

Director of Finance

Type: Full Time

Salary/Pay Rate: 120k-160k

Posted Date: 8/31/2018 8:00 AM

Deadline to Apply: 9/14/2018 4:00 PM

Maury County Government is seeking qualified applicants for the position of **Finance Director**. This is a highly professional and responsible financial and administrative position.

The Finance Director is primarily responsible for all financial and accounting operations that pertain to Maury County Government and Maury County Public Schools centralized accounting and budget office. This includes: establishing and maintaining an accounting system for all funds and to oversee and manage the annual budget from conception to closeout for the respective fiscal year, reviewing financial statements, assisting with financial planning and annual state audits, reconciliation of accounts, coordination of insurance reporting requirements, preparation of 1099's and other financial reports, assisting with grant funded programs and initiatives. The individual is also responsible for the supervision and oversight of centralized purchasing program, accounts payable process, accounts receivable and payroll.

Successful applicants will possess: the analytical skills needed to solve complex operational issues, proven ability to lead others and motivate staff, ability to interact with employees, management and elected officials, excellent oral communication skills and the ability to prepare and present reports to County Commissioners, at least 3 years of experience in an accounting or finance position, Bachelor's Degree with at least 12 semester hours of accounting or finance or both, (Master's Degree in Accounting or Finance preferred)

Starting Salary: \$120k – 160k per year (compensation commensurate with experience)

How to Apply:

- Applications must be submitted to the Maury County Human Resource Department. Located at, One Public Square, Suite 303 Columbia, TN 38401.
- You can also apply online at, [https://secure.entertimeonline.com/ta/6123745.jobs?TrackId=\[CoWebsite\]&ApplyToJob=201568773](https://secure.entertimeonline.com/ta/6123745.jobs?TrackId=[CoWebsite]&ApplyToJob=201568773) (If you are applying online please hit save and continue after your electronic signature and then click the apply for this job button)

Deadline to Apply: 4:00 pm Friday, September 14, 2018