

**MINUTES**  
**AGA Chapter Executive Committee**  
**October 5, 2017**

*Submitted by Gathelyn Oliver, Chapter Secretary*

The chapter Executive Committee for the Nashville chapter met on Thursday, October 5, 2017, in the 16<sup>th</sup> floor Training Room of the James K. Polk State Office Building.

Present (voting members in bold): **Britt Wood, President; Michael Winston, President-Elect; Angela McElrath-Prosser, Past President; Gay Oliver, Secretary; Drew Hawkins, Awards Chair; Keevia Battle, Community Service Co-Chair; Chase Trammel, Early Careers; Katie Armstrong, Finance Co-Chair; Jai Sawlani, Finance Co-Chair, Scarlet Sneed, Meetings; Donna Jewell, Program Co-Chair;** Melissa Lahue, CGFM Chair; Rachelle Cabading, Education; Bridget Carver, Membership Chair; and Nichole Crittenden, By-Laws.

### **Call to Order**

Britt called the meeting to order at 11:17 a.m.

### **Minutes**

Britt asked if there were any changes to the minutes. Michael moved that the minutes be approved. Katie seconded the motion. The minutes were approved.

### **President's Report**

Britt stated that chapter history files back to 1970 have been stored at the Comptroller's office. When the offices move to the Cordell Hull building, there will be limited space. Britt will update the chapter records policy to include an external drive for storage to be kept by the president. The policy will be voted on at the next CEC meeting. NPR recommended running 30 second ads. Britt has a contract for 16 spots to begin running October 24 for 10 days. Britt will give the contract to Jennifer.

### **Past-President's Report**

Angela stated that the Chapter Citizen Centric Report was submitted on September 29 and it has been forwarded to Nathan and Dan to be posted on the website.

### **President-Elect's Report**

Michael stated that points were submitted for June through September and we are behind where we were last year. Michael discussed plans for the November luncheon at the Tennessee Tower. The meal will be from Cracker Barrel and will include chicken, roast beef, side dishes, bread, dessert, side dishes and beverages. Cracker Barrel does not deliver or cater, so Michael contacted Emily Gray who provided information for 2 caterers who are independent contractors who can

deliver, set-up, serve and clean up. The total cost of having the meeting at the Tennessee Tower should save the Chapter should save the chapter about \$500. Michael will put the meeting location in the newsletter and announce it at the October meeting. We will also do a survey after the meeting to get feedback from the members.

### **Treasurer's Report**

Jennifer was not in attendance, but budget documents were included with the agenda. Britt stated that if anyone had comments they should contact Jennifer.

### **Awards Committee**

Drew had nothing to report.

### **Bylaws/Procedures**

Nicole had nothing to report.

### **CGFM Committee**

Melissa had nothing to report.

### **Communication**

Karen Hale was not in attendance. Britt stated that she would send pictures from Hands on Nashville and will try to get information to update the chapter Facebook page. Britt stated that next month's newsletter deadline is October 13th.

### **Community Service Committee**

Keevia stated that we will be collecting donations and school supplies through the end of October for Alex Green School. We had 5 people participate in Hands On Nashville Day on September 23 at Bellshire Design Center. We will serve dinner at the Nashville Rescue Mission on October 25 from 4:30 until 7:00.

### **Corporate Sponsorship**

Victor was not in attendance. Britt stated that she is asking for ACL for \$2,000 and asking Becker \$500.

### **Early Careers**

Chase was not in attendance.

### **Education**

Rachelle stated that the next webinar will be on October 11 on the topic Performance Outcomes. We will not have a Fall Breakfast because there are no rooms available. We will have a Spring

Breakfast instead. The Winter Seminar is scheduled for January 24-25. Let Rachelle know if you have speaker suggestions.

### **Finance**

Katie stated that the history report was submitted in September and is on the website. The next available training dates for the Titans concession fundraiser are October 11, 18 and 25<sup>th</sup> (6:30-8:30). There is also team lead training on October 12 and 26<sup>th</sup>. Britt and Katie will attend this training.

### **Meetings and Attendance**

Scarlet reported that Gerry Boaz. will be giving the invocation on Monday. The meal will be the enchiladas. The current reservation number is 70. Jai will be counting money on Monday and will find someone to work with him.

### **Membership Committee**

Bridget reported that we currently have 336 members, including 9 new members. We are down 30-40 members from last year.

### **Program Committee**

Donna reported that we will have a panel discussion on higher education and the future of governmental accounting at the October meeting. November's speaker is Jim Arnette.

### **Details for Next Chapter Meeting on October 9th**

- ❖ Invocation: Gerry Boaz
- ❖ Head Table: Britt Wood
  
- Perry Moore, PhD, CPA  
Tammy Waymire, PhD, CPA  
Randall Kinnersley, PhD, CPA, CGFM  
Dan Wesley Meyer, PhD, PA  
Thomas W. DeBerry, PhD, CPA.
- ❖ Introduction of Speaker: Donna Jewell
- ❖ Collecting funds: Jai Sawlani and one more person
- ❖ Announcements: Michael – November Meeting  
Katie – Tennessee Titans fundraiser

The next CEC meeting is on Thursday, November 9, 2017.

As there was no other business, Britt adjourned the meeting at 12:27.