

MINUTES
AGA Chapter Executive Committee
November 9, 2017

Submitted by Gathelyn Oliver, Chapter Secretary

The chapter Executive Committee for the Nashville chapter met on Thursday, November 8, 2017, in the 16th floor Training Room of the James K. Polk State Office Building.

Present (voting members in bold): **Michael Winston, President-Elect; Angela McElrath-Prosser, Past President; Gay Oliver, Secretary; Drew Hawkins, Awards Chair; Charlotte Gentry, Community Service Co-Chair; Chase Trammel, Early Careers; Jai Sawlani, Finance Co-Chair, Scarlet Sneed, Meetings; Donna Jewell, Program Co-Chair;** Gerry Boaz, Accountability Outreach Chair; Rachele Cabading, Education; Bridget Carver, Membership Chair; and Dan Willis, Website.

Call to Order

Michael called the meeting to order at 11:129 a.m.

Minutes

Michael asked if there were any changes to the minutes. Donna J moved that the minutes be approved with one grammatical correction. Angela seconded the motion. The minutes were approved.

President's Report

Britt was not present at the meeting.

Past-President's Report

Angela had nothing to report.

President-Elect's Report

Michael discussed plans for the November luncheon at the Tennessee Tower. The meal will be from Cracker Barrel and will include chicken, roast beef, side dishes, bread, dessert, side dishes and beverages. Cracker Barrel does not deliver or cater, so Michael contacted Emily Gray who provided information for 2 caterers who are independent contractors who can deliver, set-up, serve and clean up. Rachele and Michael will arrive early to assist. Guest parking will be available in the Tennessee Tower.

Treasurer's Report

Jennifer was not in attendance, but budget documents were included with the agenda.

Accountability and Outreach

Gerry reported that AGA National will send an email to the membership to provide feedback on the proposed governance structure options.

Awards Committee

Drew discussed whether members would receive points for working Titans games. The suggestion was made to give 2 points for working the game in a separate category from Community Service. No points will be given for attending training. Katie will research the policy on points before any points will be added.

Bylaws/Procedures

Nicole was not present.

CGFM Committee

Melissa was not present.

Communication

Karen Hale was not in attendance. Michael stated that next month's newsletter deadline is November 17th.

Community Service Committee

Veronica stated that school supplies for Alex Green School were sent to Melvin Jones. We had 11 people serve dinner at the Nashville Rescue Mission on October 25. Charlotte stated that Mending Hearts, Inc. is the Community Service project for November. Members may make a donation on line to be matched by the AGA. Charlotte will email with a list of needed items to the membership. The CEO and founder, Trina Frierson, Development Director Diane DelChiaro, and Operations Director Melanie Phelps will attend the luncheon.

Corporate Sponsorship

Victor had nothing to report.

Early Careers

Chase reported that he is looking for people interested in representing the chapter at speaking event.

Education

Rachelle stated that the next webinar will be on November 15 on the topic Spotting Fraud in Your Organization. The Winter Seminar is scheduled for January 24-25 at the Tennessee Tower. Let Rachelle know if you have speaker suggestions.

Finance

Katie was not present.

Meetings and Attendance

Scarlet reported that Greg Worley will be giving the invocation on Monday. The meal will be the catered by Cracker Barrel. The current reservation number is 102. Katie and Jeff Bailey will be counting money on Monday.

Membership Committee

Bridget reported that we currently have 342 members, including 13 new members.

Program Committee

Donna reported that Jim Arnette will speak at the November 13th meeting on the topic Internal Controls and it will be CPE-eligible. Penny Austin will introduce him.

Website Committee

Dan asked the any website updates be emailed to the committee members.

Details for Next Chapter Meeting on November 13th

- ❖ Invocation: Greg Worley
- ❖ Head Table: Britt Wood
 - Jim Arnette and spouse
 - Greg Worley and spouse
 - Penny Austin
 - Charlotte Gentry
 - Trina Frierson (Mending Hearts)
 - Diane DelChiaro (Mending Hearts)
 - Melanie Phelps (mending Hearts)
- ❖ Introduction of Speaker: Penny Austin
- ❖ Collecting funds: Katie Armstrong and Jeff Bailey
- ❖ Announcements:
 - Rachelle – Winter Seminar
 - Katie – Tennessee Titans fundraiser
 - Charlotte – Community Service
 - Melissa – New CGFM

The next CEC meeting is on Thursday, December 7, 2017.

As there was no other business, Michael adjourned the meeting at 12:11.