

MINUTES
AGA Chapter Executive Committee
December 5, 2018

Submitted by Rachele Cabading, Chapter Secretary

The chapter Executive Committee for the Nashville chapter met on Wednesday, December 5, 2018, on the 3rd floor of the Cordell Hull State Office Building.

Present (voting members in bold): **Michael Winston, President; Jennifer Garoutte, President-Elect; Britt Wood, Immediate Past-President; Rachele Cabading, Secretary; Alexander Warns, Treasurer; Nichole Crittenden, Treasurer- Elect; Melissa Boaz, Program Co-Chair; LoriAnn Davis, Early Careers Chair; Susan Slaton, Website; Katie Armstrong, Finance Co-Chair; Donna Jewell, Program Co-Chair;** Gerry Boaz, Accountability Chair; Drew Sadler, CFGM, Chair; Kilolo Dunmore, Community Service Co-Chair; Bridget Carver, Membership Chair; Scarlet Sneed, Meetings and Attendance Chair, and Nathan Abbott, Website.

Call to Order

Michael Winston called the meeting to order at 11:38 a.m.

Minutes

Michael asked if there were any changes to the October 31st CEC minutes. A change was made to add Melissa Lahue to the present voting members list. Jennifer Garoutte moved to approve the minutes as amended. Donna Jewell seconded the motion. The minutes for October 31st were approved as amended.

President's Report

Michael discussed the next CEC meeting scheduled for January 2, 2019 and wanted to make sure we were going to have a quorum present. He also reminded the CEC that Scarlet Sneed will need a food head count earlier than normal.

Michael discussed CEC members are still receiving SPAM from him so please do not respond back.

Past-President's Report

Nothing to report

President-Elect's Report

Jennifer Garoutte discussed forming the nominating committee and ask if anyone would like to be considered for a leadership position next year, please contact her.

Treasurer's Report

Alex Warns distributed the most current financial statements to the CEC.

Secretary

Nothing to report

Accountability and Outreach

The National Leadership Development committee has been formed and information is on national's website.

Awards Committee

Michael reported on behalf of the Awards Committee. The chapter nominated Jan Sylvis for the Excellence in Government Leadership Award and Mike Corricelli for the Snodgrass Award.

Bylaws/Procedures

Nothing to report.

CGFM Committee

Drew Sadler stated that he has received two payments for the CGFM Review Course and expects to receive another payment today. Our goal is 20 participants with a minimum of 18 attendees required to hold the course. Drew stated he plans to make an announcement at the luncheon. The deadline to sign up for the course is February 1st.

Communication

Next month's newsletter deadline is December 14th. Be sure to include the word "Newsletter" in email subject lines for quick reference. Susan Slaton agreed to be the member spotlight for the newsletter.

Community Service Committee

Kilolo Dunmore reported that community service has received some monetary donations for mending hearts but have yet to receive any wish list items.

December's community service event will be the hats, coats, scarves, gloves, socks & underwear drive through Samaritan Ministries.

Corporate Sponsorship

Chase Tramel is sending out 64 letters asking for sponsors for the Nashville chapter.

Early Careers

LoriAnn Davis stated she needs to contact the Young Professionals group to plan an event soon.

Education

Rachelle Cabading reported on behalf of education. The winter seminar currently has a waiting list.

The webinar scheduled for December 5th will be rescheduled due to the closing of the Federal Government in honor of the passing of President Bush.

Finance

Jai Sawlani and Brittany Pressley will collect money at the December luncheon.

Katie Armstrong reported that the chapter made \$1,460 for working the November 11th Titans game. Overall, the chapter made over \$3,000 this year in fundraising efforts from Titans games.

Meetings and Attendance

Reservations for the December luncheon are currently over 20 people short of our minimum. Our guaranteed minimum to the DoubleTree is 60. Scarlet learned last week that F&A is offering eight hours of free training that day and this is having an impact on our attendance.

Scarlet Sneed will be giving the invocation.

Membership Committee

Bridget reported that we currently have 343 members, including 18 new members since May.

Program Committee

Meeting information for December luncheon: Commissioner Rebecca Hunter will be the speaker. Her topic will be "Driving Performance Excellence in State Government." She will need the screen. It will count as CPE. Melissa Boaz will introduce her.

Penny Austin will be the speaker for January. The February luncheon will be a joint meeting with the CFE's. Currently working on a speaker for the March luncheon.

Website Committee

Please email website updates to all of the committee members (Nathan, Susan, and Dan).

Details for the December luncheon:

- Invocation: Scarlet Sneed
- Introduction: Melissa Boaz
- Meeting location: Doubletree
- Collecting Funds: Jai and Brittany
- Menu : Chicken

Announcements for Next Chapter Meeting

- Nominating Committee – Jennifer Garoutte
- Community Service – Scarlet Sneed
- Education - Melissa Lahue
- CGFM – Drew Sadler

The next CEC meeting is on Wednesday, January 2, 2019 in the Audit Training Room on the 3rd floor of the Cordell Hull Building.

Other Business:

As there was no other business, Michael adjourned the meeting at 12:24pm.