

**Board Meeting Minutes  
AGA Seattle Chapter  
Port Gamble S'Klallam Tribe  
Saturday, August 22, 2015**

**NOTICE**

Next board meeting:

Wednesday, September 2, 2015, at 12:00

**Board Member Attendance:**

Member	Title	Present at Meeting
Ken Smith	President	✓
Diane MaKaeli	President-Elect	✓
Pat Bohan	Treasurer, Education Chair, & Meeting Coordinator	✓
Karyn Angulo	Secretary	Excused for Embergency
Tim Dobler	Newsletter Editor	
Ryan Guthrie	Board Member	
Mary Ann Hardy	Membership Chair	✓
John Kurpierz	Early Careers Chair	Reported in Sick
Sam Lord	Community Service Chair	✓
Liz Naftchi	Research Chair	
Gabrielle Sivage	CGFM Chair and Webmaster	
Sandra Starnes	Incoming Board Secretary	✓
Judy Shock	Regional Director	✓

**Welcome: Meeting called to order by Diane MaKaeli at 10:45 a.m.**

1. Diane introduced Judy from the AGA Boise Chapter and is the NW Regional VP who then gave us a brief overview of her career journey and AGA's mission. Judy has been with the AGA for 10 years and has worked for the State of Idaho for the past 15 years. Stated that she found so much passion at AGA that it kept her motivated and made you feel like part of a family.
2. Ken expressed his desire to see the Seattle AGA Chapter to continue to grow by bringing in 2 or more new people into the board each year. He was happy that the officers present at the PDT all went up to accept the award for the chapter since it was a group effort and Diane did much of the work.
3. Everyone was then given an opportunity to share what brought them to AGA. Diane found a connection, giving Pat credit for making her feel welcomed: Pat first became involved in AGA to show she was a leader to her employer; Mary Ann for cheap and easy CPE and once again Pat prided her along; Sam was looking for networking opportunities to assist his career, and Sandra wanted to improve her competency,

4. Diane shared our philosophy and received input. Pat will contact John to assist in streamlining the statement and bring to next board meeting. Once we are happy with the philosophy statement we would like it shared on the Web and in our newsletter.

## ■ Old Business

Diane presented her feelings on the recent issue surrounding the location of this meeting and reminded everyone that we need to be mindful of everyone's feelings and how each generation perceives things differently.

## ■ New Business – Who do we want to be?

### 1. Discussions

- Need to determine our identity (who our chapter serves & what our focus is).
  - Mary Ann mentioned that we need to determine what our focus should be and who we wanted to be.
  - Diane & Sam's focus is on Students. Their passion is to get government accounting being taught in the schools and encouraging students to look at government accounting as an alternative to CPA firms. Very few students know about opportunities in government and after attending career days at UW, there has been a lot of interest. Wants to do more networking/outreach to UW and other campuses
  - Sandra & Pat suggested an "Accountability network for a diverse government (federal, state, and local)
- Concern expressed that the Columbia Tower is defining who we are.
  - Concern is that by having meetings there that we are only serving Federal Agencies like GAO when we really want to include the diverse (state and local) governments as well.
  - Comment was made that it is important to keep balance among the diverse government members since each group of members has lots to offer each other.
  - Talked about having Web Conferences, offering an option for members to join in at meeting from different locations. Would need to get key people from each location to act as liaison for that area.

### 2. Brainstorming Session

#### ➤ **Communication (Web Site & Newsletter)**

- Currently our site is out of date & can't be used as a resource
- This is a Common problem with volunteer agencies with many hiring a Website professional company to help set up and even maintain the website at times
  - Ken Motions & Sandra Seconded that Diane should seek bids from at least 3 website companies on what it would cost to get a new site up and running and for us to maintain. Motion passed unanimously.
- Would like to add an "Accountability Column" to our newsletter offering stories of challenge so members can see they are not alone in their challenges and that AGA is a safe place to turn to with concern's
- Allow CGFM Focus in website

#### ➤ **Membership**

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- Should do a member survey
  - Boise has one for us to review & maybe use
  - Survey Monkey – Question of the month
  - Do members want one or two-hour meetings, in Seattle or elsewhere
- Need to improve communication via
  - Fun, informative newsletter
  - Website being up to date
  - Establishment of LinkedIn and/or Facebook account
- Should have Annual Meeting that is member focused/Membership Appreciation Event
- **Accountability**
  - Appoint an Accountability Officer
  - Prepare chapter CCR
    - Ken's students could help put together
    - Maybe ask membership if someone would be willing to help with creating a CCR
    - Judy shared Idaho Land Grant Endowment CCR with us
- **CGFM**
  - Get CGFM month declared at state/local government
- **Education & Meetings**
  - Would like to start pilot project of webex access (Ken & John will work on)
  - Speakers & Topics
    - Ideas from Brainstorming Boards
      - Speakers should tie-in to goals
      - CPE for CGFM need to be considered
      - Technical Training – hands on
      - Speakers should be exciting, enthusiastic & reach out to all age groups
      - Offering 30 hours of CPE a year great Sales Point
    - Meeting Dates
      - Sept 21<sup>st</sup> Membership Meeting with one hour talk on Journal Article
      - Oct 19
      - Nov 9
      - Dec 14
      - Jan 11
      - Feb 8
      - Mar 14 – CGFM Recognition Meeting
      - April 25-26 PDT (WA Society of CPA's GAAC Event)
      - May 16 – Emerald Award Meeting
    - Special Meetings
      - September meeting will be one hour membership update based on the Board

retreat; meeting to get their ideas and one hour CPE where Ken will lead group discussion on Journal article

- March – CGFM Month (Should try & get local/state government to declare it as CGFM month)
- April Emerald Awards Meeting, Dave Hammond was suggested as a possible recipient based on his on-going efforts in advancing government accountability.
- May is our PDT event (partnership with the WA Society of CPA's- Government Accounting & Auditing Conference (GAAC))

▪ **Speakers**

- Joyce Kiranja from the Port of Seattle
- Ed Moser or Eric Burman
- John Holdman, current AGA President has offered to speak at our PDT in May

▪ **Topics**

- Cash vs GAAP
- Excel business uses
- Cannabis issue
- DATA Act
- District Panel Discussion
- Two AGA National Webcasts

➤ **Community Service**

- Scholarships for students
- Student/Non Board participation
- Internship Opportunities
- Opportunities to outreach by including students
- More local community service
- Join a Run/Walk
- Adopted a Trail

**3. Action Items**

- a. Diane to get 2-3 bids for Web Site
- b. Sandra to provide Diane with contact info on company Kitsap Asset Building Coalition Used
- c. Ken to work with John to see if Microsoft would be willing to provide equipment/Technical assistance free of charge for Web Meetings
- d. Pat to get together with John to review/revise Board Philosophy
- e. Sandra to finish updating By-Laws and send out for people to review
- f. Mary Ann to start lining up speakers

Adjourned the meeting at 3:30 p.m.