

MINUTES
AGA Chapter Executive Committee
January 2, 2019

Submitted by Rachelle Cabading, Chapter Secretary

The chapter Executive Committee for the Nashville chapter met on Wednesday, January 2, 2019, on the 3rd floor of the Cordell Hull State Office Building.

Present (voting members in bold): **Michael Winston, President; Britt Wood, Immediate Past-President; Rachelle Cabading, Secretary; Alexander Warns, Treasurer; LoriAnn Davis, Early Careers Chair; Melissa Lahue, Education Chair; Mary Anne Queen, Awards Chair; Katie Armstrong, Finance Co-Chair; Veronica Coleman (phone); Donna Jewell, Program Co-Chair; Jai Sawlani, Finance Co-Chair;** Drew Sadler, CFGM, Chair; Scarlet Sneed, Meetings and Attendance Chair, and Nathan Abbott, Website.

Call to Order

Michael Winston called the meeting to order at 11:22 a.m.

Minutes

Michael asked if there were any changes to the December 13, 2018 Electronic Vote CEC minutes. There were no changes to the minutes. Donna Jewell moved to approve the minutes. Katie Armstrong seconded the motion. The minutes for December 13th were approved.

President's Report

Michael discussed the email vote on December 13th which suspended the by-laws to allow a fourth member of the chapter to serve on the nominating committee in lieu of one of Jennifer Garoutte's positions. She is currently the president-elect and the immediate past treasurer. Both of those positions hold a spot on the nominating committee. Several CEC members volunteered to serve on the nominating committee: Alexander Warns, Scarlet Sneed, Mary Anne Queen, Katie Armstrong, and Veronica Coleman. These names will be given to Jennifer for consideration.

Michael then opened the floor to discuss the new National Council of Chapters (NCC) representative. Michael passed out a summary document he made for appointment of NCC representative. The representative must be able to attend 4 meetings a year, two in person and two virtual. For the meetings which require in person attendance, LEAD (formally SLM) will be paid for by AGA and the PDT will receive hotel scholarship only. The person chosen should have good support from their employer and either the chapter or employer will pick up the remaining costs to attend these meetings.

The discussion was centered around whether to tie the NCC role to an already created position such as past-president or create a new position on the CEC for it. Pros and cons for both situations were discussed. Questions were raised about what requirements the CEC wants this person to have, do we need to change the bylaws, what about the drawing in May for the trip to the PDT since the NCC role will need the extra hotel scholarship now. After discussion, Michael asked the

CEC to consider all options discussed today and let him know within the next week or two who they would suggest for the position. The CEC will need to vote on the NCC member and report back to National by January 25, 2019.

Past-President's Report

Nothing to report

President-Elect's Report

Michael mentioned if anyone would like to be considered for a leadership position next year, please contact Jennifer Garoutte as soon as possible.

Treasurer's Report

Alex Warns distributed the most current financial statements to the CEC. He stated we have over \$6,000 in paypal that needs to be transferred. Rachele Cabading stated that she picked up several checks in the mail today for the Titans game and winter seminar.

Secretary

Nothing to report

Accountability and Outreach

Nothing to report

Awards Committee

Mary Anne Queen stated that Mike Corricelli won the 2019 William R. Snodgrass Distinguished Leadership Award. The award will be presented on February 27, 2019 at the National Leadership Training in Washington D.C. Jan Sylvis application received an honorable mention and was suggested to resubmit it next year.

Nominations for the PDT awards of distinction opened in January and are due by March 31, 2019. Please think about who to nominate for these awards. Committee chairs need to begin to complete paperwork for CGFM, Education, Community Service, and Accountability and Transparency awards.

Mary Anne discussed the scholarships the chapter awards each year. She is going to put something in January's newsletter and begin contacting area schools.

Bylaws/Procedures

Nothing to report.

CGFM Committee

Drew Sadler stated that he has received four payments for the CGFM Review Course. Our goal is 20 participants with a minimum of 18 attendees required to hold the course. Drew stated he plans to make an announcement at the luncheon. The deadline to sign up for the course is February 1st. Michael stated he can send an email to the southeast region regarding the review course.

Drew has also begun to work on the proclamations for CGFM month in March.

Communication

Next month's newsletter deadline is January 14th. Be sure to include the word "Newsletter" in email subject lines for quick reference.

Community Service Committee

December's community service event was the hats, coats, scarves, gloves, socks & underwear drive through Samaritan Ministries. Donations will still be accepted through the luncheon on Monday.

Corporate Sponsorship

Nothing to report

Early Careers

Nothing to report

Education

Melissa stated the winter seminar is next week and we were able to get everyone registered that was on the waiting list. Melissa has contacted national AGA to discuss if the federal government shutdown affects the National President's attendance at the winter seminar.

The next webinar is in February on GASB Update.

Finance

Katie Armstrong and TBD will collect money at the January luncheon.

Meetings and Attendance

Reservations for the January luncheon are currently around 40 people. Our guaranteed minimum to the DoubleTree is 60.

Jerry Durham will be giving the invocation.

Membership Committee

Bridget reported that we currently have 344 members, including 19 new members since May.

Program Committee

Meeting information for January luncheon: Penny Austin will be the speaker. Her topic will be “Technology’s Impact on Accounting and Auditing” She will need the screen. It will count as CPE. Rachelle Cabading will introduce her.

The February luncheon will be a joint meeting with the CFE’s. Currently working on a speaker for the March luncheon. Donna will schedule a meeting with the group planning the March luncheon to finalize location and speaker.

Donna sent out a survey to members to gauge interest in the spring social. She is going to leave the survey open a little longer due to the holidays.

Website Committee

Please email website updates to all of the committee members (Nathan, Susan, and Dan).

Details for the January luncheon:

- Invocation: Jerry Durham
- Introduction: Rachelle Cabading
- Meeting location: Doubletree
- Collecting Funds: Katie Armstrong and TBD

Announcements for Next Chapter Meeting

- Nominating Committee – Jennifer Garoutte
- Community Service –
- Spring Social – Donna Jewell
- CGFM – Drew Sadler

The next CEC meeting is on Wednesday, January 30, 2019 in the Audit Training Room on the 3rd floor of the Cordell Hull Building.

Other Business:

As there was no other business, Michael adjourned the meeting at 12:53pm.