

2019 AGA/ASMC Cleveland Professional Development Training Frequently Asked Questions (FAQs)

Date and Location

This year's training will be held Thursday, April 18, 2019 at The City Club of Cleveland, 850 Euclid Avenue (on the corner of East 9th and Euclid), Cleveland, OH 44114. The event will be located on the 2nd Floor.

Attendees should arrive between 7:15 - 8:00 am to sign in. The event begins at 8:00 am and will end at 4:00 pm.

Registration

Registration is open through Friday, April 5, 2019 and can be completed online. Some employers may want to coordinate the registration for large groups, so please check with your employer before registering.

DFAS employees must submit interest in attending [HERE](#) by Thursday, March 28, 2019.

NASA employees must register through [SATERN](#) by Friday, March 22, 2019.

Payment

Cost to attend the conference is \$100, which includes entrance to all sessions, continental breakfast, and a plated lunch.

Conference Attire

Business casual attire is appropriate for all conference activities. It is recommended to dress in layers due to room temperature variances.

Parking

Self-parking is available at several garages downtown.

- Euclid Gateway Garage (798 Euclid Ave)
 - Metropolitan at the 9 (valet) (2017 E 9th St)
 - Atrium Garage (645 W. Prospect Ave)
 - Ameritrust Garage (900 W. Prospect Ave)
 - Gateway Prospect Parking (944/1002 W. Prospect Ave)
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Cancellation/Substitution Policy

If you have registered and must cancel, you may do so up to 30 days prior to the event. DFAS (and most group) attendees must find a replacement. Please contact pdt@agacleveland.org for assistance.

Name Badge Policy

Name badges will be provided. Please remember to wear your name badge. This allows you to access conference sessions. Your badge is proof of registration and without it you will not be allowed to participate in any conference activities.

Lost and Found

For your convenience, a lost and found box will be located at the Registration Desk. You can bring found items or report lost items here. AGA and ASMC is not responsible for lost or stolen personal property. Please keep all of your belongings in your possession at all times.

Cell Phone Policy

As a courtesy to speakers and other attendees, please refrain from the use of cell phones or any other electronic devices during the presentations. We ask that you kindly turn off your phones and other electronic devices or set them to vibrate.

CPE Credits

A total of seven Continuing Professional Education (CPE) credits will be awarded for participation. These will be provided to attendees the day of the event.

Food and Beverage Options

Breakfast: House made Muffins, Fresh Baked Breakfast Breads, Variety of Fresh Bagels + Fresh Fruit Kebobs, Freshly Brewed Regular and Decaffeinated Coffee, Specialty Hot Tea, and Chilled Orange Juice will be served prior to the start of the opening session.

Lunch: Entree choices are Caprese Chicken or Three Cheese Ravioli with Basil Alfredo, both served with roasted potatoes, and roasted vegetables. Beverages include coffee, tea, and water.

Water will be available throughout the conference.

Special Assistance and People with Disabilities

AGA and ASMC strive to create an atmosphere at events that are accessible to all. If you require special assistance to make your participation more meaningful and enjoyable, please let us know ahead of time. We will make every attempt to accommodate you. Any information regarding your disability will remain confidential.

Should you need special assistance during the conference, please stop by the Registration Desk or look for AGA/ASMC staff.

Allergies/Diet Restrictions

We realize that some individuals have dietary restrictions and food allergies. We hope the breakfast and lunch options we have provided are satisfactory to all. However, if these options do not fit your needs, please email pdt@agacleveland.org to make alternative meal arrangements. We cannot guarantee requests such as low-fat, fat-free, low-salt, low-carb, sugar-free, etc.

PowerPoint Presentations

Any presentations made available can be requested after the event by emailing pdt@agacleveland.org. Please remember that not all speakers provide copies of their presentation to AGA/ASMC.

Photography Disclosure

AGA and ASMC take photographs during their events for use in advertising, newsletters, and other promotional materials. Photographs may be used in print, electronic, or other media including the AGA and ASMC websites. By participating in this conference you grant both the AGA and ASMC Cleveland Chapters the right to use your name and photograph for such purposes.

Who Should Attend?

If you are involved in government financial management and accountability, then this training is for you! This conference brings together leaders from all levels of government, the private sector, and academia. The following are encouraged to attend:

- Government Executives
- Accountants
- CPAs
- Auditors
- Business Leaders
- Financial Managers
- System Analysts
- Comptrollers
- Fraud Examiners
- Budget Professionals
- Program Directors

Reasons to Attend

There are many advantages to attending this conference. You will have the opportunity to learn about various topics in financial management and accounting as well as have the opportunity to network. This conference will allow you to:

- Obtain seven CPEs
- Increase your promotion potential
- Learn new techniques
- Learn from recognized government leaders
- Network with colleagues from throughout the region
- Stay current on government, private industry, and academia changes

Contact Us

If you still have additional questions or concerns, you may contact us at pdt@agacleveland.org.
