

Senior Expense Auditor

Job Responsibilities:

- Perform audits of firm employees' Time, Expense, and Corporate Card data and supporting documentation to determine compliance with policies.
- Research and/or investigate for non-compliance, high spending, unusual expense trends, falsified or fictitious expenses, mis-categorized and/or misrepresented expenses.
- Prepare clear and concise audit summaries to communicate findings to practitioners, key leaders, senior firm management, and Partners, Principals, Managing Directors (PPMDs).
- Determine the appropriate course of action for resolving each audit in a timely manner.
- Continuously evaluate quality of audit information, data integrity, and potential outcomes when forming audit opinions.
- Interact with Senior Manager and Manager, department leadership, and functional leadership to resolve highly confidential matters.
- Ability to work independently in a fast-paced environment with little supervision, as well as, collaborate with management and team members.
- Demonstrate logical business judgment and informed decision-making skills.
- Maintain a strong knowledge of policies and related updates to ensure audit findings are accurate.
- Ability to simultaneously manage multiple projects with attention to detail while meeting deadlines.
- Adapt to new audit techniques, technology and cultural changes.
- Develop recommendations for improving policies, procedures, and processes.
- Ability to take on new responsibilities and special projects as assigned.
- Ability to maintain confidentiality of sensitive and/or personally identifiable information (PII).

Primary Qualifications:

- Bachelor's degree in accounting, business, finance or related field required.
- Minimum 4 years' experience in analysis, audit, or accounting.
- Experience with SAP, HANA, Analysis for Office, and related financial systems preferred.
- Proficiency in Microsoft Excel and Microsoft Word.

Preferred Qualifications:

- Investigative, unbiased, and analytical mindset.
- Outstanding written and oral communication skills.
- Experience and/or demonstrated skills in prioritizing and resolving conflict.
- Actively pursuing or possesses Certified Fraud Examiner (CFE) certification.

How You'll Grow

At Deloitte, our professional development plan focuses on helping people at every level of their career to identify and use their strengths to do their best work every day. From entry-level employees to senior leaders, we believe there is always room to learn. We offer opportunities to help sharpen skills in addition to hands-on experience in the global, fast-changing business world. From on-the-job learning experiences to formal development programs at Deloitte University, our professionals have a variety of opportunities to continue to grow throughout their career. [Explore Deloitte University, The Leadership Center.](#)

Benefits

At Deloitte, we know that great people make a great organization. We value our people and offer employees a broad range of benefits. [Learn more about what working at Deloitte can mean for you.](#)

Deloitte's culture

Our positive and supportive culture encourages our people to do their best work every day. We celebrate individuals by recognizing their uniqueness and offering them the flexibility to make daily choices that can help them to be healthy, centered, confident, and aware. We offer well-being programs and are continuously looking for new ways to maintain a culture where our people excel and lead healthy, happy lives. [Learn more about Life at Deloitte.](#)

Corporate citizenship

Deloitte is led by a purpose: to make an impact that matters. This purpose defines who we are and extends to relationships with our clients, our people and our communities. We believe that business has the power to inspire and transform. We focus on education, giving, skill-based volunteerism, and leadership to help drive positive social impact in our communities. [Learn more about Deloitte's impact on the world.](#)

Recruiter tips

We want job seekers exploring opportunities at Deloitte to feel prepared and confident. To help you with your interview, we suggest that you do your research: know some background about the organization and the business area you are applying to. [Check out recruiting tips from Deloitte professionals.](#)