

**AGA – Phoenix Chapter  
Chapter Meeting  
Wednesday, December 19, 2018  
1:55 p.m. – 2:59 p.m.  
ASU SkySong  
1475 N Scottsdale Road  
Scottsdale, Arizona 85257**

**Attendees:**

|                            |  |
|----------------------------|--|
| Kelly Alkhoury, CGFM       | Scholarship Committee Chair            |
| Getzamany Aragon           | Program & Young Professional Committee |
| Jordan Dale                | Board Member                           |
| Michelle Huckabay, CGFM    | President                              |
| Keith Orr, CGFM            | Education Committee Chair              |
| Kim Prendergast, CGFM      | Accountability Chair                   |
| Cindy Smith, CGFM          | Vice President                         |
| Jerry Snyder, CGFM-Retired | Education Committee Member             |
| Anthony St. George, CGFM   | Education Committee Member             |

**Guests present:**

|                    |                        |
|--------------------|------------------------|
| Dennis Green, CGFM | AGA National Treasurer |
| Marvin Mendieta    |                        |

**Not present:**

|                          |                                    |
|--------------------------|------------------------------------|
| Mary Adelman, CGFM       | Membership Committee Chair         |
| Gergana Kovatcheva, CGFM | Treasurer                          |
| Paola Matson             | Secretary                          |
| Luis Perez               | Board Member                       |
| John Schutter            | Community Services Committee Chair |

**I. President Michelle Huckabay called the meeting to order at 1:55 p.m.**

**II. Approval of minutes**

**MOTION:** Keith Orr made a motion to approve the November 14, 2018 meeting minutes as written. Jerry Snyder seconded the motion and it passed unanimously.

**III. Approve Financials and Audit Response Letter (tentative)**

Michelle provided balances verbally. End of November 2018: \$8,671.42. End of November 2017: \$5,553.28.

Gergana has had difficulty getting access to the online system (Eventbrite).

**ACTION:** Kim will see if she has access to add Gergana to Eventbrite.

#### **IV. Select NCC Representative**

Michelle reviewed the NCC representative position description.

The NCC representative will need to attend the LEAD! Meeting 4/25-4/29/19 (former SLM) as well as a meeting at the PDT in New Orleans, in addition to two virtual meetings.

The position will be a one-year term unless they become a member of the National Governing Board when it will become a two-year term.

Michelle will send out an email asking for interest. Please confirm interest by Friday 12/21.

Once we have interested board members, Kim will conduct voting by email, closing the voting Friday 12/28/18.

#### **V. Review Sponsorship materials**

Anthony reviewed the three suggested tiers of support:

##### **Chapter Meeting Sponsor \$250**

Can present at a meeting and promote organization

##### **Gold Sponsor \$500**

Same benefits as Chapter Meeting Sponsor with their log on our website

##### **Platinum Sponsor \$1,000**

Can sponsor the PDT. Get a boot at the PDT, hand out promotional items, and get two complimentary admissions to the PDT.

There was some concern about allowing the sponsor to speak at the event, as attendees at other conferences did not like it.

**ACTION:** Anthony will clarify the levels and resend out the document.

#### **VI. Updates on PDT**

- a. John Lynskey can attend. We will ask him to speak on Grant Financial Monitoring.
- b. GASB Update – Heinfeld is not able to present. We will ask Michael Stelpstra at Auditor General.

**ACTION:** Keith will reach out to Michael Stelpstra at Auditor General and Brian Hamerlee at Henry and Horne.

- c. The board felt the 1 hour training class from Becker may not fit at the PDT this year. Perhaps we will include it in the Tax Update in 2020.

#### **VII. Updates on Other Meetings**

We need a topic from Lealan Miller for the February 6, 2019, meeting.

**ACTION:** Keith to follow up.

### **VIII. Feed My Starving Children Community Service Event**

Paola was not available to update us, but she sent dates of availability to Michelle.

Kim volunteered on November 30, 2018 with the Institute of Internal Auditors. They pledged to provide 25 volunteers and \$2,500 for the event.

**ACTION:** Paola to look for a date on Tuesday or Wednesday from 6-8 p.m. for six volunteers.

### **IX. Review survey results and discuss meeting low attendance**

**ACTION:** Michelle will send out a summary of the survey results to the board members.

### **X. Set meeting to discuss Young Professional/Early Career members**

Michelle and Getzy will meet outside this meeting to discuss.

### **XI. Other Items**

No other agenda items.

### **XII. Adjourn**

The meeting was adjourned at 2:59 p.m.

**Respectfully submitted,**

A handwritten signature in black ink that reads "Kim Prendergast". The signature is written in a cursive, flowing style.

**Kim Prendergast, CGFM**