



**Executive Committee Meeting Minutes
Topeka Chapter
January 18, 2017**

Members Present: Walt Darling, CPM; Nicole Malott, CGFM

Meeting Location: Norsemen Brewery; North Kansas Avenue; 5:15 PM

- Discussed minutes for October, November, and December. Nicole will review and note any needed changes.
- Discussed our upcoming events. The February Ethics Training has D Scot Loyd presenting on Ethics. Walt has emailed the Board of Accountancy regarding the use of the CPE by Accountants. Susan, of the Board of Accountancy has approved the use of these CPE for CPAs. The March event has Katrin Osterhaus of LPO providing an overview of the IT audits conducted over the past 3 years by Post Audit. No event has yet been organized for April or May.
- Walt noted that the December newsletter was completed and published on the website and distributed via email to the membership.
- Discussion was held on the address for the new website. It was decided to use the URL that Louise at the national office provided - www.agacgfm.org/topeka
- Nicole presented the Board with the December Monthly Financial Report. The only expenditures were \$117.23 for PLS Lunches and \$8.50 for the Loose Change donation. With revenues of 173.25, the Chapter showed a net gain of \$47.52 for the month.
- Walt noted that the Chapter Recognition Program Credits had been reported to national AGA.
- Nicole noted that she was in contact with Tina at Jayhawk Corner Café in regard to having treats and drinks ready for the February event. Discussion noted that we needed a formal announcement out soon.
- The next meeting is scheduled for February 15, 2017, and will be held at the Norseman Brewing company at approximately 5:00 PM.
- The meeting was adjourned at approximately 6:00 PM.