

**Board Meeting Minutes**  
**AGA Seattle Chapter**  
**GAO – Conference Room, Columbia Center, Floor 27**  
**August 10, 2011**

**NOTICE**  
**Next board meeting:**  
**Wednesday, September 7, 2011, at 12:00**

■ **Board Member Attendance:**

<b>Member</b>	<b>Title</b>	<b>Present at Meeting</b>
Sherry Ware	President	
Richard Osborn	Past President	✓
Pat Bohan	Treasurer & Meeting Coordinator	✓
Karyn Angulo	Secretary & Newsletter Editor	
Jessica Gray	Early Careers Chair	✓
Tim Dobler	President-Elect	✓
Jimese Magraff	Membership Chair	
Krystal Nguyen	Community Service Chair	
Mike Razmek	Education Chair	

■ **Welcome: Meeting called to order at 12:05 p.m.**

**I. Confirm Approval of Prior Minutes - All**

The board members had previously voted to approve the June meeting minutes via e-mail, which was confirmed at the meeting.

**II. Treasurer's Report – Pat Bohan**

Pat presented the proposed budget for the upcoming program year. The board members present discussed the budget, found it to be reasonable, and recommended its approval. With four members present, there was not a quorum at this meeting, so Pat will send an e-mail to call for board approval of the budget.

For the June financial report, we had no expenses and reported income of \$192.90 for member dues; \$2,662.92 in income from the April 2011 annual Governmental Accounting & Auditing Conference (GAAC) that we co-sponsored with the Washington Society of Certified Public Accountants (WSCPAs); and \$3.13 in interest income.

The board members also reviewed the analysis of costs for the luncheons that are held at the Columbia Tower Club. The average cost for the lunches varies substantially depending on the menu choices selected. The board discussed raising the cost of member lunches from \$18 to \$20 and the cost of non-member lunches to \$30 and found this to be a reasonable increase. This recommendation will be presented to the entire board for further discussion and approval.

### III. Next Program Year (2011 – 2012) AGA Seattle Chapter Luncheons – All

Below is the proposed luncheon schedule for the 2011-2012 program year:

- A. Monday, **September** 19, 2011 – Columbia Tower Club
- B. Monday, **October** 17, 2011 – GAO 28th Floor Training Room
- C. Monday, **November** 14, 2011 – GAO 28th Floor Training Room
- D. Monday, **December** 12, 2011 – Columbia Tower Club – 2011 Tax Update with ?, Toy Drive
- E. Monday, **January** 23, 2012 -- GAO 28th Floor Training Room – Emerald Award ? Food Drive
- F. Monday, **February** 27, 2012 – GAO 28th Floor Training Room – Ken Smith
- G. Monday, **March** 26, 2012 – GAO 28th Floor Training Room
- H. No luncheon meeting in **April** due to our annual 2-day conference scheduled TBD
- I. Monday, **May** 14, 2012 – Columbia Tower Club

Board members discussed the proposed schedule and made suggestions for speakers for the upcoming program year.

Tim offered to contact the Special Assistant to the U.S. Attorney in Seattle about being a speaker at the **September** or **October** luncheons.

Although we had planned a luncheon for **November**, the board has decided not to schedule one because of the AGA Performance Management Conference that will be held at the W Hotel on November 3 and 4. There will potentially be additional training offered on November 2. The board agreed to contact AGA to see if we could get a discount for the training and arrange to attend the luncheon on November 3.

Pat suggested a group within the City of Bellevue for the Emerald Award, which will be presented at the **January** meeting. Rick offered to pursue this possibility when he returns from his travel.

For other possible speakers, Pat also suggested contacting Linda Calbom, the Government Accountability Office's (GAO) Western Regional Director to be a speaker. Other potential GAO speakers are communication analysts, who could give a presentation on effective report writing, or financial auditors, who could discuss case studies using different methodologies, such as statistical or non- statistical sampling.

■ **Adjourn:** There being no further discussion, the meeting was adjourned at 12:54 p.m.