

#  Tuesday, October 11, 2022, 5:30 PM

#  Chapter Executive Committee Meeting

# Minutes

By Zoom

**Call to Order** – President Tracie Hodge called the meeting to order at 5:30pm. The following officers and directors were in attendance:

Chapter Officers:

Tracie Hodge, President

John Beall, President-Elect

Pam Ray, Secretary

William Knight, Treasurer-Elect

Board Members:

Angie Robertson

Patrick Cowen

Patricia Manning, Past President

Angela Rowe

Antonio Murphy

Officers and Directors not present:

Sue Graham

Pete Walker, Treasurer

Brittnee Clark

Justin Evans

Melinda Miguel

**Meeting Quorum** – Pam Ray indicated a quorum was present. A quorum is reached when 50% plus 1 are in attendance.

**Prior Meeting Minutes** – The September CEC meeting minutes were presented by Pam Ray. Angie Rowe made a motion to accept the minutes and Angie Robertson seconded. The vote was held and passed.

# New Business:

Bylaws Reminder

President Hodge presented the bylaws and requested that all CEC members review the following sections:

* + 1. Article IV - Membership
			1. Section 2: Duties of Members
			2. Section 3: Removal of Chapter Officers and Chapter Directors
		2. Article VI – Chapter Governance
			1. Section 1: Chapter Executive Committee
		3. Article VII – Chapter Officers and Directors
			1. Section 1: Chapter Officers

Policies and Procedures

President Hodge agreed to accept responsibility for developing with assistance from Angie Robertson on the financial piece.

Luncheon Speakers

Webinars

Patricia Manning confirmed that the next webinar on Ethics is scheduled for November 2nd. Pam Ray agreed to send out announcement next week for registration.

Citizen Centric Report

John Beall reported that the edits had been performed and that the report was forwarded to President Hodge for review. The deadline to report to Members is October 15th with the report due to National October 31, 2022.

CGFM Training

Pam Ray reported that 9 were registered for the training and that Sue Graham has made all arrangements for the event.

Annual Audit Review

Angie Robertson confirmed that the report was submitted to National by the 9/30/22 deadline.

Contract with FSU Turnbull Center

President Hodge confirmed that the dates were locked in at the Turnbull and that the contract would be forthcoming from FSU.

GTE Planning

* + 1. Price - Will remain the same as last year.
		2. Offering will again be hybrid.
		3. Speakers Update –The GTE committee includes Tracie Hodge, Patricia Manning and John Beall. Angie Rowe and President Hodge met about working the speaker list.
		4. Sponsors/Exhibitors – Pam Ray offered to reach out to sponsors and exhibitors.
		5. Announcement is to be sent out by the end of October or early November. Pam Ray confirmed that the announcement was ready to send out once the block of rooms were confirmed.
		6. Patrick Cowen moved that the registration cost for those working the GTE be comped. Sue Graham seconded. Vote carried.
		7. Hotel block – Angie Robertson agreed to contact the Residence Inn by Marriott, the hotel used last year, to confirm a block of rooms.

Community Service

Patricia Manning offered that the Chapter move forward with purchasing 10 Wreaths Across America, Elder Care/Elf, and Ronald McDonald House with requests for additional suggestions. Other suggestions are welcomed. Angie Robertson confirmed that $1,000 is budgeted for community service.

# Old Business:

# President Hodge inquired as to whether all contracts, website, communication has been revised to replace Association of Governmental Accountants with AGA. The committee agreed to review and bring forward any areas that have not been updated.

# Committee Reports:

# Membership

# No report submitted

# Finance Committee

# Angie Robertson sent out the September financials for review prior to the meeting. There were no questions.

# No Committee Reports Requested

# Awards

# Membership

# Records Management

# Early Careers/Student Membership

# Education

# Bylaws

# Chapter Recognition Program

# Website/Newsletter

# Other Topics:

# Next CEC Meeting

The next CEC meeting will be held via zoom November 8, 2022 at 5:30 pm.

# Adjournment

There being no further business before the CEC, the meeting was adjourned at 6:22 pm.

Respectfully submitted,

Pam Ray

Secretary