

**AGA – Phoenix Chapter  
Chapter Meeting  
Wednesday, January 23, 2019  
2:00 p.m. - 2:55 p.m.**

**AZ Industrial Commission  
800 W Washington, Basement Conference Room - Phoenix, AZ 85007**

**Attendees:**

Cindy Smith, CGFM	Vice President (by phone)
Gergana Kovatcheva, CGFM	Treasurer
Getzamany Aragon	Program & Young Professional Committee joined the meeting at 2:03 p.m.
John Schutter	Community Services Committee Chair
Kelly Alkhoury, CGFM	Scholarship Committee Chair
Keith Orr, CGFM	Education Committee Chair
Kim Prendergast, CGFM	Accountability Chair (by phone)
Mary Adelman, CGFM	Membership Committee Chair
Michelle Huckabay, CGFM	President
Paola Matson	Secretary joined the meeting at 2:03 p.m.

**Not present:**

Anthony St. George, CGFM	Education Committee Member
Jerry Snyder, CGFM-Retired	Education Committee Member
Jordan Dale	New Board Member

**I. President Michelle Huckabay called the meeting to order at 2:00 p.m.**

**II. Approval of minutes**

Minutes for 12/19/18, was not approved in this meeting. Luis Perez was removed from minutes dated 12/19 as he is not a board member.

**III. Approval of financial reports**

MOTION: Mary Adelman made a motion to approve the financial reports from July through November as written. John Schutter seconded the motion and it passed unanimously.

**IV. Discussed audit response letter**

Michelle stated that we have the Audit completed from the last fiscal year and we have a couple points that need to be adjusted. Anthony St George will draft up and send it out to the group so we can address that. The audit report is posted in our website, but we don't have the response letter like we have in prior years.

## **V. Scholarship selection**

Kelly will send out e-mail with five relevant scholarships and the board members will look at them and vote through e-mail.

## **VI. Finalize sponsorship program**

Michelle said that she did follow up with Anthony about the sponsorship letter and Anthony stated that he will have the sponsorship letter done by the next meeting we have.

## **VII. Looking for volunteers to assist with revision of bylaws**

Michelle and Kelly volunteer to review the bylaws. Kim said that she will send by e-mail to the board the bylaws she has for the AGA chapter from 2015 prototype.

## **VIII. Updates on Meetings**

Nothing was updated on meetings

- On February 6, 2019 the speaker for this live meeting event is Lealan Miller; we have a title for this meeting it is the Hot Topic State, Local Government.
- On March 1, 2019 ASRS will be a live meeting event, Keith stated that he contacted the speakers for Deferred Comp, and State income Tax and they confirmed, Federal Income Tax due to the federal shutdown, we may need a backup for IRS.
- The Finance meeting will be an Audio conference on March 6, 2019.
- On March 27, 2019 we will have an Audio conference meeting on Cybersecurity.
- On April 10, it is a live meeting. We will have the FBI speaker.
- On May 15, 2019 we will have an Audio conference meeting on Fraud/ Data Analytics.
- On May 29, 2019 we will have a live conference meeting on RPA from ISG.
- On June 12, 2019 we will have a live conference for Emotional Intelligence or Other Soft Skill Topic. Speaker Brittney Williams.

## **IX. Updates for PDT**

Keith needs speaker e-mails by the end of January.

No opening right now for another speaker in PDT.

Panel Details, Grant Thornton will not participate in the panel for the PDT meeting. We will look for other opportunities for Grant Thornton in one of our meetings.

Cindy will facilitate the panel discussion in Economic Development the discussion will start at 1:30pm we will keep the panel for 100 minutes.

## **X. Elections in February**

Michelle mentioned that we need to consider pointing out a couple of people to join the board to get pool for next time.

Plan for vote on March 1. Gergana and Cindy are interested in running again.

#### **XI. SLM/Lead! Participation**

Mary Adelman is our representative; she needs to be there by noon on Thursday.

Kelly Alkhoury interested

Paola Matson alternate

#### **XII. Update on CGFM proclamation – discuss ability to get local proclamation, too**

Michelle sent the proclamation to the Governor's office and City of Phoenix.

#### **XIII. Review Survey Results**

Membership is up, but meetings attendance is down. The big events do well, smaller event not so much.

Maybe we need to have more speakers on good topics and offer live speakers remotely.

#### **XIV. Other Items**

- PDT - who is interested in attending for hotel scholarship? July 21-24 in New Orleans
- Gergana and Cindy are interested. We will discuss at next meeting.
- Mary, Michelle, Tom, Gergana, Paola, Kim, Cindy, Getzy and Mia will participate at the community service for Feed My Starving Children.
- CGFM materials will be reviewed, let's get material once renewed.

#### **XV. Adjourn**

The meeting was adjourned at 2:55 pm.

**Respectfully submitted,**

**Paola Matson**