

**AGA – Phoenix Chapter
Chapter Meeting
Friday, February 16, 2018
3:50 p.m. - 4:41 p.m.**

**ASU SkySong
1475 N Scottsdale Road
Scottsdale, Arizona 85257**

Attendees:

Kelly Alkhoury	Scholarship Committee Chair
Michelle Huckabay, CGFM	Vice President/Newsletter Chair (by phone)
Gergana Kovatcheva, CGFM	President
Keith Orr, CGFM	Education Committee Chair
Kim Prendergast, CGFM	Secretary/Accountability Chair
John Schutter	Community Services Committee Chair
Jerry Snyder, CGFM-Retired	Education Committee
Anthony St. George	Treasurer/Education Committee

New board members present:

Cindy Smith	Vice President Elect
Paola Matson	Secretary Elect

Not present:

Mary Adelman, CGFM	Membership Committee Chair
Josh Consier	Moved out of area 12/17, left the Board

I. President Gergana Kovatcheva called the meeting to order at 3:50 p.m.

II. Approval of minutes

MOTION: John Schutter moved to approve the November 15, 2017 minutes. Kelly Alkhoury seconded the motion and it passed unanimously.

III. Approval of Treasurer's Reports

MOTION: Jerry Snyder moved to approve the November 2017 and December 2017 treasurer reports. Keith Orr seconded the motion and it passed unanimously.

IV. Approve audit letter for 2017

Anthony provided a letter responding to the issues in the 2017 audit. Anthony explained that the audit results were minor. Documentation for expenditures was located in incorrect folders.

The letter is to be signed by the president and the treasurer.

ACTION: John Schutter to look for missing ASU SkySong invoice.

MOTION: Jerry Snyder moved to approve audit letter for 2017. John Schutter seconded the motion and it passed unanimously.

V. Scholarship Award

Kelly received 15 applications for scholarships.

Kim, Anthony, Michelle, Keith, Gergana, and Kelly reviewed the scholarships.

After ranking the applications, Getzmany Aragon will receive a \$1,000 scholarship and Eliana Grow will receive \$500. They will be invited to a meeting in March to receive their scholarship and student membership.

Kelly will send a form letter out to those who did not win.

VI. Education Plan Update

Keith provided a comparison spreadsheet of actual to budget expenses for the PDTs from 2000-2017.

Brochure: Kim needs full names, titles, and topics to add to the brochure.

Food: We will plan the same menu as last year with the Mediterranean choice and hard boiled eggs with breakfast.

Sponsors: Henry and Horne
Heinfeld, Meech and Co. will sponsor the ice cream social
Grant Thornton (possibly)

Presentations: Should be directed to Michelle at huckabaymi@live.com

Motion: John Schutter moved to have the chapter waive registration for all board members working at the PDT. Kelly Alkhoury seconded the motion and it passed unanimously.

April 11th live speaker

Action: Kim to check with Lisa Grace to verify speaking on 4/11 and topic.

VII. Sectional Leadership Meetings and Professional Development Training (nationals) Update

SLM:

Gergana updated us that registration for the SLM is February 23rd (next Friday).

New Board Members are encouraged to attend if available.

Kelly Alkhoury states she will attend.

John or Michelle will be the second attendee.

PDT

The chapter receives two hotel scholarships to attend the National PDT in Orlando.

In the past, the chapter paid part of the trip for registration fees. The PDT is scheduled for July 22-25, 2018 in Orlando.

VIII. Other items

John Schutter will work on holding a community services event in May, and hopes to announce it at the next meeting. Paola suggested "Feed My Starving Children."

Michelle Huckabay stated that she received the proclamation for CGFM and has put it on the web site.

Michelle Huckabay stated that she is working with the Southern Arizona Chapter for a group meeting, potentially in the beginning of June. The room and parking will be free. We can plan on bringing subs or pizza.

The election of officers was held at today's meeting. Separate minutes will document the results.

IX. Adjournment

The meeting was adjourned at 4:41 p.m.

Respectfully submitted,



Kim Prendergast, CGFM