posted on the AGA St Louis Chapter website as well as sent to all board members and sponsors.

Cc: [Rsteinkamp@bswllc.com](mailto:Rsteinkamp@bswllc.com), William Kraemer; Jeremiah Hathorn, Antoinette Taylor, Jared Brauer, Toni Swedlund, Demetric Williams, Joseph Pomicter